

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
September 8, 2015
5:00 p.m.**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in Open Session at 5:00 p.m. on Tuesday, September 8, 2015, at Carver Elementary School, 910 North Green Street, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Kenneth Wheeler who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joe Babb, Mr. Rob Hudson, Mr. Eddie Prather and Mr. Kenneth Wheeler. Mr. Wheeler announced a quorum and stated that the meeting was lawfully in session. Attorney Otis Tims was also present. Mrs. Sherry Davis was not in attendance at this meeting.

APPROVAL OF AGENDA

The agenda was approved at the noon meeting. A copy of the agenda is marked **EXHIBIT 1** and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

The minutes from the following meetings were presented for consideration for approval:

July 21, 2015 Noon Regular Meeting

On a motion by Mr. Babb, seconded by Mr. Prather, the Board voted to approve the minutes from the July 21, 2015, noon regular meeting as submitted. The motion was approved unanimously by all members present and declared passed by the President of the Board.

August 11, 2015, Noon Regular Meeting

On a motion by Mr. Hudson, seconded by Mr. Babb, the Board voted to approve the minutes from the August 11, 2015, noon regular meeting as submitted. The motion was approved unanimously by all members present and declared passed by the President of the Board.

August 31, 2015, 2:00 p.m. Special Called Meeting

On a motion by Mr. Prather, seconded by Mr. Babb, the Board moved to approve the minutes from the August 31, 2015, special called meeting as submitted. The motion was approved unanimously by all members present and declared passed by the President of the Board.

WELCOME

Principal Christy Carroll welcomed the Board of Trustees, parents, staff and visitors to Carver Elementary.

PUBLIC COMMENTS

No requests for public comments were received for this meeting of the Board.

RECOGNITIONS

The Security Department was recognized at the noon meeting. The Board recognized September Employees of the Month.

SCHOOL	Employee
Carver	Lisa Blaylock
	Lillian Young
ECEC	Courtney Liggins
	Kelli Wallace
Joyner	Ginny Hale
Lawhon	Johnny Frederick
	Sonya Clark
Lawndale	Laurenda Carmeans
	Chad Watson
Milam	Aaron Ledbetter
	Beverly Knight
Parkway	Katie Michael
	Stephanie Cook
Pierce	Rich Hinton
	Jennifer Kyle
Rankin	Kimberly Reece
	Consquelia Kohlheim
Thomas	Patsy Enis
	Jessica Stokes
TMS	Tina Fitts
	Jaleesa Edwards
THS	Tammy Galvan
	Dora Bell

COMMUNICATION TO THE BOARD

Superintendent Gearl Loden summarized the following reports for the benefit of those not present at the noon meeting:

- A. Dr. Kristy Luse gave a report on the District's Parent Academy.
- B. Dr. Eddie Peasant and Mr. Jason Harris gave an update on ACT Scores, AP Classes, and Dual Enrollment Classes.
- C. Dr. Eddie Peasant gave a report on Enrollment and Class Size
- D. Mrs. Rachel Murphree gave an update on the 2014-2015 Year-End closing and FY15 Audit
- E. Mrs. Rachel Murphree gave an update on Ad Valorem Collections for amounts received in August 2015. (TPSD Goal #4)

Copies of the above reports are on file in the Superintendent's Office.

CONSENT AGENDA

In accordance with Dr. Loden's recommendations, Mr. Hudson moved to approve and ratify the Consent Agenda as listed below:

A. Office of Finance Director Mrs. Rachel Murphree (TPSD Goal #4)

- 1. Contractual Agreements:
 - Acknowledge and Award Contracts #CO1617 through #CO1618, and School Facility contracts SFR1617 through SFR1618
 - Ratification of Contract #CO1618
- 2. Permission to Accept Donations #2015-2016-004 through #2015-2016-007
- 3. Permission to Submit TPSD Grant #1605
- 4. Permission to Accept TPSD Grant #1601
- 5. Permission to Remove 22 Assets from the TPSD Asset Listing

B. Office of Assistant Superintendent Dr. Eddie Peasant

- 1. Student Transfer Report (TPSD Policy JBCD Transfers and Withdrawals of Students)
- 2. Readmission of Student #144-2013-2014
- 3. Overnight Field Trip Requests
 - THS Madrigals & Vocal Jazz to perform in Washington D.C. then to a National Festival in Williamsburg, VA 04/13-17/16
 - DECA to Olive Branch, MS for State Fall Leadership Conference November 7-9, 2015
 - THS Cross Country to compete in the Nike/Fleet Feet Coach Wood Invitational Race in Gainesville, GA
- 4. Memorandum of Understanding with Magnolia Guard Officer Leadership Development Program.
- 5. Dual Credit Agreement with Itawamba Community College

C. Office of Assistant Superintendent Dr. Diana Ezell (TPSD Goal #1 And #4)

1. Approval of 2015-2016 Special Education Budget
2. Permission to form a Booster Club for the Tupelo High School Show Choir

The motion was seconded by Mr. Babb and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked **EXHIBIT 2** and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Rachel Murphree (TPSD Goal #4)

1. Docket of Claims

Mr. Joe Babb reviewed the Docket of Claims prior to the meeting and recommended approval of the following:

- Docket of Claims for the period August 1, 2015 through August 31, 2015, Docket of Claims #29641 through #30277, Accounts Payable Checks #19093 through #19529 in the amount of \$2,685,114.94
- No Tupelo High School Activity Check Register for this month
- No Athletic Activity Check Register for this month
- The Athletic Activity Ref Pay paid officials in the amount of \$1,681.40 for the period of August 1, 2015 through August 31, 2015

The grand total for all funds is \$2,686,796.34

The motion was seconded by Mr. Prather and approved unanimously by all members present. Mr. Wheeler declared the motion passed.

