

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT  
AGENDA ACTION SHEET**

Date: 2-8-2020

Subject: Discuss and Consider approval of contracts for E-Rate 24

Administrator Responsible: Richard Gonzalez

Position: Technology Director

A. Purpose of Agenda Item:

Information Only

Action Needed

B. Authority for this Action:

Local Policy \_\_\_\_\_

Law or Rule \_\_\_\_\_

C. Strategic Objective, Goal, or Need Addressed:

Discuss and Consider approval of awarding proposals for E-Rate 24, for Network Infrastructure Upgrades at Seale Jr High School and Robert Driscoll Elementary. (Netsync Technologies)

D. Summary:

I will be seeking the School Boards approval to award contracts to selected vendors for services needed by RISD. We have received bids for Network Infrastructure Upgrades at Seale Jr High School and Robert Driscoll Elementary (Switchgear, Wireless Access Points, UPS and cabling). We will be awarding a partial bid due to the amount of funds awarded to RISD for E-Rate 24. During this process we have used a bid assessment sheet to score vendors appropriately (see attached bid assessment sheet).

E. Alternatives Considered: N/A

F. Comments Received: N/A

G. Administrative Recommendation:

H. Fiscal Impact and Cost: N/A

I. Monitoring and Reporting Time Line: N/A

*Combined*

Project or Service Description

Category 2 : Internal Connections

**Vendor Scoring**

(use additional worksheets if necessary)

*Red River Net Sync Lutech*

Selection Criteria	Weight*	<i>Red River</i>		<i>Net Sync</i>		<i>Lutech</i>					
		Raw Score*	Weighted Score***	Raw Score	Weighted Score	Raw Score	Weighted Score	Raw Score	Weighted Score	Raw Score	Weighted Score
Prices/Charges	35%		80		94		105				
Understanding of Needs	15%		42		42		15				
Prior Experience	20%		55		59		30				
Personnel Qualifications	15%		33		44		15				
Financial Stability	15%										
Other (describe)	10%										
Other (describe)	10%										

Overall Ranking

100%

*210/255*  
*82.4%*

*239*  
*93.7*

*165*  
*64.7*

Vendor Selected: *Net sync*

Approved By:

Title:

Date:

**Notes:**

- \* Percentage weights must add up to 100%
- \*\* Evaluated on a scale of 1 to 5: 1=worst, 5=best
- \*\*\* Weight X Raw Score

Notes: