

**WE EXPECT EXCELLENCE****WE INNOVATE****WE EMBRACE EQUITY****WE COLLABORATE**

Division 22 Assurances

POLICY ISSUE/SITUATION

On or before January 15, the Superintendent must complete and present an annual report to the community that the School District is in compliance with and is implementing as required, all of the Standards for Public Elementary and Secondary Schools as set out in OAR Chapter 581, Division 22, including all new and revised rules.

To verify compliance with the Division 22 Standards, the school district submits an Assurance Form to the Superintendent of Public Instruction signed by the District Superintendent. For any rules for which the District is not in compliance, a plan of correction must be submitted.

The required Assurance Form has changed from last year. As part of the Oregon Department of Education's mandate relief efforts, districts will report their compliance status for all Division 22 Standards every third year. In intervening years, districts will report more specific information with regards to Division 22 Standards selected by ODE leadership. For 2015-16, districts will provide information about five standards:

- a. OAR 581-022-0606 District Improvement Plan
- b. OAR 581-022-0711 Policies on Reporting Child Abuse
- c. OAR 581-022-1130 Diploma Requirements
- d. OAR 581-022-1210 District Curriculum
- e. OAR 581-022-1620 Required Instructional Time

Although districts provide information to ODE on only five of the Division 22 standards, districts are still expected to comply with all of the standards.

STATUS:

Staff have conducted an internal audit of the District's compliance with Division 22 requirements and have determined that the District is not in compliance with 2 of the 55 Division 22 rules (581-022-1210 District Curriculum and 581-022-1440 Human Sexuality Education). The Report to the Community and Division 22 Assurance Form are attached for Board review.

RECOMMENDATION:

(15-621) It is recommended that the School Board receives the report and directs the Superintendent to develop plans for remedying any area of non-compliance.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.



Division 22
Standards for Public Elementary and Secondary Schools
2015-2016 Assurances
REPORT TO COMMUNITY

This list is provided to assist you in your report to your community as required by OAR 581-022-1610.
 Please ***do not*** submit this form to the Oregon Department of Education.

- ✓ Determine your district's compliance with the Oregon Administrative Rules (OARs) located in Chapter 581, Division 22. The OARs are available for review the Secretary of State's webpage at http://arcweb.sos.state.or.us/pages/rules/oars_500/oar_581/581_022.html.
- ✓ Identify areas of compliance and non-compliance by checking the appropriate boxes in the chart below. Districts should report to their communities on each of the standards listed below.
- ✓ Report your district's compliance or non-compliance to the Division 22 Standards for Public Elementary and Secondary Schools to your local district school board by **January 15, 2016**.

OAR Number	Title	Compliance Status	
		Yes, in compliance	No, not in compliance
0405	Career Education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
0413	Prevention Education Programs in Drugs and Alcohol	<input checked="" type="checkbox"/>	<input type="checkbox"/>
0416	Anabolic Steroids and Performance Enhancing Substances	<input checked="" type="checkbox"/>	<input type="checkbox"/>
0421	Safety of School Sports -- Concussions	<input checked="" type="checkbox"/>	<input type="checkbox"/>
0606	District Improvement Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
0610	Administration of State Assessments	<input checked="" type="checkbox"/>	<input type="checkbox"/>
0612	Exception of Students with Disabilities from State Assessment Testing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
0615	Assessment of Essential Skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
0617	Essential Skill Assessments for English Language Learners	<input checked="" type="checkbox"/>	<input type="checkbox"/>
0705	Health Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
0711	Policies on Reporting Child Abuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
0807	Standardization	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1030	Local District Goals	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1060	School and District Performance Report Criteria	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1130	Diploma Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1131	Credit Options	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1133	Extended Diploma	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1134	Modified Diploma	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1135	Alternative Certificate	<input checked="" type="checkbox"/>	<input type="checkbox"/>

