# SUPERINTENDENT EXPENSE REPORT June - September 2024

| No. | DATE      | DISCRIPTION OF EXPENSE   | PAID BY DISTRICT | SUPERINTENDENT<br>REIMBURSEMENT | EVENT<br>TOTAL |
|-----|-----------|--|------------------|---------------------------------|----------------|
| 1   | 6/12/2024 | 2024 Summer Leadership Institute Conference                        |                  |                                 |                |
|     |           | Meals  |                  | \$ 71.00                        | \$ 71.00       |
| 2   | 6/24/2024 | Region 4 Superintendent Meeting & Social                           |                  |                                 |                |
|     |           | Mileage to/from Truluck's (67.2 miles @ \$.67)                     |                  | \$ 45.02                        | \$ 45.02       |
| 3   | 6/26/2024 | Region 4 Superintendent Panel @ Staff Meeting                      |                  |                                 |                |
|     | -         | Mileage to/from Region 4 (70 miles @ \$.67)                        |                  | \$ 46.90                        | \$ 46.90       |
| 4   | 7/18/2024 | Shipley's Donuts for Maintenance Dept during Hurricane             |                  | \$ 25.98                        | \$ 25.98       |
| 5   | 9/16/2024 | Cheddars - District Review w/AED's                                 |                  | \$ 66.58                        | \$ 66.58       |
| 6   | 9/18/2024 | El Torro - District Review w/Dr. Price                             |                  | \$ 38.41                        | \$ 38.4        |
| 7   | 9/25/2024 | El Torro - Community/District Revew with Ron Haddox                |                  | \$ 63.10                        | \$ 63.10       |
| 8   | 9/26/2024 | TASA/TASB Convention   |                  |                                 |                |
|     |           | Meals  Reimbursement from RKO for Monica O'Brien's Thursday dinner |                  | \$ 114.00<br>\$ (50.00)         |                |
|     |           | Mileage to/from San Antonio (438 miles @ \$.67)                    |                  | \$ 293.46                       |                |
|     |           | Total Expenses   |                  | \$ 714.45                       | \$ 714.4       |

I have reviewed the above expenditures for the Superintendent of Schools and have determined they are in compliance with applicable Board and District policies.

Approved Date 10(10,24) Attachments

### GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

- Travel Request/Expense Form -

| Traveler Information  |  |                               | Event In                | formation         |                 |
|---|--|-------------------------------|-------------------------|-------------------|-----------------|
| Name Randal O'Brien   |  | Title 2024 St                 | ummer Leadership In     | stitute           |                 |
| Campus/Department Administration Building /   | Superintendent of Schools                                |                               | urpose Conference       |                   |                 |
| Departure Date 06/12/2024   | Time 12:00 pm  | Destination H                 | lilton Palacio del Rio, | 200 S. Alamo St., | San Antonio, TX |
| Return Date 6/15/2024   | <b>Time</b> 4:00 pm                                      | Start Date 06                 | 6/12/2024               | Tim               | ne 6:00 pm      |
|   |  | End Date 06                   | 6/15/2024               | Tim               | ne 11:00 am     |
|   |  |                               |                         |                   |                 |
|   | Expe   | nses                          | Landston and Francisco  | Advance/          | Actual Out      |
|   |  |                               | timated<br>xpense       | Check             | of Pocket       |
| Registration Fee  |  |                               |                         | Request           | Expense         |
| Completed registration form & receipt req   | uired(Check  | \$                            | <u>CC</u> \$_           | <del></del>       | \$              |
| Request) Lodging  |  | ¢ (                           | cc s                    |                   | s CC            |
| Not to exceed Comptroller's lodging rates (Che  | ck Request)  | Ψ                             | φ_                      |                   |                 |
| Shared Room? ☐ Yes ☐ No – if yes, with who  |  |                               |                         |                   |                 |
| Meals   |  | \$ 71.00                      | \$_                     |                   | \$ 71.00        |
| https://www.gsa.gov/  |  |                               |                         |                   | ¢               |
| Personal Vehicle Calculated using Google Maps   |  | \$                            |                         |                   | \$              |
| Number of miles 10 10 10 1 v \$0.67 /   | mile   |                               |                         |                   |                 |
| Airfare gas on Aistrut  | eard   | \$                            |                         |                   | \$              |
| Airfare gas Mustrut To be purchased by Accounts Payable Car Rental                        |  | -                             | RT.                     |                   |                 |
|   |  | \$                            |                         |                   | \$              |
| Must take collision damage and/or loss damage required) Rental Company                    | e waiver (PO   |                               |                         |                   |                 |
|   |  | ¢                             |                         |                   | \$              |
| Ride share/Parking/Other<br>Receipts required - valet parking is not reimbu               | rsable   | \$                            |                         |                   | Ψ               |
| receipts required valet parking is not reimbu   |  | . 71.00                       |                         |                   | ÷ 71.00         |
| Total   |  | \$ 71.00                      | \$_                     |                   | \$ 71.00        |
| Balance due to  |  |                               |                         |                   | \$ 71.00        |
| 7   |  | tt                            |                         |                   |                 |
|   |  | rization                      |                         |                   | ility incurence |
| ☐ Anyone who operates a motor vehicle on a By checking this box, I certify that I am in c | highway in Texas must have<br>ompliance with these state | re a Texas Driver'<br>· laws. | 's License and carry i  |                   |                 |
| Employee Rolling this box, Teering that all in C  |  |                               |                         | Date /C           | y-4-24          |
|   |  |                               |                         |                   |                 |
|   |  |                               |                         |                   |                 |
| AED/Asst. Supt./Dep. Supt. (if required)  |  |                               |                         | Date              |                 |
| Superintendent (if required)  |  |                               |                         | Date              |                 |
|   |  |                               |                         |                   |                 |
| the second second second second   | Budget   | Coding                        |                         |                   |                 |
| Employee Expense Coding:  | 41 6400  | 0 704                         | 1 90 (                  | 0 #               | 71.00           |
| □ Advance □ Reimbursement 199   | 41 - 6499  | 0701                          | 1 - 99 - 0              |                   |                 |
| ☐ Advance ☐ Reimbursement   |  |                               |                         | \$                |                 |
| ☐ Advance ☐ Reimbursement   |  |                               |                         | \$                |                 |
| ☐ Advance ☐ Reimbursement   |  |                               |                         | \$                |                 |
|   | Autho  | rization                      |                         |                   |                 |
| All travel must follow the approved admini-   | strative guidelines for                                  | 5 Out-of-st                   | tate travel must be a   | pproved by the Su | perintendent.   |

- All travel must follow the approved administrative guidelines to district travel.
- Employees must ensure funds are available prior to requesting permission to travel.
- Advance requests must be submitted to Accounts Payable 14 days prior to trip departure.
- A brochure with conference dates, times & agenda must be attached to this form.
- 6. Actual receipts are required for all expenses except meals.
- Requests for reimbursement must be submitted to Accounts Payable within 30 calendar days of travel.
- Per diem meal allowance is only permitted for trips that require an overnight stay.
- Employees shall be responsible for reimbursing the District for any unauthorized charges upon return from travel.

<sup>\*\*</sup> All travel reimbursements will be paid via direct deposit for any employee receiving their paychecks through direct deposit \*\*

### **MEAL REIMBURSEMENT WORKSHEET**

2024 Summer Leadership Institute, San Antonio, June 12-15, 2024

|                        | DATE                | WEDNESDAY<br>9/12/24 | THURSDAY<br>9/13/24 | FRIDAY<br>9/14/24 | SATURDAY<br>9/15/24 |        |        |         |
|------------------------|---------------------|----------------------|---------------------|-------------------|---------------------|--------|--------|---------|
|                        | REDUCED IF INCLUDED |                      |                     |                   |                     |        |        |         |
| BREAKFAST              | (\$14.00)           |                      | \$14.00             | \$14.00           | \$14.00             |        |        |         |
| LUNCH                  | (\$16.00)           |                      |                     |                   |                     |        |        |         |
| DINNER                 | (\$29.00)           | \$29.00              |                     |                   |                     |        |        | 1415    |
| TOTAL<br>ALLOWED       |                     |                      |                     |                   |                     |        | 222    |         |
| AMOUNT TO BE           |                     | \$29.00              | \$14.00             | \$14.00           | \$14.00             | \$0.00 | \$0.00 | \$0.00  |
| TOTAL PER<br>DIEM PAID |                     |                      |                     |                   |                     |        |        | \$71.00 |
|                        |                     |                      |                     |                   |                     |        |        |         |
| NAME:Randa             | al O'Brien          |                      |                     |                   |                     |        |        |         |
| CAMPUS:                | Central Admin       | istration            |                     |                   |                     |        |        |         |

| Primary  Destination   1 | County 1 | M&IE Total | Continental<br>Breakfast/Breakfast | Lunch | Dinner | Incidental<br>Expenses | F<br>D |
|--------------------------|----------|------------|------------------------------------|-------|--------|------------------------|--------|
| San Antonio              | Bexar    | \$64       | \$14                               | \$16  | \$29   | \$5                    | \$.    |

