

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 5/31/23



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**Recognition:**     Students                       Staff                       Parents  
**Information:**    Building Report             Old Business             Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State             Travel In State             Approvals  
                     Termination                       Legal Matters             Other:  
                    This action request pertains to  Elementary (only)     High School/District Wide

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**Date:**        5/23/23

**To:**            Corrina Guardipee-Hall  
                    Superintendent of Schools

**From:**        Matthew Johnson  
**Title:**        Director of BHA

**Subject:** **Ee-kah-ki-maht Summer Program Adult Workers 2022-2023**

**Description:** Requesting to approve contract service agreements for Ee-Kah-Ki-Maht Summer Program Adult Workers.

- 1) Annette Burdeau \$1,248.00
- 2) March Hall \$1,248.00
- 3) Ellen Hall \$1,248.00
- 4) Chalina OldChief \$1,248.00
- 5) Kailey Hall \$1,248.00
- 6) Justice Johnson \$1,248.00
- 7) Delora BearChild \$1,248.00

**Financial Impact:** **\$8,736.00** (\$13.00/hr x 96 hrs x 7 = \$8,736.00) "Per Temporary Compensation Salary Schedule 9/23/21"

**Funding Source:** 126.64.170.1340.120

**Attachment(s):** CSA

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
 (406) 338-2715 • (406) 338-2708

**Date:** 5/23/2023

**Board Approval:** 5/31/23

**Contractor:** Sample Contract

**Phone:** \_\_\_\_\_

**Address:** P.O. Box Browning, MT 59417  
 P.O. Box or Street Address City State Zip

**Type of Project/Service** (be specific): Contractor will provide structured recreational activities for students K thru 12 Monday thru Thursday from 8:00 am until 4:30 pm. Contractor will help schedule all summer activities that are scheduled for the months of June 2023 thru July 2023. Contractor will assist in checking in youth as they arrive each day and as they check out each day at every site and make sure it is done on a daily basis. Contractor will do activities with youth and always be engaged and willing to do physical fitness drills. Will be responsible for all gear that they are entrusted with and will be responsible for all lost and damaged gear. Contractor will provide assistance to the Ee-Kah-Ki-Maht Coordinator on an as needed basis. Contractor will be in charge of youth participants of the Ee-Kah-0Ki-Maht Program. Contractor will need to turn in time sheets for themselves on a weekly basis. Contractor will be under the supervision of Heidi BullCalf and will be required to follow all standards for continued employment.

**Contracted Dates:** June 12, 2023, thru June 29, 2023

Rate per hour/per day: \$13.00 x 96 hours	=	<u>\$1,248.00</u>
Per Diem/per day: _____ x _____ # of Days	=	<u>N/A</u>
Mileage: _____ miles @ _____ per mile	=	<u>N/A</u>
Other costs (explain): <u>Not to exceed total \$ amount</u>	=	<u>N/A</u>
<b>Total Project Cost</b>	<b>=</b>	<b>\$1,248.00</b>

**Contract to be paid from:**  
126.64.170.1340.120

**Independent Contractor:**

- Submit invoice on completion.
- Other \_\_\_\_\_

**Employee:**

- Submit timesheet through payroll.

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

Heidi BullCalf  
 \_\_\_\_\_  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**