

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Amy Garrison

ADDRESS: McKinney, TX

POSITION: Administrative Assistant, Convergence Technology Center
(Grant)

DEPARTMENT: Provost, PRC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Temps of McKinney	09/16 - 12/16	Administrative Assistant
B. Garrison Delivery Service	10/10 - 07/11	Office Manager
Library of Congress	07/02 - 10/10	Program Specialist

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Bowie State University	2007	M.A., Organizational Communication
Auburn University	1999	B.A., Corporate Journalism