Showing 1 to 1 of 1 entries

DR. RANDAL O'BRIEN GOOSE CREEK CISD

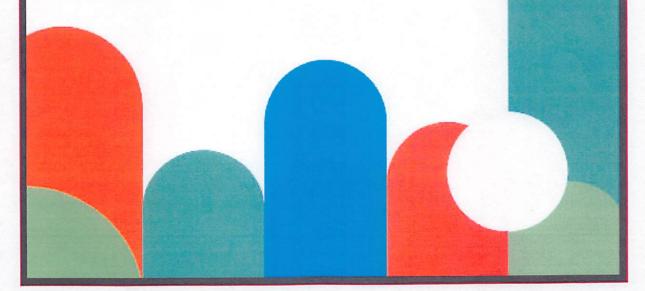


# **Program**

# Summer Cleadership NInstitute

San Antonio

June 12-15





# 2024 SUMMER LEADERSHIP INSTITUTE (SLI) San Antonio Marriott Rivercenter San Antonio, Texas June 12-15, 2024

Board members and Superintendent are registered to attend the 2024 Summer Leadership Institute (SLI) in San Antonio, June 12-15, 2024. We have reservations at the Hilton Palacio del Rio, 200 S Alamo St., San Antonio, Texas 78205-3299, phone number 210-222-1400. Check-in is Wednesday, June 12 at 4:00 p.m. and check-out is Saturday, June 15 at 11:00 a.m.

| Name                | Hotel Confirmation No. | Cell Phone No. |
|---------------------|------------------------|----------------|
| Randal O'Brien      | 3520442776             | 281-515-7767   |
| Tiffany Guy         | 3515779560             | 281-414-3784   |
| Howard Sampson      | 3518736347             | 281-695-1011   |
| James "Jim" Campisi | 3521001375             | 281-387-8191   |
| Jessie Martinez     | 3519172702             | 713-903-1223   |
| Mercedes Renteria   | 3517269576             | 832-457-1073   |
| Richard Clem        | 3517088625             | 713-582-5956   |

# To qualify for tax exemption, <u>please sign and present the enclosed Tax-Exempt</u> Certificates at check-in.

- EPAY Payment for room, tax, and valet parking has been confirmed.
- Conference Registration and Program are attached for preview/planning.
- Reporting Credit is easier than ever! Use your smartphone and scan the code on your official program or visit tasb.org/mycec to report your credit.
- Training Credit must be reported within 24 hours.
- Keep all itemized receipts (needed for reimbursement, please note no refund for alcohol charges). Upon return Noemi will take care of any reimbursement.



2024 SLI San Antonio June 12-15, 2024 Page 2

### **2024 SCHEDULE OF EVENTS**

### Wednesday, June 12

3-6 p.m. Early Registration

6-9 p.m. Pre-Conference (dinner included)

**Board Members and School Budgets** 

Salons D/E, Marriott Rivercenter

Third Floor

Thursday, June 13

7-8 a.m. Breakfast and Registration

8-9:15 a.m. General Session with Sarita Maybin

9:30 a.m. - 4:30 p.m. Board Officer Institute

OR

Texas Trustee Institute (Day One)

OR

9:30 - 10:30 a.m. Education Session

10:45 - 11:45 a.m. Education Session

11:45 a.m.-12:45 p.m. Lunch

1-2 p.m. Education Session

2:15 - 3:15 p.m. Education Session



2023 SLI San Antonio June 12-15, 2024 Page 3

3:30 - 4:30 p.m.

**Education Session** 

4:30 - 5:30 p.m.

Reception

6:30 p.m.

PBK Architects, Inc., is hosting dinner at Ruth's Chris Steak House, Main Dining Room Grand Hyatt San Antonio Hotel, 600 E Market Street San Antonio, Texas 78205 (map attached); Reservations are under PBK (Partner Eric Smith will meet the group at the restaurant) Eric's cell number is 713-805-2027.

Friday, June 14

Confinertal

7-8 a.m. Breakfast and Registration

8-9:30 a.m. General Session with Jamie Vollmer

9:45-3:45 p.m. Texas Trustee Institute (Day Two)

OR

9:45-10:45 a.m. Education Sessions

11 a.m.-noon Education Sessions

12:15 -1:15 p.m. Lunch

1:30-2:30 p.m. Education Session

2:45-3:45 p.m. Education Session

4-5 p.m. Closing General Session with Anthony Robles



2023 SLI San Antonio June 12-15, 2024 Page 4

6:00 p.m.

VLK Architects is hosting dinner at The Ambler Texas Kitchen + Cocktails, 306 W Market St., San Antonio, Texas 78205. Reservations are under VLK. Monika Castillo will meet the group at the restaurant. Monika's cell number 713-702-9759.

Saturday, June 15

7:30-8:30 a.m.

Breakfast

8-11 a.m.

Evaluating and Improving Student Outcomes (EISO)

Enjoy your weekend of learning!



### GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

### - Travel Request/Expense Form -

| Traveler Information   | Ever                          | nt Information                         |
|--|-------------------------------|--|
| Name Randal O'Brien  | Title Region 4 Superintender  | nts' Meeting & Social                  |
| Campus/Department Administration Building / Superintendent of School | S Description/Purpose Meeting |  |
| <b>Departure Date</b> 06/24/2024                                     |                               | estheimer Rd., Houston, TX 77056       |
| Return Date         6/24/2024         Time         7:00 pm           | Start Date 06/24/2024         | Time 4:00 pm                           |
|  | End Date 06/24/2024           | Time 6:00 pm                           |
|  | xpenses                       |  |
|  | Estimated                     | Advance/ Actual Out                    |
|  | Expense                       | Check of Pocket                        |
| Registration Fee   |                               | Request Expense                        |
| Completed registration form & receipt required(Check Request)        | \$                            | <b>→ →</b>                             |
| Lodging  | \$                            | \$ \$                                  |
| Not to exceed Comptroller's lodging rates (Check Request)            |                               |  |
| Shared Room? ☐ Yes ☐ No – if yes, with who?                          |                               |  |
| Meals  | \$                            | \$ \$                                  |
| https://www.gsa.gov/ Personal Vehicle                                | \$ 45.02                      | \$ 45.02                               |
| Calculated using Google Maps   | \$                            | <u> </u>                               |
| Number of miles 67.2 x \$0.67 / mile                                 |                               |  |
| Airfare  | \$                            | \$                                     |
| To be purchased by Accounts Payable  Car Rental                      |                               | •                                      |
| Must take collision damage and/or loss damage waiver (PO             | \$                            | \$                                     |
| required) Rental Company   |                               |  |
| Ride share/Parking/Other   | \$                            | \$                                     |
| Receipts required – valet parking is not reimbursable                |                               |  |
|  | \$ 45.02                      | \$ \$ 45.02                            |
| Total  | <u> </u>                      |  |
| Balance due to   |                               | \$ 45.02                               |
| Au   | thorization                   |  |
| ☐ Anyone who operates a motor vehicle on a highway in Texas mus      |                               | arry minimum auto liability insurance. |
| By checking this box, Legriffy that I am in compliance with these    | tate laws.                    |  |
| Employee #86000  |                               | Date 10-4-24                           |
| Principal/Dept. Head   |                               | Date                                   |
|  |                               | Date                                   |
| AED/Asst. Supt./Dep. Supt. (if required)                             |                               | Date                                   |
| Superintendent (if required)   |                               | Date                                   |
| Pur  | lget Coding                   |  |
| Employee Expense Coding:   | ager couning                  |  |
| Advance Reimbursement 199 - 41 - 6411                                | _ 0 _ 701 _ 99 _              | 0 \$ 45.02                             |
| Advance Reimbursement  |                               | \$                                     |
| □ Advance □ Reimbursement  |                               | \$                                     |
| □ Advance □ Reimbursement  |                               | \$                                     |
|  |                               |  |
| Au   | thorization                   |  |

- All travel must follow the approved administrative guidelines for district travel.
- Employees must ensure funds are available prior to requesting permission to travel.
- Advance requests must be submitted to Accounts Payable 14 days prior to trip departure.
- A brochure with conference dates, times & agenda must be attached to this form.
- 5. Out-of-state travel must be approved by the Superintendent.
- Actual receipts are required for all expenses except meals.
- Requests for reimbursement must be submitted to Accounts Payable within 30 calendar days of travel.
- 8. Per diem meal allowance is only permitted for trips that require an overnight stay.
- Employees shall be responsible for reimbursing the District for any unauthorized charges upon return from travel.

