



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: May15th, 2019

Purpose:  Presentation/Report  Recognition  Discussion/ Possible Action

Closed/Executive Session  Work Session  Discussion Only  Consent

From: Chad Doucet, Director of Purchasing

Item Title: Approve the selection of listed vendors to provide Professional Services for Therapists, Teachers, Consultants, and Adaptive Physical services.

Description:

South San Antonio ISD solicited qualification responses from potential vendors for RFQ 2019-10, Professional Services for Therapists, Teachers, Consultants, and Adaptive Physical services to provide services in Speech Language Pathology, Physical Therapy, Occupational Therapy, Diagnostician Services, LSSP, Orientation and Mobility Services, Visual Impairment Services, and Consultation in behavior, social skills and autism to effectively meet students Individual Education Plan (IEP).

Recommendation:

Approve the selection of Specialized Assessment & Counseling, DFR Consulting, S.Tx School Therapy Providers, Kidz Treehouse Pediatric Therapy, HealthPro Pediatrics, Laura Rowe/Adaptive Physical Services, Educating Diverse Learners, Teaching for Tomorrow, Therapia Staffing, The Stepping Stone Group, Accountable Healthcare Staffing, Cross Country Healthcare, SA Therapy In Motion, and Cindy Haughn to provide Professional Services for Therapists, Teachers, Consultants, and Adaptive Physical services.

District Goal/Strategy:

Strategy 3 We will develop a strong support system which will provide meaningful and innovative instruction that promotes critical thinking and problem solving.

Funding Budget Code and Amount:

CFO Approval

XXX 6216

APPROVED BY:

SIGNATURE

DATE

Chief Officer:

*[Handwritten Signature]*

*4-25-19*

Superintendent:

\_\_\_\_\_


\_\_\_\_\_

South San Antonio ISD Request For Qualifications # 2019-10  
 PROFESSIONAL SERVICES FOR THERAPISTS, TEACHERS, CONSULTANTS AND ADAPTIVE PHYSICAL SERVICES  
 RFQ Open Tabulation  
 Open Date/ Time : March 22nd 2019 @ 2:00 P.M. C.S.T.

Firm Name:	Response received prior to deadline?	1 bound Original Proposal Signed?	1 bound hard copy received?	2 USB drive copies received?	Submission Form Completed?	SSAISD certifications completed?
Specialized Assessment & Consulting	Yes	Yes	Yes	Yes	Yes	Yes
DFR Consulting Services, Inc.	Yes	Yes	Yes	Yes	Yes	Yes
Physical Therapy Services S.Tx School Therapy Providers, Inc.	Yes	Yes	Yes	Yes	Yes	Yes
Kidz Treehouse Pediatric Therapy, LLC	Yes	Yes	Yes	Yes	Yes	Yes
HealthPro Pediatrics, LLC	Yes	Yes	Yes	Yes	Yes	Yes
Laura Rowe / Adaptive Physical Services	Yes	Yes	Yes	Yes	Yes	Yes
Educating Diverse Learners	Yes	Yes	Yes	None	Yes	Yes
Teaching for Tomorrow, LLC	Yes	Yes	Yes	None	Yes	Yes
Therapia Staffing	Yes	Yes	Yes	Yes	Yes	Yes
The Stepping Stone Group	Yes	Yes	Yes	Yes	Yes	Yes
Accountable Healthcare Staffing	Yes	Yes	Yes	Yes	Yes	Yes
New Mediscan II LLC (Cross Country Healthcare)	Yes	Yes	Yes	Yes	Yes	Yes
SA Therapy In Motion	Yes	Yes	Yes	Yes	Yes	Yes
Cindy Haughn	Yes	Yes	Yes	Yes	Yes	Yes

Date Completed: 22 MAR 2019 Print Name: Chad P. Doucet Signature: 

