



To: Coppell ISD Board of Trustees

From: Sid Grant – Bond Project Manager

Date: September 30, 2024

cc: Dr. Brad Hunt, Diana Sircar, Josette Dobbins

Re: Approval of School Specialty for Library and Office Furniture Replacement at Valley Ranch Elementary

As part of the 2023 bond election, as an elementary school receives an interior refresh, or addition and renovation, the campus will also receive new furniture. With Valley Ranch Elementary’s library and office area to complete over winter break this December 2024, they will be due to receive new furniture for these areas. The furniture for these areas is essentially the same as was approved for Mockingbird and Wilson.

The pricing per unit from School Specialty is the same as it was for the Mockingbird and Wilson replacements. The total cost of \$132,529.57 includes \$20,000.00 in contingency for unforeseen needs or missed pieces. The total cost also includes shipping, assembly, and installation.

The proposal from School Specialty was procured in accordance with Texas Education Code §44.031 through the district's membership with TASB Buyboard. School Specialty is one of the nation’s largest premier suppliers of school furniture, equipment, and supplies. As a district, we have used School Specialty for many years with great success.

The furniture will be delivered, assembled, and in place in the library and offices before our staff returns from winter break.

RECOMMENDATION: That the Coppell ISD Board of Trustees approve School Specialty as the vendor to supply the office and library furniture replacements at Valley Ranch Elementary at a total cost of \$132,529.57.