<sup>\*\*</sup> All travel reimbursements will be paid via direct deposit for any employee receiving their paychecks through direct deposit \*\*



4544 I-10, Baytown, TX 77521 to 5350 Westheimer Rd, Houston, TX 77056

Drive 33.6 miles, 50 min

4544 I-10

Baytown, TX 77521

# Get on I-10 W from E Freeway Service Rd/Interstate 10 Service Rd

↑ 1. Head east

151 ft

2. Turn left toward E Freeway Service Rd/Interstate
10 Service Rd

125 ft

3. Turn right onto E Freeway Service Rd/Interstate 10
Service Rd

0.4 mi

4. Turn left toward E Freeway Service Rd/I-10
Frontage

279 ft

5. Turn left onto E Freeway Service Rd/I-10 Frontage

0.1 mi

↑ 6. Use the left lane to take the ramp onto I-10 W

0.3 mi

### Continue on I-10 W to Houston. Take exit 8D from I-610 S

32 min (31.8 mi)

7. Merge onto I-10 W

28.6 mi

8. Use the right 3 lanes to take exit 763 to merge onto I-610 S

2.7 mi

9. Take exit 8D toward FM 1093/Westheimer Rd

0.5 mi

### Take Westheimer Rd to your destination

4 min (0.8 mi)

↑ 10. Merge onto W Loop S

443 ft

11. Use the right 2 lanes to turn right onto Westheimer Rd

0.7 mi

12. Turn right

Destination will be on the left

67.2 c.67

5350 Westheimer Rd Houston, TX 77056

### **OBrien, Randal K**

Stephanie Noriega <stephanie.noriega@esc4.net> From:

Tuesday, June 11, 2024 5:36 PM Sent:

To: Stephanie Noriega

June 24: Region 4 Superintendent Social Subject:

Follow Up Flag: Flag for follow up

Flag Status: Flagged

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Superintendents,

Thank you for your survey responses pertaining to our June meeting time and location. Region 4 exists to support you, and we heard you when you asked for more opportunities to gather and socialize together. In the spirit of fellowship and fun, we are hosting our June gathering at Trulucks located at 5350 Westheimer Rd, Houston, TX 77056 on Monday, June 24, from 4-6PM. Many thanks to TCG for sponsoring this social event!

### Please RSVP before June 21 using this

link: https://www.escweb.net/tx\_esc\_04/catalog/session.aspx?isSearch=1&session\_id=1782597 L PSVP'L

We look forward to seeing you there!

Stephanie Noriega

Chief of Strategic Communications & Engagement

Region 4 Education Service Center 7145 West Tidwell Road Houston, TX 77092-2096 Phone 713.744.6851 https://www.esc4.net/

Do milease

### GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

- Travel Request/Expense Form -

| Traveler Information                                   |                       |             | Ev  | ent Information     |                                 |              |
|--|-----------------------|-------------|---|---------------------|---------------------------------|--------------|
| Name Randal O'Brien                                    |                       | Title Regio | on 4 Superintend                              | ent Panel @ Staff N | ∕ltg.                           |              |
| Campus/Department Administration Building / Supe       | rintendent of Schools |             | Purpose Mee                                   |                     |                                 |              |
|  | me 7:30 am            | Destination | 7145 W. Tidwell                               | Rd., Houston, TX 7  | 77092                           |              |
|  | me 11:00 am           | Start Date  | 06/26/2024                                    |                     | Time                            | 8:30 am      |
|  |                       | End Date    | 06/26/2024                                    |                     | Time                            | 10:00 am     |
|  | Firms                 |             |   |                     |                                 |              |
|  | Expe                  |             |   | Advance/            |                                 | Actual Out   |
|  |                       |             | Estimated<br>Expense                          | Check               |                                 | of Pocket    |
| Registration Fee                                       |                       |             |   | Request             |                                 | Expense      |
| Completed registration form & receipt require Request) | d(Check               | \$          |   | \$                  | _ \$                            |              |
| Lodging  |                       | \$          |   | \$                  | \$                              |              |
| Not to exceed Comptroller's lodging rates (Check R     | equest)               | <u> </u>    |   |                     |                                 |              |
| Shared Room? ☐ Yes ☐ No – if yes, with who? _          |                       | -           |   |                     |                                 |              |
| Meals  |                       | \$          |   | \$                  | _ \$                            |              |
| https://www.gsa.gov/ Personal Vehicle                  |                       | \$ 46.9     | 90  |                     | ¢                               | 46.90        |
| Calculated using Google Maps                           |                       | \$ 40       | -   |                     | Ф                               |              |
| Number of miles 70 x \$0.67 / mile                     |                       |             |   |                     |                                 |              |
| Airfare  |                       | \$          |   |                     | \$                              |              |
| To be purchased by Accounts Payable  Car Rental        |                       |             |   |                     |                                 |              |
| Must take collision damage and/or loss damage wa       | iver (DO              | \$          |   |                     | \$                              |              |
| required) Rental Company                               | iver (FO              |             |   |                     |                                 |              |
| Ride share/Parking/Other                               |                       | \$          |   |                     | \$                              |              |
| Receipts required – valet parking is not reimbursab    | le                    |             |   |                     |                                 |              |
| Total  |                       | \$ 46.      | 90  | ¢                   | ¢                               | 46.90        |
| Total  |                       | φ           |   | <b>4</b>            | _                               |              |
| Balance due to   |                       |             |   |                     | \$                              | 46.90        |
|  | Author                | ization     | -74 TH 10 10 10 10 10 10 10 10 10 10 10 10 10 |                     |                                 |              |
| ☐ Anyone who operates a motor vehicle on a high        |                       |             | er's License and                              | carry minimum aut   | to liability                    | v insurance. |
| By checking this box, I certify that I am in comp      |                       |             | or o Electroc arra                            |                     |                                 |              |
| Employee   |                       |             |   | Date                | 10-4                            | 42           |
| Principal/Dept. Head                                   |                       |             |   | Date                |                                 |              |
| Program Director (if required)                         |                       |             |   | Date                |                                 |              |
| AED/Asst. Supt./Dep. Supt. (if required)               |                       |             |   | Date                |                                 |              |
| Superintendent (if required)                           |                       |             |   | Date                |                                 |              |
|  | Budget                | Coding      |   |                     | previet                         |              |
| Employee Expense Coding:                               | Buaget                |             |   |                     | demonstration of the second     |              |
| □ Advance □ Reimbursement 199 -                        | 41 - 6411 -           | 0 - 70      | 01 - 99                                       | - 0                 | \$                              | 46.90        |
| ☐ Advance ☐ Reimbursement -                            |                       |             |   |                     | \$                              |              |
| ☐ Advance ☐ Reimbursement                              |                       |             |   |                     | \$                              |              |
| ☐ Advance ☐ Reimbursement                              |                       | <u> </u>    |   |                     | \$                              |              |
|  |                       | l-stan      |   |                     | No. of Street, or other Persons |              |
|  | Author                | TZattlon    |   | 11 11 11            | c .                             |              |

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# GOOSE CREEK CISD ONE-WAY MILEAGE CHART