Firm Name:	Evaluation Factors						Total
	Professional qualifications, expertise, and board certifications of the proposer: Weighted Value 0-40	Extent to which Services Meet the District's Needs: Weighted Value 0-15	Proposer References and Reputation: Weighted Value 0-15	Proposers past relationship with the District: Weighted Value 0-5	Financial Strength (Audited Financial Statements for the previous year): Weighted Value 0-10	Proposers ability to provide cost effective services to the District: Weighted Value 0-15	
Specialized Assessment & Consulting	35	15	10	0	10	15	85
DFR Consulting Services, Inc.	40	15	15	5	10	15	100
Physical Therapy Services S.Tx School Therapy Providers, Inc.	40	15	15	5	10	15	100
Kidz Treehouse Pediatric Therapy, LLC	40	15	15	5	10	15	100
HealthPro Pediatrics, LLC	35	15	10	0	10	15	85
Laura Rowe / Adaptive Physical Services	35	15	10	0	10	15	85
Educating Diverse Learners	40	15	15	5	10	15	100
Teaching for Tomorrow, LLC	40	15	15	5	10	15	100
Therapia Staffing	35	15	10	0	10	15	85
The Stepping Stone Group	35	15	10	0	10	15	85
Accountable Healthcare Staffing	40	15	15	5	10	15	100
New Mediscan II LLC (Cross Country Healthcare)	30	15	10	0	10	15	80
SA Therapy In Motion	40	15	15	5	10	15	100
Cindy Haughn	40	15	15	5	10	15	100

Date Completed: \_\_\_\_\_ Print Name: Chad P. Doucet Signature: 

**SECTION III**  
**EVALUATION FACTORS**

The evaluations committee will conduct a comprehensive, fair and impartial evaluation of all proposals received in response to this RFQ. Each proposal received will be analyzed to determine overall responsiveness and completeness as defined in the scope section and in the instructions on submitting a proposal. Failure to comply with the instructions or to submit a complete proposal may deem a proposal non-responsive and may at the discretion of the Evaluation Committee be eliminated from further evaluation.

Criteria	Description	Weighted Value
1	Professional qualifications, expertise, and board certifications of the proposer	40%
2	Extent to which Services Meet the District's Needs	15%
3	Proposer References and Reputation	15%
4	Proposers past relationship with the District	5%
5	Financial Strength (Audited Financial Statements for the previous year)	10%
6	Proposers ability to provide cost effective services to the District	15%
Total		100%

**SECTION IV**  
**GENERAL TERMS AND CONDITIONS**

The following terms and conditions are incorporated into this RFQ and incorporated into any formal written agreement between SSAISD and the successful Proposer(s).

**SUBMISSION OF PROPOSALS:** The Proposer(s) should propose their lowest and best price, (as applicable), on each good/service which is the subject of this RFQ. Proposals shall be submitted in strict compliance with the instructions set out in this RFQ. **All prices shall be entered on the proposal in ink or typewritten. All required signatures shall be original in ink.** Failure to manually sign the required forms of this proposal may result in rejection of the Proposer's proposal. A signed submitted proposal constitutes an offer to perform the work and/or deliver the product(s) specified in this RFQ.

Proposed prices should be firm (fixed). However, if the Proposer(s) believes it necessary to include in their price an economic price adjustment, such a proposal may be considered, but only as an alternate proposal and should be noted in the Exception Form (FORM E). The economic price adjustment should give the maximum price increase or decrease (either % or \$) and the date and/or event at which the increase would be effective. Additionally, if a Proposer has reason to believe a better (more cost effective) method is practical, then the Proposer may offer that better pricing option as an alternative.

All costs associated with the project must be enumerated in the proposal. Any costs associated with the project not explicitly enumerated and discussed in the proposal will not be honored. Proposer(s) shall provide information on their standard fee arrangement for any goods and/or services proposed, and any discounts offered. Proposer(s) must include in the cost proposal all travel and accommodation expenses associated with travel to perform this project, if applicable. Travel expenses associated with the project must conform to Travel Reimbursement Rates posted on the Texas Comptroller of Public Accounts website for travel expenditures associated with governmental travel and must be pre-approved by the District before being incurred.