

# Minutes of Regular Meeting

## July 13, 2021

### The Board of Education

### Unity School District

A Regular Meeting of the Board of Education of Unity School District was held Tuesday, July 13, 2021 beginning at 6:00 PM in the Unity School District Library.

1. **5:00 p.m.** Board Photos
2. **6:00 p.m.** Call to Order/Notice of Meeting/Roll Call
  - Members Present:** Debbie Ince-Peterson, James Beistle, Victoria Studtmann, Ryan Peterson, Sheryl Holmgren, Jeromy Cox, Pat Kastens
  - Admin. Team Present:** Supt. Brandon Robinson
  - Members Absent:**
3. Approval of the Agenda
  - Motion to approve the agenda by James Beistle.
  - Second by Ryan Peterson.
  - Motion carries by unanimous voice vote.
4. Citizens' Requests to Speak/Address the Board (Max. of 3 min. Items must be germane to the agenda. Any written comment must be submitted by email to [brobinson@unity.k12.wi.us](mailto:brobinson@unity.k12.wi.us) by NOON on Tuesday, July 13, 2021. Such comments will be provided to the Board of Education for consideration and review.)
  - No comments were received.
5. Board of Education Member Update
  - Thank you to Milltown and Balsam Lake for the upkeep and use of the town baseball fields during the Youth Baseball Season.
6. **Information**
  - a. Standing Committee Reports
  - b. District Administrator's Report – *Mr. Brandon Robinson*
    - 1) 2021-2022 School Year & COVID
    - 2) Community Education
    - 3) Lunch Program
7. **Consent Agenda**
  - a. Approval of Minutes, June 8, 2021
    - Motion to Approve the June 8, 2021 Minutes by Ryan Peterson.
    - Second by Pat Kastens.
    - Motion carries by unanimous voice vote.
  - c. Approval of Elementary/Middle School/High School Activity Accounts
    - Motion to Approve the June 2021 Activity Accounts by Ryan Peterson.
    - Second by Jeromy Cox.
    - Motion carries by unanimous voice vote.
  - b. Approval of Vouchers
    - Motion to Approve the June 2021 Vouchers by Pat Kastens.
    - Second by James Beistle.
    - Motion carries by unanimous voice vote. (Ryan Peterson and Victoria Studtmann Abstained.)

- d. Financial & Budget Report – *Ms. Kara Holden/Mr. Brandon Robinson*  
Nothing to report this month due to upcoming year end and annual audit.
- e. Board Member Appointment to Before and After School Child Care Administrative Committee  
Debbie Ince-Peterson appoints Victoria Studtmann to the Before and After School Child Care Administrative Committee.
- f. Personnel
  - 1) Consideration and Approval of Various Hire, Retirements, And Resignations, including but not limited to:
    - a. Alex Bates, New Hire – High School Band Director
    - b. Amber Johnson, New Hire – Counselor
    - c. Hal Rossi, New Hire – Part-time Custodian
    - d. Ashley Simonson, New Hire – Elementary Teacher  
Motion to approve Personnel Items 7.f.1a – 7.f.1d by Ryan Peterson.  
Second by Pat Kastens.  
Motion carries by unanimous voice vote.
  - 2) Consideration and Approval of the 2021-2022 Fall Extra Duty Contracts – *Mr. Brandon Robinson*  
Motion to approve the 2021-2022 Fall Extra Duty Contracts by Victoria Studtmann.  
Second by Ryan Peterson.  
Motion carries by unanimous voice vote. (Jeromy Cox Abstained.)

## **8. Action Agenda**

- a. Consideration and Approval of Grade Level Sections – *Dr. William DeWitt*  
Motion to approve Grade Level Sections with the discession for Administration to make changes as needed by Ryan Peterson.  
Second by Pat Kastens.  
Motion carries by unanimous voice vote.
- b. Consideration and Approval of the 2021-2022 District Employee Handbook Revisions – *Mr. Brandon Robinson*  
Motion to approve the 2021-2022 District Employee Handbook Revisions by James Beistle.  
Second by Sheryl Holmgren.  
Motion carries by unanimous voice vote.
- c. Consideration and Approval of the 2021-2022 Student & Parent Handbook Revisions – *Administration*  
Motion to approve the 2021-2022 Student & Parent Handbook Revisions by Ryan Peterson.  
Second by James Beistle.  
Motion carries by unanimous voice vote.
- e. Approval by the Board of the annual declaration and parent notice of the District’s student academic standards that will be in effect for the 2021-2022 school year, pursuant to section 120.12(13) and section 118.30(1g)(a)1 of the state statutes. – *Mr. Brandon Robinson*  
Motion to approve the annual declaration and parent notice of the District’s student academic standards that will be in effect for the 2021-2022 school year, pursuant to section 120.12(13) and section 118.30(1g)(a)1 of the state statute by Ryan Peterson.  
Second by Pat Kastens.  
Motion carries by unanimous voice vote.

g. Consideration and Approval of the following Board Policies and Administrative Rules: 458.2 -

*Mr. Brandon Robinson*

Motion to approve Board Policies and Administrative Rules: 458.2 by Pat Kastens.

Second by Victoria Studtmann

Motion carries by unanimous voice vote.

9. Adjourn

Motion to adjourn by James Beistle.

Second by Ryan Peterson.

Motion carries by unanimous voice vote by 6:57 p.m.

Respectfully Submitted,

Pat Kastens, School Board Clerk