| Region 4 | HCDE | Stuart Career Center | Sterling High School | POINT Alternative | Goose Creek Memorial | Lee High School | IMPACT Early College | Peter E. Hyland Center | Horace Mann Junior | Highlands Junior | Gentry Junior | Cedar Bayou Junior | Baytown Junior | Walker Elementary | Travis Elementary | Ashbel Smith Elementary | San Jacinto Elementary | Lamar Elementary | Hopper Primary | Highlands Elementary | Harlem Elementary | De Zavala Elementary | Crockett Elementary | Clark Elementary | Carver Elementary | Bowie Elementary | Banuelos Elementary | Austin Elementary | Alamo Elementary | Education Service Center (Alexander) | Technology Center | I   | FMC | 1    |      |      |      |      |      |     |      |   |
|----------|------|----------------------|----------------------|-------------------|----------------------|-----------------|----------------------|------------------------|--------------------|------------------|---------------|--------------------|----------------|-------------------|-------------------|-------------------------|------------------------|------------------|----------------|----------------------|-------------------|----------------------|---------------------|------------------|-------------------|------------------|---------------------|-------------------|------------------|--------------------------------------|-------------------|-----|-----|------|------|------|------|------|------|-----|------|---|
| 35       | 25   | 6                    | 4                    | 5                 | 4                    | 7               | 6                    | 6                      | ∞                  | 4                | 5             | 00                 | 4              | 1                 | 5                 | 6                       | 7                      | ر.               | 6              | 6                    | 3                 | 8                    | 4                   | 8                | 6                 | 7                | 1                   | 6                 | ω                | 7                                    | 7 3               | , , | 4   | Ad   | lmi  | inis | trat | ion  |      |     |      |   |
| 3/       | 27   | 1                    | 3                    | 8                 | 5                    | 3               | 3                    | 2                      | 3                  | 00               | 4             | 4                  | 6              | 5                 | 6                 | 2                       | 4                      | 2                | 9              | 9                    | 6                 | w                    | 1                   | 4                | w                 | ω                | 5                   | 2                 | 2                | 2                                    | 2                 | F   | FM  | 1C   |      |      |      |      |      |     |      |   |
| 3/       | 27   | w                    | 4                    | 7                 | 2                    | 6               | 5                    | 5                      | 5                  | 6                | 2             | 5                  | 6              | ω.                | 8                 | 4                       | 7                      | 4                | 7              | 7                    | 4                 | 5                    | 2                   | 5                | 5                 | 5                | ω                   | 4                 | 0                | 4                                    | T                 | ec  | hr  | nolo | ogy  | Ce   | nte  | r    |      |     |      |   |
| 38       | 28   | 4                    | 5                    | 9                 | 8                    | 1               | 1                    | 2                      | ß                  | œ                | 7             | 5                  | 6              | 7                 | 6                 | ω                       | 1                      | 2                | 10             | 9                    | 9                 | ω                    | 5                   | 00               | 2                 | 4                | 7                   | 6                 | 6                | 4                                    | Servi             | ice | e C | Cen  | ter  | · (M | ark  | et)  |      |     |      |   |
| 39       | 29   | 2                    | 6                    | 10                | 6                    | 4               | 3                    | S                      | 4                  | 10               | 4             | 1                  | 7              | 7                 | œ                 | 2                       | 5                      | 2                | 11             | 11                   | 8                 | 2                    | 3                   | 4                | ω                 | 1                | 7                   | 2                 | 4                | Edu                                  | cati              | on  | ı S | erv  | rice | e Ce | nte  | r (A | llex | and | ler) | 1 |
| 3/       | 27   | a                    | 4                    | 7                 | 2                    | 6               | 5                    | 5                      | 5                  | 6                | 2             | 5                  | 6              | 3                 | 6                 | 4                       | 7                      | 4                | 7              | 7                    | 4                 | 5                    | 2                   | 5                | S                 | 5                | w                   | 4                 | Al               | amo                                  | Eler              | ne  | ent | tar  | y    |      |      |      |      |     |      |   |
| 41       | 29   | w                    | 5                    | 10                | 5                    | 6               | 5                    | 5                      | 4                  | 10               | 3             | 2                  | 8              | 6                 | œ                 | 4                       | 7                      | 4                | 12             | 12                   | 7                 | 4                    | 2                   | 2                | 5                 | ω                | 6                   | Αι                | isti             | n Ele                                | mer               | nta | ar  | y    |      |      |      |      |      |     |      |   |
| 36       | 26   | 5                    | 5                    | 6                 | 2                    | 6               | 6                    | 5                      | 7                  | 4                | 4             | œ                  | 5              | 1                 | 5                 | 6                       | 7                      | 5                | 5              | 5                    | ω                 | 00                   | 4                   | 00               | 6                 | 7                | Ва                  | nu                | elo              | s Ele                                | men               | ita | ary | 7    |      |      |      |      |      |     |      |   |
| 45       | 30   | ω                    | 6                    | 11                | 7                    | 4               | ω                    | 4                      | 2                  | 11               | 4             | 1                  | 8              | 7                 | 8                 | 2                       | 5                      | 3                | 12             | 11                   | 9                 | 2                    | ω                   | 4                | ω                 | Вс               | wi                  | e E               | lem              | enta                                 | ry                |     |     |      |      |      |      |      |      |     |      |   |
| 38       | 27   | ω                    | 5                    | 9                 | 7                    | 1               | 1                    | 1                      | 2                  | 8                | 6             | 4                  | 6              | 6                 | 6                 | 1                       | 2                      | 1                | 10             | 9                    | 7                 | 2                    | 4                   | 6                | Ca                | rve              | er E                | len               | nen              | tary                                 |                   |     |     |      |      |      |      |      |      |     |      |   |
| 42       | 32   | 5                    | 9                    | 13                | 7                    | ∞               | 7                    | 6                      | 6                  | 12               | 5             | 3                  | 10             | 8                 | 10                | 5                       | ∞                      | 6                | 14             | 13                   | 10                | 6                    | 4                   | Cla              | ark               | Ele              | eme                 | ent               | ary              |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 39       | 29   | 2                    | ω                    | œ                 | 4                    | 5               | 4                    | 4                      | 4                  | 8                | 2             | 4                  | 5              | 4                 | 5                 | ω                       | 5                      | ω                | 9              | 9                    | 5                 | 4                    | Cr                  | ock              | ett               | Ele              | em                  | ent               | ary              |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 39       | 29   | ω                    | 6                    | 10                | ∞                    | ω               | 2                    | 2                      | 1                  | 9                | 6             | 3                  | 7              | 7                 | 7                 | 1                       | 4                      | 2                | 11             | 10                   | 9                 | De                   | Za                  | val              | a E               | len              | nen                 | tar               | y                |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 20       | 25   | 6                    | 4                    | 5                 | 4                    | 7               | 6                    | 6                      | œ                  | 4                | 5             | 9                  | 4              | w                 | 4                 | 7                       | 7                      | 6                | 4              | 4                    | На                | arle                 | m l                 | Elei             | me                | nta              | ry                  |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 00       | 23   | 9                    | 6                    | 1                 | 5                    | 9               | 9                    | 00                     | 10                 | 1                | 9             | 12                 | 4              | 5                 | 5                 | 10                      | 9                      | 9                | 1              | Hi                   | ghl               | and                  | ls I                | Eler             | ner               | ıtaı             | ту                  |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 2        | 23   | 10                   | 6                    | 2                 | 5                    | 10              | 9                    | 00                     | 11                 | 1                | 9             | 12                 | 4              | 5                 | 5                 | 10                      | 9                      | 9                | Н              | ppp                  | er l              | Pri                  | mai                 | гу               |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 3/       | 27   | 2                    | 4                    | 00                | 6                    | 2               | 1                    | 1                      | 2                  | 00               | 6             | ω                  | 6              | v                 | 6                 | 1                       | ω                      | La               | ma             | r E                  | len               | ien                  | tar                 | у                |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 90       | 28   | 4                    | 5                    | 00                | 9                    | 2               | 2                    | ω                      | 4                  | 00               | 00            | 7                  | 5              | 00                | 5                 | w                       | Sa                     | n Ja             | acii           | ito                  | Ele               | me                   | nta                 | ry               |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 30       | 28   | 2                    | 5                    | 9                 | 7                    | 2               | 1                    | 2                      | 1                  | 9                | 6             | 2                  | 6              | 7                 | 6                 | As                      | hb                     | el S             | mi             | th I                 | ler               | ner                  | itai                | У                |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 5        | 23   | 6                    | ω                    | 4                 | 7                    | 6               | 5                    | 5                      | 7                  | 4                | 7             | 9                  | 1              | 6                 | Tr                | avi                     | s E                    | len              | ien            | tar                  | y                 |                      |                     |                  |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 20       | 26   | 5                    | 5                    | 6                 | 2                    | 6               | 6                    | 5                      | 7                  | 4                | 4             | ∞                  | 5              | w                 | alk               | er I                    | Eler                   | nei              | nta            | ту                   |                   |                      |                     |                  |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 2        | 23   | 6                    | ω                    | ω                 | 7                    | 6               | 5                    | v                      | 7                  | ω                | 7             | 00                 | Ва             | yto               | wn                | Ju                      | nio                    | r                |                |                      |                   |                      |                     |                  |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| ŧ        | 29   | 4                    | 6                    | 11                | 7                    | 5               | 4                    | ω                      | ω                  | 11               | 5             | Ce                 | daı            | Ва                | iyo               | u Ju                    | ınio                   | or               |                |                      |                   |                      |                     |                  |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 3        | 28   | 4                    | u                    | 9                 | 4                    | 7               | 6                    | 6                      | 6                  | 00               | Ge            | ntr                | y Jı           | uni               | or                |                         |                        |                  |                |                      |                   |                      |                     |                  |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 4        | 24   | 9                    | 6                    | 2                 | 4                    | 00              | 00                   | 7                      | 9                  | Hi               | ghl           | and                | ls J           | uni               | or                |                         |                        |                  |                |                      |                   |                      |                     |                  |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 2        | 29   | ω                    | 6                    | 10                | ∞                    | ω               | 2                    | 2                      | Н                  | ora              | ce N          | /Ian               | ın J           | uni               | or                |                         |                        |                  |                |                      |                   |                      |                     |                  |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| ,        | 27   | ω                    | ω                    | 7                 | 7                    | 1               | 1                    | Pe                     | ter                | E.               | Hyl           | and                | d Ce           | ent               | er                |                         |                        |                  |                |                      |                   |                      |                     |                  |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 1        | 27   | ω                    | w                    | 8                 | 7                    | 1               | IM                   | 1PA                    | СТ                 | Ear              | rly           | Col                | leg            | e                 |                   |                         |                        |                  |                |                      |                   |                      |                     |                  |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 20       | 28   | ω                    | 4                    | 9                 | 8                    | Le              | ee F                 | ligh                   | ı Sc               | hoo              | ol            |                    |                |                   |                   |                         |                        |                  |                |                      |                   |                      |                     |                  |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 20       | 27   | 5                    | 7                    | 6                 | Go                   | oos             | e C                  | ree                    | k M                | lem              | ori           | al                 |                |                   |                   |                         |                        |                  |                |                      |                   |                      |                     |                  |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 20       | 22   | 9                    | 6                    | PC                | OIN                  | T A             | lte                  | rna                    | tive               | е                |               |                    |                |                   |                   |                         |                        |                  |                |                      |                   |                      |                     |                  |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 5        | 25   | 4                    | St                   | erli              | ng                   | Hig             | gh S                 | Scho                   | ool                |                  |               |                    |                |                   |                   |                         |                        |                  |                |                      |                   |                      |                     |                  |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| 20       | 28   | St                   | uar                  | t C               | are                  | er (            | Cen                  | ter                    |                    |                  |               |                    |                |                   |                   |                         |                        |                  |                |                      |                   |                      |                     |                  |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |
| :        | Н    | CDI                  | 3                    |                   |                      |                 |                      |                        |                    |                  |               |                    |                |                   |                   |                         |                        |                  |                |                      |                   |                      |                     |                  |                   |                  |                     |                   |                  |                                      |                   |     |     |      |      |      |      |      |      |     |      |   |

