

**CONSENT AGENDA – ITEM FOR ACTION****PUBLIC CONTRACTS AUTHORIZATION****SUMMARY**

School board action is required to authorize the attached public contract items. The authorization of contracts for expenditures above the threshold of delegated authority is a routine board action that appears under the consent grouping of the board agenda.

**BACKGROUND**

Board action is required to authorize the superintendent or a designee to obligate the district for the attached public contract items. The table contains summary information and the following sheets provide additional details about each of the contracts for which authorization is sought.

Board policies DJ District Purchasing, DJCA Personal Services Contracts and DJC Bidding Requirements, and administrative regulations DJ-AR, DJCA-AR, and DJC-AR articulate the school district's public contracting rules in accordance with state recommended model rules.

Appropriate public contracting rules and bidding procedures have been complied with before recommending the attached contracts for board approval.

**RECOMMENDATION**

The superintendent recommends the board authorize the superintendent or a designee to obligate the district for the public contract items listed herein.

**Belong. Believe. Achieve.**

Contract Name	Recommended By	Contract Selection Process	Contractor/Vendor	Contract Amount	Contract Timeline		Recommendation
					Start	End	
Transportation Support Center Bus Charging Infrastructure: Phase 1	Aaron Boyle, Administrator for Facilities Development & Craig Beaver, Administrator for Transportation Services	Sole Source Procurement Pursuant to ORS 279B.075 & OAR 137-047-0275	Portland General Electric Company	\$554,798	09/2024	06/2025	Authorization to Award Contract
School Bus Replacement	Craig Beaver, Administrator for Transportation Services	Salem-Keizer School District Cooperative Contract # PA2021-276	Western Bus Sales, Inc.	\$2,143,860	10/2024	06/2026	Authorization to Award Contract
Lexia Learning Systems License Renewal	Robin Kobrowski, Executive Administrator for PK-8 & Language Arts	Special Procurement Pursuant to DJC-AR(5)(a)	Lexia Learning Systems, Inc.	\$460,800	09/2024	08/2025	Authorization to Award Contract
Enterprise Resource Planning System	Steven Langford, Chief Information Officer	Request for Proposals (RFP) 23-0014	PowerSchool Group LLC	\$1,734,306	10/2024	6/2025	Authorization to Award Contract

**Belong. Believe. Achieve.**

**PUBLIC CONTRACT AUTHORIZATION**

**CONTRACT NAME:** Transportation Support Center Bus Charging Infrastructure: Phase 1

- **Contract Scope:** Engineering and design, permitting, electrical equipment, construction costs and project management for the electrical line extension, transformers, electrical distribution pathways and conductors, and make-ready boxes for thirty-six (36) electric school bus (ESB) charging stations.
- **Contract Timeline:** 09/2024 – 06/2025
- **Contract Amount:** NTE \$554,798
- **Contractor/Vendor:** Portland General Electric Company
- **Funding Source:** State School Bus Depreciation Fund
- **Solicitation Method:** Sole Source Procurement Pursuant to ORS 279B.075 & OAR 137-047-0275
- **Recommended By:** Aaron Boyle, Administrator for Facilities Development & Craig Beaver, Administrator for Transportation Services

**ASSOCIATED PROJECT:** Transportation Support Center Bus Charging Infrastructure

- **Project Scope:** Engineering and design, permitting, electrical equipment, construction costs and project management for the electrical line extension, transformers, electrical distribution pathways & conductors, and make-ready boxes and charger installation for thirty-six (36) electric school buses (ESB) charging stations.
- **Project Budget:** \$991,107
- **Project Timeline:** 09/2024 – 06/2025

**BACKGROUND:** The district operates twenty-five (25) electric school buses (ESBs) and has been awarded funds for an additional fifty (50) ESBs funded by the State School Bus Depreciation Funds and the \$19.75 million EPA Clean School Bus Grant Program. The additional buses will begin service during the 2024-2025 school year. Currently the district has thirty-one (31) charging stations and requires additional infrastructure to support the increase in ESBs. Procurement and installation of infrastructure for thirty-six (36) additional chargers at the Transportation Support Center will help to support the successful deployment of electric school buses.

**RECOMMENDATION:** It is recommended that the board authorize the superintendent or designee to execute the contracts described herein with Portland General Electric Company, subject to obtaining terms acceptable to district administration.