1140	Equal Education Opportunity (includes Harassment, Intimidation, Bullying and Cyberbullying)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1210	District Curriculum	<input type="checkbox"/>	<input checked="" type="checkbox"/>
1215	Literacy Instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1310	Identification of Academically Talented and Intellectually Gifted Students	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1320	Rights of Parents of Talented and Gifted Students	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1330	Programs and Services for Talented and Gifted Students	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1340	Special Education for Children with Disabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1350	Alternative Education Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1360	Expanded Options Annual Notice	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1364	Expanded Options - Requirements for Oregon Public School Districts	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1366	Expanded Options Program Annual Credit Hour Cap	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1420	Emergency Plans and Safety Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1430	Asbestos Management Plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1440	Human Sexuality Education	<input type="checkbox"/>	<input checked="" type="checkbox"/>
1510	Comprehensive Guidance and Counseling	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1512	Child Development Specialist Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1520	Media Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1530	Auxiliary Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1610	Operating Policies and Procedures	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1620	Required Instructional Time	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1622	Independent Adoptions of Instructional Materials	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1630	Daily Class Size	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1640	Instructional Materials Adoption	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1650	Postponement of Purchase of State-Adopted Instructional Materials	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1660	Records and Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1661	Report on Physical Education Data	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1670	Individual Student Assessment, Recordkeeping, and Reporting	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1710	Personnel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1720	Personnel Policies	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1723	Teacher and Administrator Evaluation and Support	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1724	Core Teaching Standards	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1725	Educational Leadership—Administrator Standards	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1730	Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1910	Exemptions	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1941	Complaint Procedures	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2130	Kindergarten Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Districts must report their status with regards to the Division 22 Standards to their communities
by
January 15, 2016

Oregon

Division 22 Assurances

Please Note: To fulfill Division 22 Assurance requirements, all districts must:

1. Upload a copy of their Local Board Minutes to the appropriate folder in the Document Upload feature (top left of Indistar dashboard)
2. Upload a copy of their District Policy to the appropriate folder in the Document Upload feature
3. Complete this form
4. Submit completed Division 22 Assurances form by clicking the SUBMIT button located in TAB 3 - Submit Forms/Reports on the Indistar Dashboard

Submissions are due by February 15, 2016

Please contact Andrea Morgan, Education Specialist, if you should have any questions or concerns.

Phone: 1-503-947-5772

andrea.morgan@state.or.us

**Note: This form allows you complete the Assurances in multiple sessions, if necessary. You should save your work before logging out of the form. The form will not be submitted until you click on the "Submit" button.*

For 2015-2016, districts are expected to report on five Division 22 Oregon Administrative Rules:

- OAR 581-022-0606 District Continuous Improvement Plan;
- OAR 581-022-0711 Policies on Reporting of Child Abuse;
- OAR 581-022-1130 Diploma Requirements;
- OAR 581-022-1210 District Curriculum;
- OAR 581-022-1620 Required Instructional Time.

(See description on Tab 2 - Complete Forms for more information.)

The following information is required for the person completing this form:

Name:	Jon Bridges
Title:	Administrator for Accountability
Email:	jon_bridges@beaverton.k12.or.us
Phone:	5033564527

REPORT TO THE COMMUNITY

By **January 15** of each year, school district superintendents are required by **OAR 581-022-1610 Operating Policies and Procedures** to report to their communities the district's standing with respect to all of the Standards for Public Elementary and Secondary Schools as set out in Oregon Administrative Rules Chapter 581, Division 22 [OAR 581-022-1610 Operating Policies and Procedures \(click here to review policy\)](#)

The district report to the community was provided by January 15.

- Yes No

The report was provided on:

12/14/2015

Upload Required:

Please check to verify your district has uploaded the appropriate documentation.

- A copy of Local Board minutes or other documentation has been uploaded to the 'Local Board Minutes' folder on our district's Indistar dashboard.

[OAR 581-022-0606 District Continuous Improvement Plan \(click here to review policy\)](#)

The purpose of the Continuous Improvement Plan is to provide school districts with a tool to gather and analyze data, implement effective instructional practices and develop necessary intervention plans for students not meeting or exceeding standards.