70 c. 67

### **OBrien, Randal K**

From: Stephanie Noriega <stephanie.noriega@esc4.net>

**Sent:** Tuesday, June 25, 2024 8:00 AM

To: OBrien, Randal K

Subject: REQUEST: Region 4 Superintendent Panel

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Dr. O'Brien, how are you? We have an All-Staff Meeting for our Region 4 employees tomorrow and were wondering if you would be open to participating on a short panel? My apologies for the late request, we had a last-minute change. We've inviting superintendents in our area to talk about what kind of support they need from us and how Region 4 has been and can be helpful to districts. Should be pretty painless and straightforward! But as we focus in on our role as District Advancement Champions, we want to make sure we hear from our customers (superintendents!) and your voice would be especially helpful to hear from as you represent such an important district in our region. Details below. I hope you can join us (also - you would get a sneak peek of our newly renovated center)!

WHAT: Region 4 All-Staff Meeting

WHERE: Region 4 / McKinney Conference Center

WHEN: Wednesday, June 26, 8:30AM-10:30AM (breakfast provided)

WHY: Join a panel of superintendents for a Q&A about district needs and ways Region 4 has and can

continue to support

I would send you the questions in advance. Thank you for considering!

Stephanie Noriega
Chief of Strategic Communications & Engagement



Region 4 Education Service Center 7145 West Tidwell Road Houston, TX 77092-2096 Phone 713.744.6851 https://www.esc4.net/ Do pulease

# ACCOUNTS PAYABLE DIRECT PAY FORM

| <b>DATE:</b> 07/18/2024      |   |
|------------------------------|---|
| VENDOR NAME: Randal O        | 'Brien                                      |
| VENDOR NUMBER: 2025          | 57  |
| BUDGET NUMBER(S):            | 199-41-6499-00-701-99-000                   |
|                              |   |
|                              |   |
| DESCRIPTION: Shipleys Donuts | for Maintenance Dept. during Hurrican Beryl |
| AMOUNT: \$ 25.98             |   |
|                              |   |
| Vicki Ashy                   | Cianatura                                   |
| Requestor Printed Name       | Signature                                   |
|                              | Polit                                       |
| Superv                       | visor / Director Approval                   |
|                              |   |
|                              | VOLICHED NUMBED.                            |

For Maintener Shipley-FC6045

4402 GARTH RD. Baytown, TX 77521 (281) 428-1993

Ticket #501934334

User: Wendy

7/18/2024 7:41:06 AM

Order: Order 501900036

| Item   | Qty | Price                | Total           |
|--|-----|----------------------|-----------------|
| Dozen Mixed                                    | 2   | 12.99                | 25. 98          |
| Subtotal<br>Tax                                |     |                      | 25. 98<br>0. 00 |
| Total<br>Tip                                   |     |                      | 25 98<br>2 50   |
| Total  |     | 100 MM 100 MM 100 MM | 28 48           |
| Tender: AmericanExpress ****1001 Sale Approved |     |                      | 28.48           |

\*\*\*\*1001 Sale Approved Auth:825949

Entry Method:CONTACTLESS AID: A000000025010801 IAD:0656C103A00002 AC:4B4AD6BE4CDAFC4C

CVM:Signature TSN:31655

Joly

Do-Happy Rewards Program
Receive 2 Free Glazed Do-Nuts when you sign up for Do-Happy Rewards Program.
Receive discounts, offers and more! To learn more or sign up visit

shipleydonuts.com/rewards

# ACCOUNTS PAYABLE DIRECT PAY FORM

| <b>DATE:</b> 09/16/2024         |   |
|---------------------------------|---|
| VENDOR NAME: Randal O'E         | Brien                                     |
| VENDOR NUMBER: 20255            | 7   |
| BUDGET NUMBER(S):               | 199-41-6499-00-701-99-000                 |
|                                 |   |
|                                 |   |
| DESCRIPTION: Cheddars - Distric | et Review meeting with AED's on 9-16-2024 |
|                                 |   |
| AMOUNT: \$ 66.58                |   |
|                                 |   |
| Vicki Ashy                      |   |
| Requestor Printed Name          | Signature                                 |
|                                 | Polini                                    |
| Supervis                        | sor / Director Approval                   |
|                                 | VOUCHER NUMBER:                           |

### Ashy, Vicki S

# 199-41-6499-00-701-99-000

From: Sent:

Randy O'Brien <rkosquare@gmail.com> Monday, September 16, 2024 1:07 PM

To:

Ashy, Vicki S

Subject:

Fwd: Your Receipt

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know t unless you recognize the sender and know the content is safe.

----- Forwarded message -----

From: Cheddar's Scratch Kitchen <receipt@ziosk.com>

Date: Mon, Sep 16, 2024 at 12:26 PM

Subject: Your Receipt

To: <rkosquare@gmail.com>



Cheddars 2051 4530 East Fwy Baytown, TX 77521-8881

PhoneNumber1: 2814217596

Check No: 62061 Table No: 83

Date: 09/16/2024 12:26 PM

Server: Roxi A VISA DEBIT/4949 Purchase/EMV Tap TID:\*\*\*\*0226

RRN:464260627504640B4ZH

AID:A000000031010 TVR:000000000

IAD:904000C0A0A0C0302020

ARC:00

TRN SEQ:00005635 TRN ID:325067

| ced Tea<br>Peach Iced Tea | 1.00        | 3.19  |
|---------------------------|-------------|-------|
| each Iced Tea             |             |       |
|                           | 1.00        | 3.99  |
| Vater                     | 1.00        | 0.00  |
| Soft Drink                | 1.00        | 3.19  |
| Grilled Whitefish         | 1.00        | 10.49 |
| Blackened                 | 1.00        | 0.00  |
| Green Beans               | 1.00        | 0.00  |
| Broccoli Casserole        | 1.00        | 0.00  |
| Soz Salmon                | 1.00        | 14.29 |
| Bourbon                   | 1.00        | 0.00  |
| roccoli Casserole         | 1.00        | 0.00  |
| orn                       | 1.00        | 0.00  |
| otato Soup (Bowl)         | 1.00        | 4.79  |
| ried Shrimp Platter       | 1.00        | 14.79 |
| orn                       | 1.00        | 0.00  |
| ashed Potato              | 1.00        | 0.00  |
| o Gravy                   | 1.00        | 0.00  |
|                           |             |       |
|                           | Sub Total   | 54.73 |
|                           | Sales Tax   | 4.52  |
|                           |             |       |
|                           | Total       | 59.25 |
|                           | Tip         | 11.85 |
|                           | Amount Paid | 71,10 |

# ACCOUNTS PAYABLE DIRECT PAY FORM

| OATE: 09/18/2024                          |                               |
|---|-------------------------------|
| ENDOR NAME: Randal O'B                    | rien                          |
| ENDOR NUMBER: 202557                      |                               |
| UDGET NUMBER(S):                          | 199-41-6499-00-701-99-000     |
|   |                               |
|   |                               |
|   |                               |
| <b>DESCRIPTION:</b> El Torro - District F | Review w/Dr. Price, 9/18/2024 |
|   |                               |
|   |                               |
| MOUNT: \$ 38.41                           |                               |
|   |                               |
| Vicki Ashy                                |                               |
| Requestor Printed Name                    | Signature                     |
|   |                               |
|   | \                             |
|   | 2 Am                          |
| Superviso                                 | or / Director Approval        |

VOUCHER NUMBER:\_\_\_\_

# 000-56-10L-00-6649-17-661

(281) 451-1616 Baytown, Texas 77521 5810 Garth Rd EL TORO MEXICAN RESTAURANT

SALE

09/18/2 DOB: 09/18/2

Dustrick ference 2/ Dr. Auce

11 '88\$

-00840F

5/50

Nd 91:7. SKYEK: Sarah

13ble 42/7

MASTERCARD

Magnetic card present: OBRIEN RANDY Card #XXXXXXXXXX5226

S : Butry Method: S

-broval: 053520

: JunomA

= Total:

:dil +

card issuer agreement. total amount according to the I agree to pay the above

68.9 = (%81)(12%) = 2.32SUGGESTED GRATUITY Gratuity is not included Please Pay Your Server At Table MORE THAN 62 YEARS! SERVING TEXAS FOR

(22%) = 7.81(.50%) = 1.10

Thanks! Come again.

