



## SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT OFFICE OF THE SUPERINTENDENT

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

### Minutes of Special Called Meeting

#### The Board of Trustees South San Antonio ISD

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, March 6, 2019, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

#### CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

| Trustee                 | Present | Absent | Late<br>Arrival/Departed<br>Early |
|-------------------------|---------|--------|-----------------------------------|
| Mrs. Mandy Martinez     | X       |        |                                   |
| Mr. Louis Ybarra Jr.    | X       |        |                                   |
| Mr. Homer Flores        | X       |        |                                   |
| Ms. Shirley Ibarra Pena | X       |        | 6:41 PM                           |
| Mrs. Connie Prado       | X       |        |                                   |
| Mr. Gilbert Rodriguez   | X       |        |                                   |
| Mrs. Elda Flores        | X       |        |                                   |

Led by Michelle Martinez, Senior Executive Assistant

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Led by Jennifer Suniga-Collier, Community Relations Officer.

Section end time: 6:02 PM.

#### CLOSED / EXECUTIVE SESSION

*NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code.*

*In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.*

*The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:*

**Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821**

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.

Section start time: 6:02 PM.

Section end time: 6:41 PM.

## **PRESENTATIONS / REPORTS**

Section start time: 6:41 PM.

1. Preliminary results of the STAAR EOC Exams administered on December 3-7, 2018. Specifically, Algebra I, Biology, US History, English I and English II. In compliance with Texas Education Code 11.1515.

Item start time: 6:41 PM.

Denise Orosco, Director of Accountability and Assessments, and Dr. Ramiro Nava, Chief Academic Officer, were called to present and answer questions related to this item.

Item end time: 7:06 PM.

2. (Oral Report) Student Outcome expectations and student preparedness for the STAAR administration scheduled for April 9-12, 2019 in grades 4-5-7-8. In compliance with Texas Education Code 11.1515.

Item start time: 7:06 PM.

Dr. Ramiro Nava, Chief Academic Officer, was called to present and answer questions related to this item.

Item end time: 7:42 PM.

3. (Oral/Written Report) A review of Student Outcome Board of Trustee Actions, February 2018 thru February 2019.

Item start time: 7:42 PM.

Connie Prado, Board President, was called to present and answer questions related to this item.

Ms. Prado requested that her backup documentation be added to the minutes:

SPECIAL CALLED MEETING - February 7, 2018

PRESENTATIONS/REPORTS/DISCUSSION

1. Report on Goal 1 Progress Measure: 1.2 Participation in Dual Credit Courses.

DISCUSSION AND POSSIBLE ACTION

1. Re-design the District Strategic Plan and Vision to align with the Lone Star Governance Framework and newly adopted district Goals.

REGULAR BOARD OF TRUSTEES MEETING- February 21, 2018

PRESENTATIONS/REPORTS

1. Report on Goal 3 Progress Measures: 3.1 and 3.2 - Percent of students who perform at the Masters Grade Level standard for all grade in state reading exams will increase. \* LSG

SPECIAL CALLED MEETING - March 8, 2018

PRESENTATIONS/REPORTS

1. Strategic Design Meeting

SPECIAL CALLED MEETING - March 27, 2018

PRESENTATIONS/REPORTS

1. Strategic Design Meeting

REGULAR BOARD OF TRUSTEES MEETING - March 21, 2018

PRESENTATIONS/REPORTS

2. Report on Measures of Academic Progress (MAP). \* LSG

SPECIAL CALLED MEETING- March 27. 2018

PRESENTATIONS/REPORTS

3. Community Meeting - Power of Choice

SPECIAL CALLED MEETING-April 17. 2018

PRESENTATIONS/REPORTS

1. Strategic Design Meeting

REGULAR BOARD OF TRUSTEES MEETING-April 18, 2018

PRESENTATIONS/REPORTS

4. Report on Goal 3 Progress Measures: 3.1 and 3.2 - Percent of students who perform at the Masters Grade Level standard for all grades in state reading exams will increase. \* LSG

CONSENT

1. Approve a Resolution that Designates a System of Great Schools as the District's Theory of Action.

SPECIAL CALLED MEETING - May 2. 2018

DISCUSSION AND POSSIBLE ACTION

1. Discussion and Possible Action to approve "Next Quarterly Targets" on the Quarterly Progress Tracker \*LSG.

REGULAR BOARD OF TRUSTEES MEETING - May 16, 2018

PRESENTATIONS/REPORTS

2. Report on Constraint Progress Measure: 2.1: Counselors will increase their time directly interacting with students. \* LSG

