

Gifts, Grants, Donation and Bequests Approval Form

Requests for gifts, grants and bequests shall be submitted to the District Office for Board approval prior to applying for any awards. They must satisfy the criteria below and meet the requirements of Board Policy 7260.

Gifts, grants, donation or bequests with a value in excess of \$2,000 shall be subject to approval by the board.

Gifts, grants, donation or bequests with a value greater than \$500 but less than or equal to \$2,000 shall be subject to approval by the superintendent or designee.

Gifts, grants, donations or bequests with a value of \$500 or less shall be approved by the supervising administrator or director.

Gifts, Grants, Donation and Bequest Criteria

To be acceptable, a gift, grant or bequest must satisfy the following criteria:

1. The Board would be willing to continue the program when the donated funds are exhausted.
2. There will be no undesirable or hidden costs.
3. The award will be appropriate and safe for students.
4. The gift, grant and/or bequest will not conflict with any provision of the Board policy or public law.
5. The gift, grant and/or bequest will have a purpose consistent with those of the District.

Carmen Tatum
Applicant Name

1/6/26
Date Requested

Donnelly Elementary School
School Name

Pumpkin Pie Fundraiser for 5th Grade Camp
Title of Grant, Gift, Donation or Bequest

Pumpkin Pie Fundraiser
Source of Grant

J. Tatum
Superintendent or Administrator Signature

Date: January 6, 2026

Please attach a copy of the grant application or a description of the grant, gift or bequest.

Date Received

Board Chair Signature

Date