De grice

(281) 421-1919 Baytown, Texas 77527 5810 Garth Rd EL TORO MEXICAN RESTAURANT

20008 15:16 PM 09/18/2024

35.48

3.2

66 91

3.25

F:# Jnings S:sisant 1=61e 42/7 Server: Sarah

Jeder Type: RELEASE

esh Strawberry Lemonade SILON EGG ROJIS sed lea

Suptotal

SM9JI

38.4 16fc XST XAT COD-

38.4 and agns

bebulant fon at yttutede Please Pay Your Server At Table MORE THAN 62 YEARS! SERVING TEXAS FOR

(.50%) = 1.1068.9 = (%81)(12%) = 9.35SUGGESTED GRATUITY

(55%) = 7.81

# ACCOUNTS PAYABLE DIRECT PAY FORM

| <b>DATE:</b> 09/25/2024          |                                   |
|----------------------------------|-----------------------------------|
| VENDOR NAME: Randal O'B          | rien                              |
|                                  |                                   |
| VENDOR NUMBER: 202557            |                                   |
| BUDGET NUMBER(S):                | 199-41-6499-00-701-99-000         |
|                                  |                                   |
|                                  |                                   |
| DESCRIPTION. El Torro District   | /Community Review with Ron Haddox |
| DESCRIPTION: El Tollo - District | Community Review with Roll Haddox |
| AMOUNT: \$ 63.10                 |                                   |
|                                  |                                   |
| Vicki Ashy                       |                                   |
| Requestor Printed Name           | Signature                         |
| Pay                              | gni.                              |
| Superviso                        | or / Director Approval            |
|                                  | VOUCHER NUMBER:                   |

# 199-41-6499-00-701-99-000

# Community/ Sistrot Review My.

Monica O'Brien

EL TORO MEXICAN RESTAURANT 1301 Decker Drive Baytown, Texas 77520 (281) 427-3831

Server: Deborah Table 52/1 12:26 PM Guests: 3 20007 Order Type: RELEASE

Casa Guacamole Iced Tea (2 @3.25) 6.50 Summer Special 12.59 Dos (2 @12.99) 25.98

1 lems Subtotal FOOD TAX Tax

Total

Balance Due

SERVING TEXAS FOR MORE THAN 64 YEARS! Please Pay Your Server At Table 3 (15%) = 9.14

(18%) = 10.96 (20%) = 12.18(22%) = 13.40 09/25/2024

45.07

60.91 5.03

65.94

EL TORO MEXICAN RESTAURANT 1301 Decker Drive Baytown, Texas 77520 (281) 427-3831

Server: Deborah 12:29 PM Table 52/1

DOB: 09/25/2024 09/25/2024 2/20007

SALE

VISA

2097161

Card #XXXXXXXXXXXX4949

Magnetic card present: OBRIEN RANDAL K

Card Entry Method: S

Approval: 022913

Amount:

I agree to pay the above 63 total amount according to the

SERVING TEXAS FOR MORE THAN 64 YEARS! Please Pay Your Server At Table SUGGESTED GRATUITY (15%) = 9.14

(18%) = 10.96(20%) = 12.18(22%) = 13.40

### GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

- Travel Request/Expense Form -

| Traveler Informa   | tion                                    |   |                          |                      | Event Information                      | n            |               |
|--|---|---|--------------------------|----------------------|--|--------------|---------------|
| Name Randal O'Brien  | Title 2024                              | 4 TASA/TASB                             | Convention               |                      |  |              |               |
| Campus/Department Administration Build                             | ng / Superinte                          | ndent of Schools                        | Description              | , . u. pood _        | Convention                             |              |               |
| Departure Date 09/26/2024  | Time                                    | 4:00 pm                                 | Destination              | Hyatt Regend         | cy San Antonio Rive                    | erwalk, San  | Antonio, TX   |
| Return Date 9/29/2024  | Time                                    | 5:00 pm                                 | Start Date               | 09/26/2024           |  | Time         | 8:00 pm       |
|  | _                                       |   | End Date                 | 09/29/2024           |  | Time         | 12:00 pm      |
|  |   |   |                          |                      |  |              |               |
|  |   | Expe                                    | enses                    |                      | Advance                                | -/           | Actual Out    |
|  |   |   |                          | Estimated<br>Expense | Check                                  |              | of Pocket     |
| Registration Fee   |   |   |                          | LAPENSC              | Reques                                 | t            | Expense       |
| Completed registration form & receipt                              | required(C                              | heck                                    | \$                       | CL                   | \$                                     |              | \$            |
| Request)<br><b>Lodging</b>   |   |   | ¢                        | CC                   | ¢                                      |              | cc            |
| Not to exceed Comptroller's lodging rates                          | (Check Requi                            | est)                                    | \$                       |                      | <b>\$</b>                              |              | •             |
| Shared Room?  Yes  No - if yes, with                               |   |   | _                        | MINU                 | D. ALCO                                |              | WINUS         |
| Meals  |   |   | \$ 41                    | 4.00-50.0            | Mos.                                   |              | \$ 114.00-50. |
| https://www.gsa.gov/   |   |   |                          | Lan                  | 14.00                                  |              | 1             |
| Personal Vehicle Calculated using Google Maps                      |   |   | \$ 29                    | 93.46                | W I                                    |              | \$ 293.46     |
| Number of miles 438 x \$0.   | 57 / mile                               |   |                          |                      |  |              |               |
| Airfare  | , |   | \$                       |                      |  |              | \$            |
| To be purchased by Accounts Payable                                |   |   | <b>—</b>                 |                      |  |              |               |
| Car Rental   |   |   | \$                       |                      |  |              | \$            |
| Must take collision damage and/or loss da required) Rental Company | mage waiver                             | (PO                                     |                          |                      |  |              |               |
| Ride share/Parking/Other   |   |   | \$                       |                      |  |              | \$            |
| Receipts required - valet parking is not rei                       | mbursable                               |   | St. 1.                   |                      |  |              |               |
| Total  |   |   | \$ 40                    | 7.46                 | \$                                     |              | \$ 407.46     |
|  |   |   | *                        | 11/1                 | · -                                    |              | 2             |
| Balance due to   |   |   | 35                       | 1.46                 |  |              | \$ 407.46     |
|  |   | Autho                                   | rization                 |                      |  |              |               |
| ☐ Anyone who operates a motor vehicle                              | on a highway                            | 100000000000000000000000000000000000000 |                          | er's License a       | nd carry minimum                       | auto liabili | ty insurance. |
| By checking this box, I certify that Jam                           | in complian                             | e with these state                      | laws.                    |                      |  |              | 101           |
| Employee   | -                                       |   |                          |                      | Date _                                 | 10-          | 4-24          |
| Principal/Dept. Head   |   |   |                          |                      | Date _                                 |              |               |
| Program Director (if required)                                     |   |   |                          |                      | Date                                   |              |               |
| AED/Asst. Supt./Dep. Supt. (if required) _                         |   |   |                          |                      | Date _                                 |              |               |
| Superintendent (if required)                                       |   |   |                          |                      | Date                                   |              |               |
|  |   | Budget                                  | Coding                   |                      |  |              |               |
| Employee Expense Coding:   |   | Daws                                    |                          |                      |  |              |               |
|  | 199 - 4                                 | 1 - 6499                                | - 0 -                    | 701 - 99             | - 0                                    | \$           | -114.00 6     |
| □ Advance □ Reimbursement  |   |   |                          |                      |  | \$           |               |
|  | 199 - 4                                 | 1 - 6411                                | - 0 -                    | 701 - 99             | - 0                                    | \$           | 293.46        |
| ☐ Advance ☐ Reimbursement  |   |   |                          |                      | -                                      | \$           |               |
|  |   |   |                          |                      |  |              |               |
|  |   |   | rization                 |                      |  |              |               |
| 1. All travel must follow the approved ad                          | ministrative g                          | uidelines for                           | <ol><li>Out-of</li></ol> | f-state travel m     | nust be approved b                     | y the Supe   | rintendent.   |
|  |   |   | 4 A =+1                  | receipts are         | autrad for all ave -                   | 2000 0000    | t moals       |
| district travel. 2. Employees must ensure funds are avai           |   |   |                          |                      | equired for all expersement must be su |              |               |

overnight stay.

