
**SOUTHWEST TEXAS JUNIOR COLLEGE
MEMORANDUM**

TO: BOARD OF TRUSTEES
FROM: ADMINISTRATION
SUBJECT: NOVEMBER AND DECEMBER BOARD MEETINGS
DATE: OCTOBER 19, 2017

The November Board of Trustees meeting would normally fall on November 16, 2017. Administration recommends combining the November and December meetings in order to present the audited financial statements. The recommended date for the meeting is December 14, 2017.