

Action Sheet

MEETING DATE:

April 17, 2024

AGENDA ITEM:

**Discuss and Consider Approval of Annual
Renewal of Microsoft Volume Licensing
Agreement**

This annual agreement with Microsoft is a cloud-based agreement that provides not only Microsoft Desktop, Microsoft Server, and Microsoft Office licenses for all users and students, but also includes several security features bundled into the Volume Licensing agreement. In past years, many of the security features used were purchased on an a la carte basis, with the Microsoft Office licenses computed based on the number of FTE's (Full Time Equivalents) in the District. Under this new agreement that started last year (M365 A5), the pricing is computed by breaking down the number of users whose work relies on computers (Education Qualified Users – EQU workers) and those who are classified as light users – cafeteria workers, facilities staff, etc. The light users are given free MS Office A1 suites. Students also have free access to the MS Office suites. The annual cost of the new A5 licensing is \$110,656.64. Annual pricing varies each year with staff count changes. This new pricing structure results in a \$3,306.00 savings to the District overall (when compared to the prior year). The MIS Team acquired four quotes with DELL Marketing LP providing the lowest cost quote. The Cooperative Purchasing Contract that will be utilized is the Texas Department of Information Resources (TEX DIR) Contract # DIR-TSO-3763.

RECOMMENDATION:

I move the board approve the one-year renewal of the Microsoft Volume Licensing Agreement with Dell Marketing LP in the amount of \$110,656.64, as presented.


Matthew Neighbors Ed. D.

Superintendent


Jeff Martello

Chief Financial Officer