

Gala Committee Meeting

NOTES

September 9, 2014

Present: Beth Klehr, Julie Friese, John Weinand, Laurie Gauer, Mary Jeurissen, Renee Lips-bush, Norma Timmons, Russ St. John, Joan Cummings, Darren Kermes, Joyce Eissinger

Absent: Ginger Gregory

Set up & Organization

- Lesley is meeting with Hazeltine next week to talk about the dinner menu and space incorporating the dining room in the silent auction. She will ask if bottles of wine could be available for purchase at the table.
- Laurie is working with Haskell's and should know before she leaves how much wine they will donate. Rod will help Lesley design and set it up for the wine pull. We will still need a few bottles of wine; board members who can will donate money or bring two bottles for wine pull. Beth and Julie will purchase if people want to donate money.
- Should have an emcee confirmed by tonight. Riley, Lesley's contact at Channel 9, is working on backup if no one is available. Rod has also done emcee work so could step in if needed. He could do facts during the silent auction if we give him a script.
- Joyce will update the rolling power point displayed during the silent auction. Will get photos from last year to include.
- Beth's daughter is providing the center pieces
- SWMetro staff who has volunteered for the event will do double duty during the silent auction as policing the area and acting as ambassadors of their programs. They will wear a name tag that says "Ask me about" (insert program name) to engage guests in conversation about programs. Lesley will send the list of volunteers to Joyce who will identify programs not represented and recruit additional volunteers.
- 'Ask me' volunteers will move around during the silent auction – same volunteers as policing group. Lesley will get the list to Joyce who will recruit volunteers from programs not represented.

Program

- Sequence: Heads or Tails – Emotional Stories – Fund a Need – Fun Auction – Live Auction
Maybe Rod will have a recommendation regarding the order of activities
- Lesley has reached out to all speakers and will communicate with them to finalize the details.
Confirmed speakers include: Will
Jack and Laurel – parents of Ryan Schnabel
Beth has confirmed Sarah
Talking with Paul about the Shaity video – it is not fine-tuned or edited. Ipad where the video is located is dead so staff will work on making it available for review.

- Russ and Joan will create and host a Jeopardy-like game to highlight facts of the Cooperative. Joyce and Darren will create questions, Joan will create the table tent and Wright will print them
- Live Auction items committed:
 - Time share
 - Chef Tom
 - Timberwolves package
 - Quite by Mary
 - Ugly Purse

Ticket Sales/Auction Items

- At this time there are still the 3 sponsored tables. Everyone should continue to try and identify potential sponsors
- Lesley will send the electronic version of the invitation to board members tonight
- Everyone should continue to recruit guests
- The number of items for the silent auction that have been donated at this time is a little less than last year, but they are still coming in. Items from this geographic area are not represented so Joyce will send an email to all staff asking them to use their connections in the community to request items for bidding.