

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Administration and Finance

**ITEM:** Request Approval to Negotiate and Execute a Contract for Subscription Services

**DATE PREVIOUSLY SUBMITTED:** April 2022

**SUMMARY:**

The administration requests approval to negotiate and finalize a contract for subscription services with ServiceNow. Key components of this contract include the ServiceNow Business Stakeholder and the ServiceNow Platform App Engine for IT Service Management. These subscriptions are essential for the effective operation of the Legal Management System, which oversees contracts and service tickets for the Office of General Counsel and the Office of Information Technology.

A Request for Offer (RFO 717-25-729) is posted on the Electronic State Business Daily and TSU's website per Texas Government Code §2155.083.

**SUPPORTING**

**DOCUMENTATION:** Scope of Work

**FISCAL IMPACT:** Cost not to exceed \$500,000  
FOAP: 1000 31200 7395 50 | BOA0001549

**ACTION REQUESTED:** Administration recommends approval of this item

**Legal Certification:** Based on available information to date, this action item and its implementation will not be in violation of any applicable federal, state, or local law, or regulation.

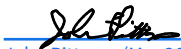


GENERAL COUNSEL

03/25/2025

DATE

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



John Pittman (Mar 26, 2025 16:25 CDT)

INTERIM CHIEF FINANCIAL OFFICER

03/26/2025

DATE



James Crawford (Mar 28, 2025 11:26 CDT)

PRESIDENT

03/28/2025

DATE