9. Employees shall be responsible for reimbursing the District for

any unauthorized charges upon return from travel.

days prior to trip departure.

attached to this form.

A brochure with conference dates, times & agenda must be

<sup>\*\*</sup> All travel reimbursements will be paid via direct deposit for any employee receiving their paychecks through direct deposit \*\*

### **OBrien, Randal K**

Registration

From:

registrar@tasb.org

Sent:

Tuesday, August 6, 2024 8:49 AM

To:

OBrien, Randal K

Subject:

We have received your changes for order #71536 for txEDCON24.

Attachments:

txEDCON24.ics

Follow Up Flag:

Flag for follow up

Flag Status:

Flagged

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Registration Confirmation: txEDCON24 - Confirmation #71536

Friday, 9/27/24 7:30 AM - Sunday, 9/29/24 12:00 PM

### Henry B. Gonzalez Convention Center

Thank you for your registration. If you registered for others, a copy of this confirmation will also be sent to them.

### **Housing Information**

Housing Reservations are to be submitted separately from event registration. See the <u>Housing Reservations</u> page for more information.

Book your housing reservation now.

### **Make Your Board's Voice Count!**

Register your Delegate for the TASB Delegate Assembly.

Registration is open for TASB's 2024 Delegate Assembly, which will be held Saturday, Sept. 28, in conjunction with txEDCON24.

To learn more about Delegate Assembly and the importance of your board's participation, visit <u>tasb.org/delegate</u>.

### **Attendee Registration Hours**

Main Lobby, Street Level, Henry B. Gonzalez Convention Center - San Antonio, TX

| Thurs., Sept. 26 | 10 a.m. – 6:30 p.m. |
|------------------|---------------------|
| Friday, Sept. 27 | 6:30 a.m. – 6 p.m.  |
| Sat., Sept. 28   | 6:30 a.m. – 3 p.m.  |

### **Shuttle Schedule**

Note: Shuttles will not be running between 10 a.m. and 2 p.m. on Friday and Saturday.

| Thurs., Sept. 26 | 1 – 7 p.m.             |  |
|------------------|------------------------|--|
| Friday, Sept. 27 | 6-10 a.m. and 2-6 p.m. |  |
| Sat., Sept. 28   | 6-10 a.m. and 2-6 p.m. |  |
| Sun., Sept. 29   | 7 a.m Noon             |  |

### **Guest Badges**

**One guest badge** is offered for \$75 with each paid TASA or TASB Member registration and is available only for a personal guest (provided the person is not eligible for members in TASA or TASB or for whom paid registration would otherwise be required). Guest badges are not available for Exhibitors, Non-Members, Students or Vendors.

### Pre-register your quest now.

We're looking forward to seeing you at txEDCON24!

Have Questions? E-mail, registrar@tasb.org

To add this event to your calendar, use the .ics file attached to this email.

### **Order Details**

| Registrant: O'Brien, Randa | al                                 |          |           |          |
|----------------------------|------------------------------------|----------|-----------|----------|
| Item                       |                                    | Price    | Quantity: | Charge   |
| Team of 8 (Board Members   | and Superintendents)               | \$385.00 | 1         | \$385.00 |
| Registrant Total           |                                    |          |           | \$385.00 |
| Grand Total:               |                                    |          |           | \$385.00 |
| Payment Information        |                                    |          |           |          |
| Name On Card:              | Randal O'Brien                     |          |           |          |
| Credit Card Number:        | xxxx-xxxx-xxxx-5166                |          |           |          |
| Address:                   | P O Box 30<br>Baytown, TX<br>77522 |          |           |          |
| Amount:                    | \$100.00                           |          |           |          |

### MEAL REIMBURSEMENT WORKSHEET 2024 TASA/TASB CONVENTION **THURSDAY FRIDAY** SATURDAY SUNDAY DATE 9/26/24 9/27/24 9/28/24 9/29/24 REDUCED IF **INCLUDED** \$18.00 \$18.00 BREAKFAST (\$18.00)\$18.00 \$20.00 \$20.00 \$20.00 LUNCH (\$20.00)DINNER (\$31.00)TOTAL ALLOWED AMOUNT TO BE \$0.00 \$0.00 \$38.00 \$38.00 \$38.00 \$0.00 \$0.00 REIMBURSED TOTAL PER \$114.00 DIEM PAID NAME: Randal O'Brien

CAMPUS:

Central Administration



# FY 2025 Per Diem Rates for san antonio, Texas

Meals & Incidental Expenses (M&IE) rates and breakdown

| Primary Destination | County | M&IE<br>Total | Breakfast | Lunch | Dinner | Incidental<br>Expenses | First &<br>LastDay<br>of<br>Travel |
|---------------------|--------|---------------|-----------|-------|--------|------------------------|------------------------------------|
| San Antonio         | Bexar  | \$74          | \$18      | \$20  | \$31   | \$5                    | \$55.50                            |

# 199-41-6499-00-701-99-000

### Boudro's

421 East Commerce Street San Antonio, TX 78205 210-224-8484 boudros.com

Check: 61-1 Check #: iPh 25-7

Server: Ravin D

#: BD1227

MODE

Payment ID: 272196 09/26/24 8:22:33 PM

| ITEM                   | -   | QTY | ·- PRICE           | TOTAL              |
|------------------------|-----|-----|--------------------|--------------------|
| Black and White Caesar | Sou | 1   | \$12.50<br>\$12.50 | \$12.50<br>\$12.50 |
| Churrasco              |     | i   | \$54.00            | \$54.00            |
| Subtotal               |     |     |                    | \$79.00            |
| Tax                    |     |     |                    | \$6.52             |
| Paid                   |     |     |                    | \$85.52            |
| TOTAL                  |     |     |                    | \$0.00             |

SALE MC CARD CONTACTLESS ENTRY METHOD 071291 **APPROVAL** 000/APPROVAL RESPONSE \*\*\*4389 MID \*\*\*\*3864 TID

**ISSUER** 

1008000000

TVR 0110A040802A00000000000000000000000FF IAD

Amount:

+ Tip:

= Total:

I agree to pay the above total amount according to the card issuer agreement.

> LUSTOMER COPY Thank You!

Many Thanks from Boudro's!

Randal O'Brien Monica O'Brien

\$50.00 Will be deducted from RKO personal 0) 10/1/2024

Boudro's 421 East Commerce Street, San Antonio, TX, 78205 210-224-8484 boudros.com

Check: 61-1 Check #: 1Ph 25-7 09/26/24 #: BD1227 Register ID: 41076 8:20:16 PM

Server: Rayin D

| ITEM                | QTY | PRICE   | TOTAL   |
|---------------------|-----|---------|---------|
| Black and White Sou | 1   | \$12.50 | \$12.50 |
| Caesar              | 1   | \$12.50 | \$12.50 |
| Churrasco           | 1   | \$54.00 | \$54.00 |
| Subtotal            |     |         | \$79.00 |
| Tax                 |     |         | \$6.52  |
| TOTAL               |     |         | \$85.52 |

Many Thanks from Boudro's!

Next time, close your tab from your smartphone, Download the Union app now.



