



Board of Education

TO: Board of Education
FROM: Executive Director of Business & Operations, Karen Apostoli
DATE: August 21, 2025
RE: IGA with West Chicago Park District Re: Fuel

This memo is:

- ☐ Information only.
☒ Information with a recommendation, and a request for Board consent.
☐ Information with a recommendation, and a request for Board approval by vote.

Date by which a Board decision is needed: 09/04/2025

Previous memos on this topic can be found:

- ☐ in previous Board packet(s) dated. ____
☐ or attached to this memo

| Basic information: | | |
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| The administration is asking the Board to approve the Intergovernmental Agreement (IGA) with the West Chicago Park District.. The IGA outlines District 33's purchase of fuel through the West Chicago Park District. | | |
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| Background or historical information: | | |
| This IGA replaces an existing IGA that was last updated in 1997. | | |
| | Original IGA 1997 | Proposed IGA 2025 |
| Term of Agreement | No established end date | 5 years |
| Use of Fields & Buildings | Allowed the park district to use school district facilities for programs | The park district may use school district facilities for programs as an outside entity without the need for an IGA |
| Reciprocal Services | -Joint purchase of gasoline for vehicles and lawnmowers - varying fee applied to invoice -Law equipment storage during and out of season -Use of the Park District maintenance facility, upon request, for vehicle maintenance -Inspects playgrounds w/Director | -Joint purchase of gasoline with a \$0.06/gallon equipment fee. |

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| | of Buildings & Grounds -Park District expertise and guidelines with School District landscape planning. -School District's use of other Park District facilities -Mows the following school grounds on a regular basis: middle school, Gary, and Pioneer | |
| Recommendations: (Recommendations) and (Evaluate) | | |
| The administration recommends approving the Intergovernmental Agreement with the West Chicago Park District. | | |
| Other questions? What else does the Board wish to know?: | | |
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