

**BOARD OF EDUCATION
Bristol, Connecticut
October 2, 2019 – Regular Meeting Board Meeting**

The regular meeting of the Bristol Board of Education was held on Wednesday, October 2, 2019, at 7:00 p.m., in the auditorium of the Board of Education Administration Building, located at 129 Church Street, Bristol, Connecticut.

PRESENT: Commissioners: Jeff Caggiano, Kristen Giantonio, Joseph Grabowski, Karen Hintz, Thomas O'Brien, Morris Patton, IV, Karen Vibert and Christopher Wilson; Dr. Catherine Carbone, Superintendent, Dr. Michael Dietter, Deputy Superintendent, and Peter Kelley, Council Liaison

ABSENT: Commissioner Jennifer Dube

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairman Wilson called the meeting to order at 7:00 p.m. and asked the audience to stand for the National Anthem. The National Anthem was performed by Morgan Greger a Senior at Bristol Central High School. The audience remained standing for the Pledge of Allegiance.

MOMENT OF SILENCE

Chairman Wilson called for a moment of silence for Peter Blum an English Teacher at Bristol Central from 1974 to 2009.

STAFF AND STUDENT RECOGNITION

Possibilities Theater Presentation at CSDE Bureau of Special Education Annual Back to School Event
Kim Culkin, Director of Special Services presented the Possibilities Theater Presentation at CSDE Bureau of Special Education Annual Back to School Event. Mrs. Culkin shared that on September 18th, by invitation, eleven of our students from the Bristol Eastern High School Unified/Possibilities Theater performed improvisation at the CSDE Bureau of Special Education Back to School conference. Our students were led by BEHS teachers Bill Kelly and Paul Philippon. The audience consisted of approximately 500 people, mostly special education administrators, CSDE staff, parents, parent advocates and attorneys. Our students took to the stage, were engaging and proud to represent Bristol Public Schools. Students were unable to attend this evening's meeting, but teachers Bill Kelly and Paul Philippon were present in the audience and stood to be recognized. Mr. Philippon addressed the board and shared how the Possibilities Theater got started and the idea of the program expanding even more. Mrs. Culkin shared the video of the student performance with the board and audience.

APPROVAL OF MINUTES – September 4, 2019, Regular Meeting

On a motion by Commissioner Hintz, seconded by Commissioner Caggiano it was

VOTED: That the Board of Education approve the September 4, 2019, Regular Meeting Minutes as written. Commissioners Wilson and Giantonio abstained.

COMMITTEE REPORTS

Personnel – Commissioner O'Brien reported that the committee met to negotiate with BAPS; they have reached a tentative agreement. It is the intent of the committee that it will be signed later this month.

Operations – Commissioner Hintz reported that the Educational Specs for the Stafford School Roof project will appear later on the agenda for vote.

Policy – Commission Patton reported that the committee met and discussed several policies that will appear later on this evenings agenda for a vote.

Communications and Community Relations – Commissioner Caggiano reported that the committee met on September 30th and discussed Liaison Reports and how it will be presented at board meetings. The discussion was tabled until the new sitting board is established in November. Dr. Carbone presented the Communication Plan (commissioners were provided a copy this evening) for the district; the plan included various goals, strategies and action items. The committee also discussed meeting norms which we will hear more about later this evening.

Finance – Commissioner Vibert reported that the committee met on September 16th and earlier this evening. At the September 16th meeting the committee was provided a summary report which was a snapshot of FY20 as of August 31, 2019. Both Operation and Maintenance of Plant have monies available for Repairs, Maintenance and Supplies as required throughout the year. Under Technology, several computer leases will renew during the school year, and monies are reserved in equipment for classroom projectors, Chromebooks and charging carts. The Special Education Department will continue to complete purchase requisitions as students are assigned and contracted to outplacement facilities. Transportation will also follow. There was one cafeteria item to report. We did receive notification from the designated review official in regards to the Administrative Review Appeal; the action taken by the State Department of Education was upheld in all areas of appeal. At the meeting earlier this evening the only agenda item was Renewal of the CABE membership. Commissioner Vibert asked that an item be added to the agenda for discussion and a vote.

On a motion by Commissioner Vibert, seconded by Commissioner Caggiano it was unanimously

VOTED: That the Board of Education add an item to the agenda under New Business.

CHAIRMAN REPORT

Chairman Wilson shared the newly established Board of Education Meeting Norms. The meeting norms were read to the audience *All participants have equal voice and airtime is shared; Assume positive intentions; Be honest and open to cultivate trust; Respect and honor diversity of opinions, beliefs, and perspective; Focus on ideas, practices and the work; not people; Maintain active participation, engage in the work of the meeting, and Disagree respectfully.* Meeting norms will be practiced and added to all Board of Education meetings agendas moving forward. Commissioner Patton was this evenings norm checker.

