

CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)
Independent School District 6094-52

Regular Meeting

Tuesday, July 23, 2024, 4:00 PM, CVSEC District Office
200 Western Avenue NW
Faribault, MN 55021

Board Members Present: Goerwitz, Mohs, Robicheau
Board Members Absent: Amberg
Staff Members Present: Elstad, Korolewski, McGuire, Qual, Ristau, Smith, Washa,
Others Present: Richard Goerwitz

1) **Call to Order/Adoption of Agenda:**

Motion to Call the Meeting to Order and Approve the Agenda: Goerwitz
Second: Robicheau

AYE: All
NAY: None

The meeting was opened at 4:00 PM.

2) **Consent Agenda:**

Motion to Approve the Consent Agenda: Robicheau
Second: Goerwitz

AYE: All
NAY: None

A) *Approval of the Minutes from the Regular Board Meeting on 06/25/2024*

B) *Approval of Claims*

C) *Staff Updates*

(1) New Hires:

Gamon, Wendy - EA at SUN - Effective 08/16/2024

Johnson, Tara - Special Education Teacher District Wide, MA Step 10 - Effective
08/14/2024

ESY 2024

Christianson, Destiny - EA
Gutwein, Elise - EA
Oraskovich, Clara – EA

(2) Transfers:

(3) Resignations, Retirements, and Terminations:

Vold, Crystal - EA at ALEX - Effective 07/15/2024

(4) Leaves of Absence:

(5) Other: Tenure Approval

Callahan, Cory
Hayes, Mackinzee
Hill, Tammy
Simon, Brooke
Tratz, James

3) **Public Input:**

There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's Report*

McGuire said that ESY is currently underway. It's fun to see students back in the building. Hiring is in full swing. CVSEC is still short on Educational Assistants: 8 openings currently.

B) *Enrollment Report*

There are 89 students currently enrolled and 18 referrals remain on the list. These students either need to complete paperwork or attend an intake meeting. CVSEC is projected to open with approximately 100 students.

The remodel/expansion is going very quickly. Maintenance staff is working hard. These changes will positively affect our ability to serve students.

CVSEC is welcoming new teachers back on August 14th. Returning teachers come back August 19th. They will all participate in intensive program-specific training as well as READ Act training. The Board is welcome to come to workshop week in order to welcome staff back. Goerwitz expressed interest. It helps to put a face to Board members, improves morale, and is meaningful to staff.

5) **Old Business:** There was no Old Business.

6) **New Business:**

A) *Approve Non-Union Support Staff Policies and Practices 2024-2026 – Action*

Motion to Approve Non-Union Support Staff Policies and Practices 2024-2026:

Goerwitz

Second: Robicheau

AYE: All

NAY: None

B) *CVSEC Policy 724: Records Retention Schedule - First Reading*

This is a new policy for CVSEC because the Cooperative has now been operating enough years to begin removing records.

C) *2024 - 2025 Student Handbook - First Reading*

McGuire walked the Board through the changes and updates.

D) *2024 - 2025 Employee Handbook - First Reading*

McGuire walked the Board through the changes and updates.

E) *Approve Memorandum of Agreement - Action*

Motion to Approve Memorandum of Agreement: Mohs

Second: Goerwitz

AYE: All

NAY: None

7) **Closed Session: Non-Licensed Negotiations**

Motion to Close Open Session and Open Closed Session: Mohs

Second: Goerwitz

AYE: All

NAY: None

Motion to Close Closed Session and Re-Open Open Session: Mohs

Second: Goerwitz

AYE: All

NAY: None

The Closed Session ended at 4:50 PM.

8) **Other:** There was no Other Business.

9) **Comments: Board/Director:** There were no comments.

10) **Next Meeting Date:** August 27, 2024, at 4:00 PM
200 Western Ave NW Faribault, MN 55021

11) **Adjournment:**

Motion to Adjourn: Mohs
Second: Goerwitz

AYE: ALL
NAY: NONE

The meeting adjourned at 4:51 PM.

APPROVED BY: _____ DATE: 08/27/2024

Amy Goerwitz, Board Secretary