

**CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)**  
**Independent School District 6094-52**

**Regular Meeting**

Tuesday, October 24, 2023, 4:00 PM, CVSEC District Office  
200 Western Avenue NW  
Faribault, MN 55021

Board Members Present: Amberg, Goerwitz, Robicheau  
Board Members Absent: Mohs  
Staff Members Present: Korolewski, McGuire, Monroe, Qual, Ristau, Smith,  
Washa

**1) Call to Order/Adoption of Agenda:**

Motion to Call the Meeting to Order and Approve the Agenda: Robicheau  
Second: Goerwitz

AYE: All  
NAY: None

The meeting was opened at 4:00 PM.

**2) Consent Agenda:**

Motion to Approve the Consent Agenda: Robicheau  
Second: Goerwitz

AYE: All  
NAY: None

*A) Approval of the Minutes from the Regular Board Meeting on September 26, 2023*

*B) Approval of Claims*

*C) Staff Updates*

(1) New Hires:

Johnson, Trissa - EA at ALEX - Effective 10/02/2023  
Morris, Kloey - EA at ALEX - Effective 10/23/2023  
Oraskovih, Clara - EA at SUN - Effective 11/06/2023  
Wagner, Samuel - EA at ALEX - Effective 10/26/2023

(2) Transfers:

(3) Resignations, Retirements, and Terminations:

DeFoe, Suzanne - EA at STEP - Effective 10/06/2023

Malecha, Melissa - EA at ALEX - Effective 10/13/2023

Perez-Ortiz, Cathy - EA at ALEX - Effective 10/06/2023

(4) Leaves of Absence:

(5) Other:

3) **Public Input:**

There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's Report*

McGuire reported that Q1 ends on November 2<sup>nd</sup>. On November 8<sup>th</sup> CVSEC will host an open house for current students, families, and caregivers. CVSEC is still hiring Educational Assistants, and is looking at different recruitment avenues. Washa has completed the 2022-2023 Financial Audit, and the auditors will present their findings at the December Board meeting. Projections for STEP enrollment remain steady. McGuire expects to remodel and reorganize existing building space prior to determining whether or not to expand into other areas of the mall. CVSEC has submitted an application to the State program which gives aspiring current non-licensed employees access to funds to pursue a special education teaching license.

B) *Enrollment Report*

CVSEC has 79 students enrolled and four students on the referral list. Capacity to enroll new students is dependent upon staffing.

C) *SUN Coordinator Report*

Qual spoke about the successes being seen with the fully-implemented LSCI model and PTS tracking now being used in the SUN program. She also provided an update on SUN staff professional development. A video showed Board members different learning activities that SUN students can experience in a typical day.

5) **Old Business:**

There was no Old Business

6) **New Business:**

There was no New Business

7) **Other:** Move December meeting from 12/26/2023 to 12/19/2023.

Motion to move December meeting from 12/26/2023 to 12/19/2023:

Second:

Robicheau

Goerwitz

AYE: ALL

NAY: NONE

8) **Comments: Board/Director:**

There were no comments.

9) **Next Meeting Date:**

November 28, 2023 at 4:00 PM at 200 Western Ave NW Faribault, MN 55021

10) **Adjournment:**

Motion to Adjourn: Amberg

Second: Goerwitz

AYE: ALL

NAY: NONE

The meeting adjourned at 4:28 PM.

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_ 11/28/2023 \_\_\_\_\_

Amy Goerwitz, Board Secretary