

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: August 14, 2018



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**Recognition:**     Students                       Staff                       Parents  
**Information:**    Building Report             Old Business             Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State             Travel In State             Approvals  
                     Termination                       Legal Matters             Other:  
                    This action request pertains to  Elementary (only)     High School/District Wide

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**Date:**        August 7, 2018

**To:**            **Corrina Guardipee-Hall ED.S.**  
                    Superintendent

**From:**        Emorie Davis Bird  
                    Title:        Human Resource Director

**Subject:**    **Hiring: Special Education Teacher - KW Vina**

**Description:** Jill Mattingly, SPED Director, recommends hiring Dawn Marxer for the KW Vina Special Education teacher for the school year 2018-19. Ms. Marxer is in a special program for special education certification.

**Financial Impact:** \$36,408.00

**Funding Source (Budget/grant, etc.):** 115.76.456.1700.112.608

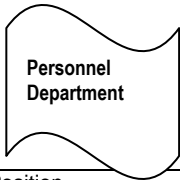
**Attachment(s):** Hiring Selection Report

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>SPED Teacher</b>		Applicant Recommended <b>Dawn Marxer</b>	
Department/Location <b>KW Vina/SPED</b>		Supervisor <b>Tonia Tatsey, Jill Mattingly</b>	
Type of Position <b>Certified Teacher</b>	Starting Date <b>August 13, 2018</b>	Term <b>2018-2019 School year</b>	

<b>Recruiting</b>	Date Posted: 06/02/2018	Closing Date: Open Until Filled
<b>Comments:</b> Only one applicant has applied and is qualified and meets eligibility requirements and further recruiting is impractical.		

No.	Applicant Names (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Dawn Marxer	8/8/2018	Yes	NA

Interview Committee	Title	Name	Title
NA			

**Recommendation:** Dawn Marxer is being recommended for hire for the Vina Chattin Special Education Teacher. She has worked successfully in the SPED Department for four (4) years and has provided excellent services to SPED students. Ms. Marxer has an extensive background as an effective paraprofessional. Dawn is in a special program for Special Education certification.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	11/12/2014	Yes	OK
Tribal Background Check	11/12/2014	Yes	OK
Criminal background check	11/12/2014	Yes	OK
TB documentation	11/12.2014	Yes	OK

Salary: \$36,408.00	Placement: 1 year	Contract Days: 187
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Prepared by: Sherie Blue Date 6/2018      Approved by: \_\_\_\_\_ Date: \_\_\_\_\_