DISCUSSION AND POSSIBLE ACTION

1. Approve the SSAISD 2018-2023 Strategic Design Framework. \* LSG

SPECIAL CALLED MEETING - June 6, 2018

PRESENTATIONS/REPORTS

1. Report on Superintendent Constraint 1 Progress Measure: 1.1, 1.2 Student/Teacher Absence Rate. \*LSG

REGULAR BOARD OF TRUSTEES MEETING - June 20, 2018

PRESENTATIONS/REPORTS

2. May STAAR Grade 5 & 8 Math Results

SPECIAL CALLED MEETING-July 17, 2018

WORKSHOP

1. Meeting to review and discussion the Systems of Great Schools and conduct an annual review of Lone Star Governance components.
- 2.

REGULAR BOARD OF TRUSTEES MEETING -July 18, 2018

PRESENTATIONS/REPORTS/DISCUSSION

3. Report on LSG Superintendent Constraint 2.3: SSAISD Teacher Support Plan to improve teacher efficiency and increase student outcomes.

DISCUSSION AND POSSIBLE ACTION

1. Discussion and Possible Action to approve the Quarterly Progress Tracker \*LSG.

REGULAR BOARD OF TRUSTEES MEETING - September 19, 2018

PRESENTATIONS/REPORTS/DISCUSSION

2. Report on Goal 1 Graduates, Goal 2 Masters Level in Math and Goal 3 Masters level in Reading

#### CONSENT

6. Approve Board Policy AE (Local) to reflect the newly adopted Board Goals and Constraints

SPECIAL CALLED MEETING - October 9, 2018

#### WORK SESSION

1. Team of Eight Training

SPECIAL CALLED MEETING-October 16, 2018

#### PRESENTATION/REPORT/DISCUSSION

1. Community Meeting - Systems of Great Schools and Texas Accountability Measures.

SPECIAL CALLED MEETING - October 18, 2018

#### PRESENTATIONS/REPORTS/DISCUSSION

1. Report on Progress Measure 3.3: Percent of K-2 students reading on or above great level.

#### DISCUSSION AND POSSIBLE ACTION

1. Discussion and Possible Action to approve the Quarterly Progress Tracker \*LSG.

NOVEMBER 6,2018 - SCHOOL BOARD ELECTION - NEW TRUSTEES ELECTED

SPECIAL CALLED MEETING - November 13, 2018

#### PRESENTATIONS/REPORTS/DISCUSSION

1. Community Meeting Lone Star Governance

REGULAR BOARD OF TRUSTEES MEETING - November 14, 2018

#### PRESENTATIONS/REPORTS/DISCUSSION

1. Report on Goal 2 and Goal Progress Measures 2.1, 2.2, 2.3: Percent of students performing at Masters Level in Math.

REGULAR BOARD OF TRUSTEES MEETING - November 26, 2018

PRESENTATIONS/REPORTS/DISCUSSION

1. Report on Goal 2 and Goal Progress Measures 2.1, 2.2, 2.3: Percent of students performing at Masters Level in Math.

REGULAR BOARD OF TRUSTEES MEETING - December 19, 2018

PRESENTATIONS/REPORTS/DISCUSSION

1. Report of Superintendent Constraint 1- Attendance Averages
2. Report on Goal 3 and Goal Progress Measures 3.1 and 3.2: Percent of students performing at Masters Level in Reading.

REGULAR BOARD OF TRUSTEES MEETING - January 23, 2019

PRESENTATIONS/REPORTS/DISCUSSION

3. Report on Board Constraint 1: The Board Collectively, and trustees individually, shall not perform or appear to perform any of the roles delegated to the Superintendent.

DISCUSSION AND POSSIBLE ACTION

2. Discussion and Possible Action to approve the Quarterly Progress Tracker \*LSG.

REGULAR BOARD OF TRUSTEES MEETING - February 20, 2019

PRESENTATIONS/REPORTS/DISCUSSION

1. Middle of the Year Report (MOY) on Progress Measure 3.3: Percent of K-2 students reading on or above grade level.

Item end time: 7:47 PM.

4. (Oral/Written Report) Student Outcome Goals reviewed by the Board of Trustees as outlined in the Lone Star Governance Model during the period February 2018 thru February 2019.

Item start time: 7: 47 PM.

Connie Prado, Board President, was called to present and answer questions related to this item. This item was covered in conjunction with Presentation/Report 3.

Item end time: 7:47 PM.

Section end time: 7:47 PM.