4544 I-10, Baytown, TX 77521 to Hyatt Regency Drive 219 miles, 3 hr 22 min San Antonio Riverwalk, 123 Losoya St, San Antonio, TX 78205

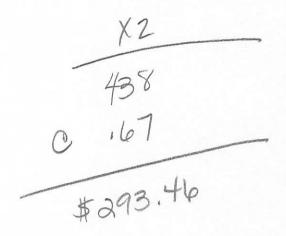
4544 I-10 Baytown, TX 77521

### Get on I-10 W from E Freeway Service Rd

|          |    | io ii nom z i rooma, cor noc na                                   |   |
|----------|----|---|---|
|          |    | 2 min (0.9 mi   | ) |
| 1        | 1. | Head east   |   |
|          |    | 151 f   | t |
| 4        | 2. | Turn left toward E Freeway Service Rd/Interstate<br>10 Service Rd |   |
|          |    | 128 f   | t |
| <b>→</b> | 3. | Turn right onto E Freeway Service Rd/Interstate 10<br>Service Rd  |   |
|          |    | 0.4 m   | i |
| ⊿        | 4. | Sharp left onto E Freeway Service Rd/I-10 Frontage                |   |
|          |    | 0.2 m   | i |
| *        | 5. | Use the left lane to take the ramp onto I-10 W                    |   |
|          |    | 0.2 m   | i |

# Follow I-10 W to Brooklyn Ave in San Antonio. Take exit 141C from I-37 S/US-281 S

| 1410     | 1101 | 111-37 3/03-201 3                          |                 |
|----------|------|--|-----------------|
| *        | 6.   | 3 hr 11 min (2<br>Merge onto I-10 W        | 218 mi)         |
| <b>↑</b> | 7.   | Continue onto I-10 W                       | 32.3 mi         |
|          |      |  | 1.8 mi          |
| 7        | 8.   | Keep left to stay on I-10 W                | 9.8 mi          |
| 1        | 9.   | Continue straight to stay on I-10 W        | 166 mi          |
| r        | 10.  | Take exit 581 toward TX-130                |                 |
| *        | 11.  | Slight right to merge onto I-410 N         | 0.3 mi          |
| 5        | 12.  | Use the left lane to merge onto I-35 S     | 1.4 mi          |
| H        | 13.  | Take exit 158B to merge onto I-37 S/US-281 | 4.6 mi<br>S     |
|          |      | toward Corpus Christi                      |                 |
| P        | 14.  | Take exit 141C toward McCullough Ave/Nol   | 0.7 mi<br>an St |
|          |      |  | 0.2 mi          |



↑ 15. Slight right to merge onto Brooklyn Ave toward Broadway

210 ft

### Take N Alamo St to Losoya St

4 min (0.6 mi)

↑ 16. Merge onto Brooklyn Ave

430 ft

← 17. Turn left onto N Alamo St

0.3 mi

→ 18. Keep right to continue toward E Travis St

148 ft

→ 19. Turn right onto E Travis St

262 ft

← 20. Turn left onto Broadway

397 ft

† 21. At TownePlace Suites San Antonio Downtown Riverwalk, continue onto Losoya St

223 ft

Hyatt Regency San Antonio Riverwalk 123 Losoya St, San Antonio, TX 78205

### TASA/TASB CONVENTION

September 27 – 29, 2024 Henry B. Gonzalez Convention Center San Antonio, Texas

Board members and Superintendent (spouses/guest included; however, no charge for spouses/guest), are registered to attend the TASA/TASB Convention in San Antonio, September 27 – 29, 2024. You may pick up your official program on Friday, as early as 6:30 a.m., on the Second Level Lobby area of the Henry B. Gonzalez Convention Center (look for the attendee registration). Below is the 2024 Tentative Schedule of Events.

We have reservations at the Hyatt Regency San Antonio Riverwalk 123 Losoya, San Antonio, Tx 78205, (210) 222-1234. Check-in is Thursday at 4:00 p.m., and check-out on Sunday at 11:00 a.m. Shuttle Services will be provided. Hotel reservations and parking at the hotel are prepaid.

### Please present the Tax Exempt and Hotel Exempt forms enclosed at check-in.

- EPAY Payment for room, tax, and valet parking has been confirmed.
- Conference Registration and Program are attached for preview/planning.
- Training Credit must be reported by using my CEC by on your smart phone or by scanning the code on your official program.
- Training Credit must be reported within 24 hours.
- Other invitations included for your consideration.

| <u>Name</u>      | Confirmation No. | Cell Phone No. |
|------------------|------------------|----------------|
| Ms. Berrott-Tims | 4489016          | 832-514-0545   |
| Ms. Guy          | 18991272         | 281-414-3784   |
| Mr. Campisi      | 45781653         | 281-387-8191   |
| Mr. Martinez     | 61833930         | 713-903-1223   |
| Mr. Clem         | 59696630         | 713-582-5956   |
| Dr. O'Brien      | 37006714         | 281-515-7767   |

### SPECIAL EVENTS

### Thursday, September 26, 2024

2 – 5 p.m. Preconference Sessions\*

5-6:30 p.m. Opening Reception

| Friday. | September | 27. | 2024 |
|---------|-----------|-----|------|
|---------|-----------|-----|------|

7:30 - 8:30 a.m.

Concurrent Sessions

7:30 - 11:30 a.m.

Small School District Seminar\* (continental breakfast included)

7:30 a.m. - 3:30 p.m.

**Board Officer Institute (BOI)\*\*** 

(continental breakfast and lunch included)

7:30 a.m. - 3:30 p.m.

Texas Trustee Institute (TTI)\*

New Board Member (continental breakfast and lunch

included) continues Sat. at 7:30 a.m.

8:45 - 9:45 a.m.

Concurrent Sessions

9:45 - 10:30 a.m.

Designated Exhibit Hall Viewing

10:30 - 11:130 a.m.

Concurrent Sessions

11:30 a.m. – 1 p.m.

School Board Advocacy Network (SBAN) Luncheon

(SBAN members only)

1 - 2 p.m.

Concurrent Sessions

2:15 - 3:15 p.m.

Concurrent Sessions

3:15-4 p.m.

Designated Exhibit Hall Viewing

4 - 5:30 p.m.

Friday General Session

Tomball ISD Student Performance

Outstanding School Board Award and TSPRA Key

Communicator Recognition

5 - 8:00 p.m.

Thompson & Horton LLP Client Reception at

Margaritaville Restaurant (Riverwalk)

849 E Commerce Street San Antonio, Tx 78205

5:30 p.m.

Join Pfluger for an Evening of Jazz at Civic Park

630 E Nueva St. directly adjacent to the San Antonio

Convention Center (900 E. Market St.)

7:30 p.m. Thompson & Horton is hosting dinner for us at

Ambler Texas Kitchen + Cocktails (inside the Hotel Contessa),

located at 306 W Market St., San Antonio, Tx 78205

Senior Associate Morgan Beam will be hosting.

Saturday, September 28, 2024

7:30 – 8:30 a.m. Concurrent Sessions

8:45 – 9:45 a.m. Concurrent Sessions

7:30 – 10 a.m. Texas Trustee Institute (TTI)\*

(Continental breakfast included) continued from Friday

9:45 – 10:30 a.m. Designated Exhibit Viewing

10:30 a.m. – Noon Saturday General Session

Canutillo ISD Student Performance

Superintendent of the Year Award

Noon – 1:30 p.m. TASB Delegate Assembly Caucuses (Grand Hyatt)

President Berrott-Tims and Vice President Guy

Noon – 1:45 p.m. Designated Exhibit Hall Viewing

12:30 – 4 p.m. Texas Trustee Institute (TTI)\*\*

(lunch included) continued from Saturday morning

1:45 – 2:45 p.m. Concurrent Sessions

2 – 4:30 p.m. TASB Delegate Assembly (Grand Hyatt)

President Berrott-Tims and Vice President Guy

3 – 4 p.m. Concurrent Sessions

4:15 – 5 p.m. Commissioner Mike Morath

5:30 p.m. Pfluger Architect's 2024 Client Appreciation Dinner

"Evening of Jazz" at Civic Park 630 E. Nueva St. (Map

Attached)

TASA/TASB Convention September 27 – 29, 2024 Page 4

6:30 p.m. PBK Architects is hosting dinner at Brenner's on the

Riverwalk, 215 Losoya Street San Antonio, Tx 78205 (726) 215-8703. Principal Architect Sofia Dusek will be

your host.

7 – 11:00 p.m. VLK/Architects Casino Night 2024

1174 E. Commerce Street San Antonio, TX 78205

### Sunday, September 29, 2024

7:30 a.m. Continental Breakfast

8 – 9 a.m. Concurrent Sessions

9:15 – 10:15 a.m. Concurrent Sessions

10:30 – 11:30 a.m. Sunday General Session

Board Members will be reimbursed for milage and additional meals and parking. Please keep <u>itemized receipts</u> and turn them in to Noemi upon your return.

Note: This schedule is tentative and subject to change.

<sup>\*</sup>Preregistration and additional fee required

<sup>\*\*</sup>Preregistration required

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## About txEDCON

TASA and TASB collaborate to produce a transformative experience for school board members, superintendents, and other school leaders that improves governance and leadership in Texas public schools and enhances statewide support for public education.

This is the largest convening of Texas public education decision-makers.

### Who should attend?

- Leadership team
- Board members
- Superintendents
- · Key administrators and staff
- New and experienced education leaders

We encourage you to attend with your leadership team members to learn more about issues facing districts and discover solutions for those issues.

### Where is txEDCON?

The 2024 txEDCON will be held at the Henry B. Gonzalez Convention Center in San Antonio, Texas.

### What should I expect?

- · Relevant, practical programming
- · Networking with peers from across the state
- Products and services showcase to help you find the best products and services to fit your district's needs

### Future dates

- September 26–28, 2025 / Dallas
- September 25–27, 2026 / Dallas