

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 4/24/19



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**Recognition:**    ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**    ☐ Building Report              ☐ Old Business              ☐ Superintendent's Report  
**Action:**        ☐ Resignation                      ☐ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State              ☐ Travel In State              ☒ Approvals  
                    ☐ Termination                      ☐ Legal Matters              ☐ Other:  
                    This action request pertains to    ☐ Elementary (only)              ☒ High School/District Wide

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**Date:**        4/15/19

**To:**            **Corrina Guardipee-Hall**  
                    Superintendent

**From:**        Stacy Edwards  
**Title:**        Director of Finance

**Subject: Purchases Over \$10,000.00**

**Justification (District Goals): Board of Trustees Policy #7320 calls for board approval of any purchases over \$10,000.**

**Financial Impact: See below**

**Funding Source (Budget/grant, etc.): Identified below**

**Attachment(s):** Purchases orders and quotes

PO#32806 James Martin                      \$42,500.00                      Maintenance/Caterpillar Loader

**Comments:** \_\_\_\_\_

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**Board Action:**    ☐ N/A (Info)    ☐ Approved    ☐ Denied    ☐ Tabled to: \_\_\_\_\_

**Bill To:****BROWNING PUBLIC SCHOOLS**PO Box 610  
Browning, MT 59417-0610

<b>To:</b>	
Vendor	8515
PHONE	( ) -
FAX	( ) -
JAMES MARTIN 9000 SOUTH 19TH AVENUE BOZEMAN, MT 59718	

**PURCHASE ORDER****PO #:** 32806

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Date Issued 05/10/19

<b>Ship To:</b>
BROWNING SCHOOLS MAINTENANCE 105 EAST BOUNDARY STREET BROWNING, MT. 59417 406-338-2490

Ship Via STANDARD  
Requested by REID  
Approved by REID  
Orgn. Maintenance**Notes**

2012 loader caterpillar 906 H - alpine Professionals Inc. in Bozeman

Requisition #:36870

Approved by: REID, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
2012 LOADER	Caterpillar	1.000	EA	42500.0000	42500.00
126- 94-166-2650-730					31875.00
226- 94-166-2650-730					10625.00
<b>Total</b>					<b>42500.00</b>

**INSTRUCTIONS TO SUPPLIER**

1. Please furnish above order less any educational discounts.
2. This P.O. will be voided if not shipped within 60 days of order date.
3. Purchase order number must appear on all documents and packages.
4. Ship all merchandise F.O.B. "Ship To" address. Prepay and bill shipping charges.
5. Do not mail invoices to "Ship To" address.
6. Do not attach invoice to carton containing merchandise.