## **CONSENT**

*Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.*

Section start time: 7:47 PM.

1. Memorandum of Understanding between South San Antonio ISD and Texas Health & Human Services Commission (HHSC) Community Partner Program (CPP) as a Community Partner (CP)

Item start time 7:47 PM

Dr. Flores, Superintendent of Schools, Lorraine Deleon, Executive Director of School and Community Partnerships, were called to present and answer questions related to this item.

Mr. Ybarra moved to approve the consent agenda item 1 as presented, Mrs. Martinez seconded, and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

Item end time: 7:57 PM.

Section end time: 7:57 PM.

## **DISCUSSION AND POSSIBLE ACTION**

Section start time: 7:57 PM.

1. The Board of Trustees will revisit the Quarterly Progress Tracker \*LSG as discussed at the Regular Board Meeting on January 23, 2019.

Item start time: 7:57 PM.

Connie Prado, Board President, and Ed Vara, Lone Star Governance Coach, were called to present and answer questions related to this item.

No action taken

Item end time: 8:22 PM.

Section end time: 8:22 PM.



## ADJOURNMENT

Mr. Rodriguez moved to adjourn the meeting, Mr. Ybarra seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 8:22 PM.

## ATTEST

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Connie Prado, Board President

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Shirley Ibarra Pena, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*



# Board of Trustees Time Management Log

## Board Meeting: March 6, 2019

### Special Called

| Section                            | Started | Ended   | Total Time | Lone Star Governance                     |
|------------------------------------|---------|---------|------------|--|
| Call to order and Roll Call        | 6:00 PM | 6:02 PM | 2 Min.     | Other                                    |
| Total section time: 2 Min.         |         |         |            |  |
| Closed/Executive Session – 1 Hour  |         |         |            |  |
| Item #1                            | 6:02 PM | 6:41 PM | 39 Min.    | N/A                                      |
| Total section time: 39 Min.        |         |         |            |  |
| Presentations/Reports – 14 Minutes |         |         |            |  |
| Item #1                            | 6:41 PM | 7:06 PM | 25 Min.    | Vision – Student Outcome Goal Monitoring |
| Item #2                            | 7:06 PM | 7:42 PM | 36 Min.    | Vision – Student Outcome Goal Monitoring |
| Item #3                            | 7:42 PM | 7:47 PM | 2.5 Min.   | Vision – Student Outcome Goal Monitoring |
| Item #4                            | 7:42 PM | 7:47 PM | 2.5 Min.   | Vision – Student Outcome Goal Monitoring |

*\*Board Goals*

*1.) 14 minutes or less spent on each item*

*2.) 2 hours total meeting time or less*

|   |         |         |         |   |
|---|---------|---------|---------|---|
| Total section time: 66 Min.   |         |         |         |   |
| Consent – 10 Minutes  |         |         |         |   |
| Consent Item # 1 (Pulled)   | 7:47 PM | 7:57 PM | 10 Min. | Other                                       |
| Percentage of Consent Item Pulled 100.0% (total pulled divided by total consent items then times 100 = total percentages of pulled items) |         |         |         |   |
| Total section time: 10 Min.   |         |         |         |   |
| Discussion and Possible Action – 14 Minutes   |         |         |         |   |
| Item #1   | 7:57 PM | 8:22 PM | 25 Min. | Accountability<br>Board Self-<br>Evaluation |
| DPA Total section time: 25 Min.   |         |         |         |   |
| Adjournment   | 8:22 PM | 8:22 PM | 0 Min.  | Other                                       |