Does your current local district continuous improvement plan include the following?

a. Rigorous curriculum aligned with state standards

Definitions:

"Rigorous curriculum" means multiple courses of study any one of which will prepare students to successfully meet the Oregon diploma requirements. These courses are cognitively demanding and challenging to students as those students apply the fundamental concepts and skills from various disciplines to real world problems in complex and open ended situations;

"Aligned with standards" means that the taught curriculum (what teachers teach), the learned curriculum (what students learn), and the assessed curriculum (what students are tested on) as identified through state and national academic standards do not deviate significantly one from another. This alignment includes four components:

(A) Content match — topical coverage, or comprehensiveness and level of detail

(B) Depth match — level of difficulty, or cognitive complexity

(C) Emphasis match — the relative duration of the instruction about each topic/standard within a subject

(D) Performance match — the type of performance required to demonstrate proficiency of the standard

Yes No

b. High-quality instructional programs**Definition:**

"High quality instructional programs" means that teachers teach knowledge and skills through the use of an appropriate variety of instructional strategies reflecting best practice and based on state/national standards and assessments that effectively measure what the standards require. Such instruction is not universal but is situational based on instructional context.

Yes No

c. Short-term and long-term professional development plans**Definition:**

"Short-term professional development plans" means a component of a long term professional development plan with a direct connection with one or more of the following—individual continuing professional development plans; board, district or school goals; state certification criteria; or other regulatory mandates. Such plans may be responsive to emerging needs not yet addressed in long- term professional development plans.

Yes No

d. High-quality data systems**Definition:**

"High quality data system" means a method by which teachers and administrators have access to data needed for instructional and administrative decision-making, one that makes available to the public appropriate data content and displays and provides for regular updates to the data, maintenance and upgrading of the system, and training for key personnel on use and maintenance. The collection and use of data in such a system would include district-, school-, and student-level data describing but not limited to:

(A) Instruction

(B) Accountability

(C) Demographics

(D) Achievement and

(E) Assessment.

Yes No

e. Improvement planning that is data-driven**Definition:**

"Data-driven" means the use of information available from a high quality data system to focus decisions regarding curriculum, instruction, staff assignment, and staff development to promote student achievement through a planned, systemic program improvement effort.

Yes No

f. Education service plans for students who have or have not exceeded all of the academic content standards**Definition:**

"Service plans for students" means a system of planned services outlining student educational activities, supporting students in meeting expectations for one or more content areas and continuing to academically challenge students who have exceeded expectations in one or more content areas.

Yes No

g. A review of demographics, student performance, staff characteristics and student access to, and use of, educational opportunities

Yes *No

The district is fully compliant with OAR 581-022-0606 District Continuous Improvement Plan.

Yes *No

***If your district is not in compliance with the Oregon Administrative Rule, please describe your plan to come into compliance in the narrative box below.**

[OAR 581-022-0711 Policies on Reporting of Child Abuse \(click here to review policy\)](#)

Student safety is of utmost importance. How districts handle child abuse reporting can directly impact students' lives.

1. Has the district adopted a policy that is applicable to all school district employees specifying that child abuse by school employees is not tolerated and requiring all school employees to report suspected child abuse?

Yes No

a. Does the policy contain all of the required elements required by OAR 581-022-0711(2)?

Yes No

b. **Upload Required:** Please check to verify your district has uploaded the appropriate documentation.

A copy of our district policy has been uploaded to the 'District Policy' folder on our district's Indistar dashboard.

2. Does the school district maintain records of each reported incident of child abuse, action taken by the district, and any findings as a result of the report?

Yes *No

The district is fully compliant with OAR 581-022-0711 Policies on Reporting of Child Abuse.

Yes *No

***If your district is not in compliance with the Oregon Administrative Rule, please describe your plan to come into compliance in the narrative box below.**

[581-022-1130 Diploma Requirements \(click here to review policy\)](#)

Districts are given much flexibility in how they comply with this OAR. Parts 9 and 10 of this rule are designed to personalize each student's school experience and support his/her success.

1. Is the district meeting the requirements of OAR 581-022-1130(9) relating to the requirement of each student developing an education plan and building an education profile?

Yes No

2. Is the district meeting the requirements of OAR 581-022-1130(10) that each student demonstrate extended application of knowledge and skills?

Yes No

a. The extended application requirement is met through a separate project (e.g., Senior Project, Senior Seminar).

Yes No

b. The extended application requirement is met through projects embedded in coursework.

Yes No

c. Describe the projects assigned that qualify the students for this requirement:

Senior projects, coursework, student learning

The district is fully compliant with OAR 581-022-1130 Diploma Requirements.

Yes *No

****If your district is not in compliance with the Oregon Administrative Rule, please describe your plan to come into compliance in the narrative box below.***

[581-022-1210 District Curriculum \(click here to review policy\)](#)

State statute and administrative rule require Oregon school districts to provide instruction aligned to the academic content standards in English/Language Arts, mathematics, science, social sciences, physical education, health, and world languages, providing students a rich educational experience.

