

January 28, 2020

**SUBJECT:**

Approval of Course Fee Request and/or Modification for Fall 2020

**RECOMMENDATION:**

The District President recommends that the Board of Trustees approve the proposed lab fees, effective as of Fall 2020.

**RATIONALE**

Automotive Technology: A fee for shop supplies is proposed for courses in the new Automotive Technology program to cover the cost of consumable supplies such as fluids, engine and brake cleaners, protective gear (gloves, respiratory masks, ear and eye protection) and to maintain updated scan tool software needed to provide manufacturing specific service and satisfy the Automotive Service Excellence (ASE) educational foundation accreditation standards.

Collision Technology: Proposed fees will cover shop supply costs for consumables such as grinding discs, dent pulling supplies, welding tips and wires, gases and solvents, primers, paint, tape, one-time-use fasteners and other miscellaneous supplies. This fee also provides students with some of their required personal protection equipment.

Construction Management: The proposed fees will offset the cost of consumable supplies to include lumber, nails, screws, and other building materials as well the lease of surveying equipment as needed and the certification fee for students earning OSHA 30 and First Aid CPR training.

Diagnostic Medical Sonography: The proposed fee will cover exam gloves, sonographic printer paper, and transducer supplies.

Health Care Professions: The proposed fee will cover liability insurance for clinical rotations which varies by semester (\$13 fall, \$9 spring, and \$5 summer).

HVAC: These courses have been offered in partnership with Princeton ISD. In fall 2020, courses will be offered at the Technical Campus, and course fees are proposed to cover consumable supplies such as copper tubing, refrigerant, electrical wiring, coil cleaning and water treatment supplies, replacement and repair ducts, duct components, meters, and other miscellaneous items used in six different HVAC courses.

Welding: This fee is proposed to assist the college in recouping the cost of consumable items used by students to include gases, abrasives, and steel.

### **BUDGETARY CONSIDERATION**

Many of the new trade programs require consumable items that cannot be reused from semester to semester or even class to class. The proposed fees will offset the cost of consumable items used by students.

### **RESOURCE PERSONNEL**

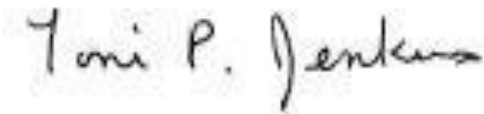
Dr. Toni Jenkins, Sr. Vice President of Campus Operations

Dr. Bill King, Vice President/Provost, Technical Campus

### **ATTACHMENTS**

A) Lab Fees Itemized

Respectfully Submitted By:

A handwritten signature in black ink that reads "Toni P. Jenkins". The signature is written in a cursive style and is positioned above the typed name.

Toni P Jenkins, Ed.D.

Senior Vice President of Campus Operations