Total Meeting Time: 142 Minutes

*\*Board Goals*

*1.) 14 minutes or less spent on each item*

*2.) 2 hours total meeting time or less*

## BOARD'S TIME USE TRACKER

| Framework                           | Activity                        | Minutes Used | % of Total Minutes Used | Notes                                  |
|-------------------------------------|---------------------------------|--------------|-------------------------|--|
| <b>Vision</b>                       | Student Outcome Goal Setting    |              |                         |  |
| <b>Vision</b>                       | Student Outcome Goal Monitoring | 66 Min.      | 72%                     | Presentation/Report #1, 2, 3, 4        |
| <b>Vision</b>                       | Constraints Setting             |              |                         |  |
| <b>Vision</b>                       | Constraints Monitoring          |              |                         |  |
|                                     |                                 |              |                         |  |
| <b>Accountability</b>               | Superintendent Evaluation       |              |                         |  |
| <b>Accountability</b>               | Board Self-Evaluation           | 25 Min.      | 27%                     | DPA #1                                 |
|                                     |                                 |              |                         |  |
| <b>Structure</b>                    | Voting                          |              |                         |  |
|                                     |                                 |              |                         |  |
| <b>Advocacy</b>                     | Community Engagement            |              |                         |  |
| <b>Advocacy</b>                     | Student/Family Engagement       |              |                         |  |
| <b>Advocacy</b>                     | Community Training              |              |                         |  |
|                                     |                                 |              |                         |  |
| <b>Other</b>                        | Other                           | 12 Min.      | 1%                      |  |
|                                     |                                 |              |                         |  |
| <b>Total Vision-focused Minutes</b> |                                 | 91           | 99%                     |  |
| <b>Total Minutes</b>                |                                 | 103          | 100%                    | 39 Closed Session Minutes not included |

Total Meeting 2 hours and 22 minutes = 142 minutes  
 142 - 39 closed session = 103 Total Tracker Minutes



## March 6, 2019 Staff Tracker

| Title                              | Average<br>Monthly<br>Hours<br>Preparing | Average<br>Monthly<br>Hours<br>Attending | Average<br>Monthly<br>Hours<br>Debriefing | Hourly<br>Rate (E.g.<br>Total<br>Annual<br>Compensation / 1920<br>Hours) | Total<br>Hours x<br>Hourly<br>Rate |
|------------------------------------|--|--|---|--|------------------------------------|
| Superintendent<br>Alexandro Flores | 4  | 2.5                                      | 4   | \$107.22   | \$1,125.81                         |
| Senior Staff Members               |  |  |   |  |                                    |
| Ramiro Nava                        | 4  | 2.5                                      | 4   | \$66.64  | \$699.72                           |
| Bettinae Kaiser                    |  | 2.5                                      |   | \$72.92  | \$182.30                           |
| James Schumann                     | 2  | 2.5                                      |   | \$78.64  | \$353.88                           |
| Delinda Castro                     |  |  |   | \$74.47  | \$0.00                             |
| Lorraine De Leon                   | 4  | 2.5                                      | 4   | \$54.98  | \$577.29                           |
| Criselda Bazaldua                  |  |  |   | \$49.01  | \$0.00                             |
| Amy Shields                        |  |  |   | \$49.43  | \$0.00                             |
| Cynthia Bills                      |  |  |   | \$47.82  | \$0.00                             |
| Rosanna Mercado                    |  |  |   | \$50.84  | \$0.00                             |
| Julie Silva                        |  |  |   | \$46.26  | \$0.00                             |
| Scott Laleman                      |  | 2.5                                      |   | \$48.42  | \$121.05                           |
| Robert Zamora                      |  |  |   | \$47.31  | \$0.00                             |
| Denise Orosco                      |  | 2.5                                      |   | \$47.82  | \$119.55                           |
| Juan Zamora                        |  |  |   | \$74.91  | \$0.00                             |
| Monica Lopez                       |  |  |   | \$49.80  | \$0.00                             |
| Veronica Ramos                     |  |  |   | \$47.98  | \$0.00                             |
| Jesse Berlanga                     |  |  |   | \$42.07  | \$0.00                             |
| Scott Stephens                     |  |  |   | \$50.33  | \$0.00                             |
| Tiffany Contreras                  |  |  |   | \$44.66  | \$0.00                             |

|             |  |  |  |         |        |
|-------------|--|--|--|---------|--------|
| Chad Doucet |  |  |  | \$43.28 | \$0.00 |
|-------------|--|--|--|---------|--------|

| Other Staff        |   |     |   |            |            |
|--------------------|---|-----|---|------------|------------|
| Michelle Martinez  | 4 | 2.5 | 4 | \$29.78    | \$312.69   |
| Irma Paine         |   |     |   | \$40.53    | \$0.00     |
| Elaine Arguello    |   |     |   | \$21.79    | \$0.00     |
| Mike Ortiz Jr      |   |     |   | \$27.32    | \$0.00     |
| Cristina Moreno    |   |     |   | \$28.79    | \$0.00     |
| Stephanie Mendoza  |   |     |   | \$35.27    | \$0.00     |
| Jeanette W. French |   |     |   | \$19.15    | \$0.00     |
|                    |   |     |   |            |            |
|                    |   |     |   |            |            |
|                    |   |     |   |            |            |
|                    |   |     |   |            |            |
|                    |   |     |   |            |            |
|                    |   |     |   |            |            |
|                    |   |     |   | \$1,397.44 | \$3,492.29 |