1. Is the district meeting the requirements of OAR 581-022-1210 (2)(a) to provide a planned instructional program that aligns to the current academic content standards in:

Subject Area:	District curriculum was last aligned in school year:		Yes	No
English/ Language Arts	2014-15	Curriculum aligns to standards adopted in 2010.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mathematics	2013-14	Curriculum aligns to standards adopted in 2010.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Science	2010-11	Curriculum aligns to standards adopted 2014. Curriculum alignment is in process to meet 2018-19 full implementation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Social Sciences	2014-15	K-12 Curriculum aligns to the grade-level standards adopted in 2011.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The Arts	2006-07	Curriculum aligns to standards adopted 2004. Curriculum alignment is in process to meet standards adopted in 2015.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
World Languages	2010-11	Curriculum aligns to standards adopted in 2010.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Health Education	2004-05	Curriculum aligns to standards adopted 2012. Curriculum alignment is in process to meet standards adopted in 2015.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Physical Education	2004-05	Curriculum alignment is in process to meet standards adopted in 2014.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

2. Is the district meeting the requirements of OAR 581-022-1210 (3)(a-c) to provide instruction in:

Instruction is provided in grades:

Infectious diseases, including AIDS/HIV and Hepatitis B (check all that apply)

- K
- 1
- 2
- 3
- 4
- 5
- 6
- 7

- 8
- 9
- 10
- 11
- 12

Prevention education in drugs and alcohol (check all that apply)

- K
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12

Emergency plans and safety programs (check all that apply)

- K
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12

The district is fully compliant with OAR 581-022-1210 District Curriculum.

Yes *No

****If your district is not in compliance with the Oregon Administrative Rule, please describe your plan to come into compliance in the narrative box below.***

A PE/Health Cadre and Project Team will align curriculum to standards during the 2016-17 school year.
 A Fine Arts Cadre and Project Team will align curriculum to standards during the 2017-18 school year.

[OAR 581-022-1620 Required Instructional Time \(click here to review policy\)](#)

Changes in the Required Instructional Time rule in 2015 established new hours targets for local districts. The State Board of Education and the State Legislature are both interested in district progress in reaching the targets.

Note: Your responses to the following questions should include students in your district who are enrolled in alternative education programs.

1. Fill in the following table to determine what percentage of students meet the minimum hours of instructional time. Base all information on your enrollment as of October 1, 2015. (Please use whole numbers only; no percent signs)

[SAMPLE \(click here\)](#)

Grade Level	Minimum Number of Instructional Hours for each Grade Level	Number of Students in each Grade Level that meets the Minimum Number of Instructional Hours (**See note below)	/ (divided by)	Total Number of All Students in each Grade Level (**See note below)	= (equals)	Percent of All Students that Meet the Minimum Number of Instructional Hours (number only; no sign)
K (Full - Day)	900	3006	/	3006	=	100
K (Half - Day)	450	0	/	35	=	0
1-5	900	16057	/	16057	=	100
6-8	900	9463	/	9463	=	100
9-11	990	8688	/	9028	=	96.2
12	966	0	/	2980	=	0
Total Number of Students (Please double-check all calculations)	NA	37214	/	40569	=	91.7

****Number of Students that Meet Minimum Number of Hours:** Students must meet or exceed minimum # of hours as outlined to the left)

*****Total Number of Students in Each Grade Level:** If you offer Full-day Kindergarten, put the Half-day Kindergarten as 0 (and vice versa for Half-day Kindergarten).

2. For the 2015-16 school year, are at least 80% of all students in the district scheduled to receive the following minimum hours of instructional time? (Is the number in the bottom right cell of the table below at least 80%?)

Yes *No

The district is fully compliant with OAR 581-022-1620 Required Instructional Time.

Yes *No

***If your district is not in compliance with the Oregon Administrative Rule, please describe your plan to come into compliance in the narrative box below.**

Once this form has been completed, please go to Tab 3 - Submit Forms/Reports (on your Indistar Dashboard) and click submit.

The form must be submitted by February 15, 2016.

By checking this box, you are agreeing that submission of this form has been authorized by the district superintendent.