**PUBLIC CONTRACT AUTHORIZATION**

**CONTRACT NAME:** School Bus Replacement

- **Contract Scope:** Procurement of twelve (12) propane school buses
- **Contract Timeline:** 10/2024 – 06/2026
- **Contract Amount:** \$2,143,860
- **Contractor/Vendor:** Western Bus Sales, Inc.
- **Funding Source:** School Bus Depreciation Fund 241
- **Solicitation Method:** Salem-Keizer School District Cooperative Contract #PA-2021-276
- **Recommended By:** Craig Beaver, Administrator for Transportation Services

**BACKGROUND:** The district has a 20-year school bus replacement plan to facilitate a systematic method of removing aging and high-cost school buses from service and replacing them with buses containing modern technology and low- or no-emissions power plants.

Propane-powered school buses have been used by the district since 2015 to replace some diesel-powered buses with a cleaner-burning, lower-cost unit, equipped with modern technology and safety features. Data indicates propane buses operate at two-thirds the cost of a diesel bus, which represented over \$651,000 in savings in the 2023–24 school year.

**RECOMMENDATION:** It is recommended that the board authorize the superintendent or designee to execute the contract described herein with Western Bus Sales, Inc., subject to obtaining terms acceptable to district administration.

**PUBLIC CONTRACT AUTHORIZATION**

**CONTRACT NAME:** Lexia Learning Systems License Renewal

- **Contract Scope:** One-year subscription renewal for PowerUp, a student literacy program for grades 6–12; Core 5, a student literacy program for grades K–5; and Lexia English, a student literacy program for English language learners in the Newcomer Program
- **Contract Timeline:** 09/2024 – 08/2025
- **Contract Amount:** \$460,800
- **Contractor/Vendor:** Lexia Learning Systems, Inc.
- **Funding Source:** General Fund & Grant Funding for Title I Schools
- **Solicitation Method:** Special Procurement Pursuant to DJC-AR(5)
- **Recommended By:** Robin Kobrowski, Executive Administrator for PK-8 & Language Arts

**BACKGROUND:** Lexia was first piloted in the 2022–23 school year as a targeted reading intervention for students in grades K–12. This school year will be the third renewal. The license period is for one (1) year.

**RECOMMENDATION:** It is recommended that the board authorize the superintendent or designee to execute the contract described herein with Lexia Learning Systems, Inc., subject to obtaining terms acceptable to district administration.

**PUBLIC CONTRACT AUTHORIZATION****CONTRACT NAME:** Enterprise Resource Planning System

- **Contract Scope:** Enterprise Resource Planning System Implementation, Licensing, Maintenance and Support Services
- **Contract Timeline:** 10/2024 – 06/2025 (anticipated initial contract term); annual renewals for life of ERP system includes up-front, agreed upon pricing (details below)
- **Contract Amount:** The initial contract amount is \$1,734,306. This amount includes non-reoccurring implementation costs of \$940,936 and year one reoccurring fees of \$793,370. Following year one, reoccurring fees are subject to a fixed 3% annual uplift, which escalates to 4% after year five.
- **Contractor/Vendor:** PowerSchool Group LLC
- **Funding Source:** General Fund
- **Solicitation Method:** Request for Proposals (RFP) 23-0014
- **Recommended By:** Steven Langford, Chief Information Officer

**ASSOCIATED PROJECT:** Enterprise Resource Planning System Implementation

- **Project Scope:** Re-implement a system of software, services and business processes that support the district's finance and human resources functions.
- **Project Budget:** \$2,000,000 annual budget
- **Project Timeline:** 10/2024 – 06/2026 (projected timeline for implementing new system)

**BACKGROUND:** The enterprise resource planning system (ERP) application currently utilized by the district provides functionality to support finance, human capital management, and payroll functions. The core ERP software was implemented over twenty (20) years ago and is currently an on-premise model (hosted on BSD servers), with BSD staff providing end-user support for the environment. In addition to the core ERP software, the district currently uses a number of third-party software solutions to support functions such as cash receipting, capital project management, reporting and absence management, and relies on systems such as Google and MS Office for additional tracking and data entry tasks not currently supported by an automated solution. The district will implement BusinessPlus in a cloud environment (hosted by the vendor) and as part of the project, will evaluate all business practices to standardize against software capabilities and best practices. This implementation of the core ERP, along with practice standardization will provide significant increases in the areas of efficiency, effectiveness and customer service.

**RECOMMENDATION:** It is recommended that the board authorize the superintendent or designee to execute the contract described herein with PowerSchool Group LLC, subject to obtaining terms acceptable to district administration.