This affirms that the claims are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims Report is marked **EXHIBIT 3** and held in the Exhibit Book of this meeting date and incorporated herein.

2. Required Monthly Financial Reports – Month Ending July 31, 2015

Following a review of each report and discussion, on a motion by Mr. Hudson, seconded by Mr. Babb, the Board voted unanimously by all members present to approve the following financial reports:

- Bank Reconciliation Report
- Revenue and Expenditure Report with Budget Status
- TPSD Cash Flow Statement
- Combined Balance Sheet
- July 31, 2015 Financial Statements

Mr. Wheeler declared the motion passed. The Financial Reports for Month Ending July 31, 2015, are marked **EXHIBIT 4** and held in the Exhibit Book of this meeting date and incorporated herein.

B. Office of Director Human Resources Mr. Jim Turner

1. Licensed Personnel Recommendations

Mr. Prather moved to approve the Licensed Staff recommendations as presented. Mr. Babb seconded the motion, and the motion was approved unanimously by all members present.

Mr. Wheeler declared the motion passed. The Personnel Report is marked **EXHIBIT 5** and held in the Exhibit Book of this meeting date and incorporated herein.

C. Office of Assistant Superintendent Dr. Diana Ezell (TPSD Policy E)

1. First Reading of TPSD Policy IDDHE

Dr. Ezell presented policy IDDHE Service Animal for a first reading:

No action was taken by the Board.

D. Office of Superintendent Dr. Gearl Loden (TPSD Goals #3)

The following items were shared with the Board as information items:

1. Information Items:

- **ESL Family Night—Anna Guntharp, Lea Ann Dunklee**
- **Teacher of Distinction—Kay Bishop**
- **Important Events**
 - ✓ **Community Tailgate—October 2nd**
 - ✓ **Professional Development Day, Students Out—October 9th**
 - ✓ **Tupelo High School Homecoming Game—October 9th**
 - ✓ **Columbus Day Holiday October 12th**

UNFINISHED BUSINESS

A. Service Agreement with JBHM Architects, P.A. for Security Command Center at Fillmore Center

Mr. Hudson moved to approve the Service Agreement with JBHM Architects for Security Command Center at the Fillmore Center as presented at the noon meeting. The motion

was seconded by Mr. Prather and approved unanimously by all members present. Mr. Wheeler declared the motion passed.

B. Discussion of Updated TMS Classroom Addition and Renovation Plans

Mr. Andy Cantrell and Mr. Charles Laney of JBHM, led a discussion on the renovation and classroom addition plans at the noon meeting.

NEW BUSINESS

A. Consideration to Change Location of November 17, 2015, 5:00pm Board Meeting

Dr. Loden requested to change the location of the November 17, 2015 5:00pm Board Meeting to Parkway Elementary. This change was due to the fact of the Principal at Joyner Elementary being out on maternity leave. On a motion by Mr. Babb, seconded by Mr. Prather, the Board voted unanimously by all members present, to approve the change in location for the November 17, 2015 5:00 p.m. Board Meeting. Mr. Wheeler declared the motion passed.

B. Investment of Bond Proceeds Resolution

Mr. Tims presented for consideration of approval, a request authorizing the Superintendent to invest proceeds of the District's 2015 General Obligation Bond Issue in depository accounts or other instruments in which funds may legally be invested by the District until such time as the funds are needed by the District to pay costs of the projects for which the bonds were issued, and to take all other actions necessary or useful for the proper dealing with such funds. On a motion by Mr. Hudson, seconded by Mr. Babb, the Board voted unanimously by all members present to approve the Resolution as presented by Mr. Tims. The President of the Board declared the motion passed.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics – Superintendent Gearl Loden

Dr. Loden presented the following items at the noon meeting as future agenda topics:

Tentative Agenda for October 13, 2015 Regular Meeting (Noon, HLC and 5:00 p.m. at Lawhon Elementary

- Legal Update
- Draft of 2016 School Board Meeting Dates
- Parent Academy
- Learning Foundation Board Meeting

B. Future Agenda Topics – Board Members

There were no Future Agenda Topics suggested by the Board.

C. Executive Session

Board President Kenneth Wheeler announced that an Executive Session was held at the noon meeting of the Board to discuss the District Safety Plan and a personnel matter and that no action was taken during the Executive Session.

ADJOURNMENT

On a motion by Mr. Babb, seconded by Mr. Prather, the Board voted unanimously by all members present to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 5:28 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Kenneth Wheeler, President

Eddie Prather, Secretary