



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
Facilities Committee Meeting minutes
Tuesday, November 15, 2022 at **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, *President*
Rupal Shah Mandal, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Elaina Geraghty
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. David L. Russo, *Superintendent of Schools*
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, November 15, 2022.

1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Facilities Committee meeting to order at 6:02 p.m.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE) Chair
Elaina Geraghty (BOE), Co-chair
Rupal Shah Mandal (BOE)
Wendy Grano, Community Member
Zade Tagani, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Emily McCall, Community Member

ADMINISTRATORS/STAFF PRESENT

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Building and Grounds

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **OCTOBER 18, 2022**

A motion was made, seconded and passed to approve the October 18, 2022 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. StudioGC architecture+interiors Project(s) Update

I. Action Fence

The fence is currently being installed when students are not in the District.

II. Thanksgiving Break Work Scheduled

1. The power exhaust installation for the Roof Top Unit at Todd Hall will be installed by Pashen.

2. Todd Hall and Rutledge Hall Cafeteria Tables/Benches
The cafeteria tables/benches are on schedule to be installed.

3. Lincoln Hall Room 205/STEM Sound Dampening Project
The partition will be removed and carpet will be installed.

4. Lincoln Hall's VFD installation
This will be completed.

III. Continuing Discussions Related to Summer 2023 Construction Projects

1. Flooring Designs for Rutledge Hall's Gym and Multi-Purpose Room

Gym Floor:

The Committee chose the flooring with the red border and logo in the middle.

Multipurpose Room:

Athi Toufexis, StudioGC, presented four options. The committee chose option one as presented.

2. Todd Hall's Nurse Office Toilet Room

Athi Toufexis, StudioGC, presented drawings for the nurse office toilet room. The Committee asked how the exam room was currently being used. Dr. Russo explained that it is primarily used for storage. The Committee asked that Athi redesign the drawing without cabinet 4 and present it at the December meeting.

IV. Initial Discussion Related to the Summer 2023 Rutledge Hall Library Renovation

1. Option 1: Keep the existing classroom

Athi Toufexis, StudioGC, presented the options for the Rutledge Hall Library Renovations. Dr. Russo stated that the administration would recommend keeping the classroom. The Rutledge Hall librarian has been a part of the planning from the beginning and she has expressed comfort with either option presented. The Committee recommended keeping the classroom.

2. Option 2: Demolish the existing classroom

Dr. Russo stated that if we choose this option then the STEM program needs to stay mobile for the 2023 - 2024 school year. The committee recommended option 1.

3. Aesthetics/Finishes

The Committee likes the carpeting pattern for the renovated space as presented. Courtney asked if we would replace the carpeting in the classroom. The Committee agreed that they want to have the carpeting in the classroom, choosing the pattern consistent with Lincoln Hall classrooms.

b. Pre-K Playground Gazebo

The Committee recommended the Chocolate Brown with the yellow roof for the Gazebo.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to accept the quote from Play Mart, Inc. for the purchase of the Pre-Kindergarten Bongo House in the amount of \$11,558 to be installed during Summer 2023.

5. OLD BUSINESS

None

6. NEW BUSINESS

The Committee would like a status update on the Life Safety plan from Athi.

a. Annual Renewal of Building Automated Systems (BAS) Maintenance and Support

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to accept this Agreement from Everest Energy and Control Technologies, LLC to begin Annual BAS Maintenance and Support in the amount of \$8,750 from January 1, 2023 through December 31, 2023.

b. Tennant Sales & Service Company's Planned Maintenance Program/*Pay as You Go* Agreement

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to accept this Agreement with the Amendment from Tennant Sales and Service Company's Planned Maintenance Program for *Pay as You Go* rates in the amount of \$116 per hour.

7. District Facilities Update

a. Window Treatment Vendor

Courtney Whited, Business Manager/CSBO is looking at options for window treatments and will present them at a future Committee meeting.

b. IPRF/2023 Safety Grant

Courtney discussed the 2023 safety grant that is offered by IPRF.

c. AHEPA Bone Marrow Registry's Basketball Tournament Fundraiser / Dr. John Venetos

A facility rental request for the Lincoln Hall Gym during evenings from March 8-10 and all-day on Saturday, March 11, 2023 for the AHEPA Bone Marrow Registry's Basketball Tournament Fundraiser has been submitted.

d. KidzToPros Facilities Request

A request to use Lincoln Hall rooms and outdoor facilities was submitted by KidzToPros for their Summer Camp 2023 was denied due to three other programs that are already booked for summer 2023 along with construction projects scheduled.

e. District John Deere Tractor Replacement

Jim Caldwell, Director of Building and Grounds discussed the current condition of the John Deere tractor that was purchased in 2010. The current tractor has received a great deal of use and is beginning to experience more significant maintenance issues. Jim stated that he estimates the life expectancy of a new tractor will be longer because it is not used to mulch the playgrounds or aerate the grass anymore. Jim will get pricing on a new tractor.

8. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 7:01 p.m.

The next Facilities Committee meeting will be held Tuesday, December 13, 2022 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Elaina Geraghty, Co-chair