

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-3200

**Date:** May 31, 2018

**Board Approval:** \_\_\_\_\_

**Contractor:** Penny Marceau

**Phone:** 406-845-5869

**Address:** P.O Box 715 Browning MT 59417  
P.O. Box or Street Address City State Zip

**Type of Project/Service** (be specific): Contractor will provide services for the Summer Ee Kah Ki Maht Summer Program and Recreational Activities. They will have one full day of First Aid/CPR training on June 3, 2018. The Contractor's time will run June 4 – July 31, 2018. Contractor will be implementing all activities of the Ee Kah Ki Maht Summer Program. Contractor will help schedule all summer activities that are planned for during the month of June and July. Contractor will assist in checking in youth as they arrive each day and as they check out each day at every site and make sure it is done on a daily basis. Contractor will do activities with youth and always be engaged and willing to do physical fitness drills. Will be responsible for all gear that they are entrusted with and will be responsible for all lost and damaged gear. Contractor will provide assistance to the Director of Student Activities on an as needed basis. Contractor will be in charge of youth participates of the Ee Kah Ki Maht program. Contractor will need to turn in timesheets for themselves on a weekly basis. Contractor will be under direct supervision of Angel Tail and Crystal St.Goddard and will be required to follow all standards for continued employment.

**Contracted Dates:** 6/4/18 to 7/31/18

Rate per hour/per day: \$11.50 per hour x 8 hours a day x 5 days x 6 weeks + 8 days = \$3,496.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = N/A

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

**Total Project Cost** = \$ 3,496.00

**Contract to be paid from:**

126.64.170.1340.120

EE KAH KI MAHT GRANT

**Independent Contractor:**

Submit invoice on completion

Other \_\_\_\_\_

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

Tony Wagner  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

**White – Contractor**

**Yellow – Business Office**