Chairman Wilson reminded the audience of the Bristol Business Education Foundation Trivia Night Fundraiser that is being held on Friday, October 18th at the Double Tree Hilton Bristol. Anyone interested attending may contact Susan Everett to register.

STUDENT REPRESENTATIVE REPORTS

Student Representative Morgan Laprise from Bristol Central gave her first presentation for the 19-20 school year. Morgan shared several activities taking place at Bristol Central such as, Welcome back assembly, class practices, sporting events and activities that will take place later this month, i.e. PSAT's, picture day and parent conferences.

Bristol Eastern Representative Drew Dauphinee shared several activities happening at Bristol Eastern i.e. successful school opening, introduction of new administrative staff, sports team standings, senior planning night and a sold-out homecoming dance.

Chairman Wilson invited the student representatives to attend student day at the CABE convention on

STUDENT REPRESENTATIVE REPORTS – con't

Saturday, November 16th; it will be an opportunity for the students the opportunity to meet other student representative from across the state.

SUPERINTENDENT REPORT

Dr. Carbone thanked the student representatives for giving their first reports this evening and thanked the staff members for the staff and student recognition presentation. Dr. Carbone shared a Board Retreat wrap up and delivered a District Priorities update.

Carly Fortin, Director of Teaching and Learning presented the recent district recognition for being a district with innovative practices leading to student success. Bristol was one of four districts featured in the first installment of Commissioners Cardona's Commissioners were provided the link to the State Department of Education site where Bristol is highlighted.

CONSENT AGENDA

On a motion by Commissioner Hintz, seconded by Commissioner Patton it was unanimously

VOTED: That the Board of Education approve the following Consent Agenda items.

Personnel

8.1.a. Teacher Resignations

Maule, Jonathan – BEHS – SPED, AIM Teacher – effective September 27, 2019

Mirmina, Susan – MTV – SPED, Ext. RR Teacher – effective September 17, 2019

Pistritto, Diana – CHMS – Gr 7 & 8 Spanish Teacher – effective September 13, 2019

Teacher Hires

Hussey, Julie – SSS – Grade 5 – effective September 5, 2019

Jones, Macaire – NEMS – CW Wellness Teacher – effective September 30, 2019

Killion, Christine – NEMS – SPED, Ext. RR Teacher – effective October 15, 2019

Susat, Kathleen – SSS/STAF/ID/EPH – CW Physical Education Teacher – effective August 27, 2019

Wieloch, Brittny – WB – Kindergarten Teacher – effective September 10, 2019

A-1 Hire - Effective September 4, 2019

Pellegrino, Sandra – GH – Grade 7 Team Leader

A-2 Hires

Hayes, Monica – BCHS – 2023 Class Co-Advisor

McDermott, Justin – BEHS – Freshman Class Co-Advisor

Mirmina, Sean – BCHS – Future Teachers' Club Co-Advisor

Schacht, Andrea – BEHS – Freshman Class Co-Advisor

A-3 Hires

Aseltine, Susan – ID – Coach of the Gifted

DeVito, Maggie – NEMS – Social Studies Curriculum Coordinator

Hayes, Monica – BCHS – Freshman Team Leader: Discovery

Lombardi, Megan – GH – K-8 Webmaster

Nagle, Corey – BCHS – AVID Co-Coordinator

Rustico, Janice – NEMS – Language Arts Curriculum Coordinator

Saleski, Martha – BEHS – Freshman Team Leader: Trinity

Scialdone, Jenny – ID – Elementary Science Leader

Grants

BARNES SEE (Stabilize, Educate and Engage) Students & Families

BEST SELF Social Skill Grant from Main Street Foundation (MSCF) Women & Girls Fund.

In The ZONE Social Skill Grant from Main Street Foundation (MSCF) Men & Boys Fund

SPARKLE Grant from United Way on behalf of the SDE Office of Early Childhood (OEC)

PUBLIC COMMENT

No members of the audience wished to address the Board.

DELIBERATED ITEMS/DISTRICT LEADERSHIP TEAM REPORTS

Request that the BOE approve the Education Specifications for the Stafford School Roof

Replacement of the Stafford School Roof requires the Education Specifications to be approved by the Board of Education and then reviewed and approved by City Council. This is a state requirement. This was originally approved but needs to be approved again because the scope now included photovoltaics on the roof.

On a motion by Commissioner Hintz, seconded by Commissioner Patton it was unanimously

VOTED: That the Board of Education voted to approve the Education Specifications for the Stafford School Roof Replacement Project located at Stafford School, 212 Louisiana Avenue and send to City Council for approval.

Athletic Safety Report

Commissioner Vibert has requested an overview of procedures implemented by the athletic department to minimize the risk of injury for our student athletes. Chris Cassin, Director of Athletics provided a detailed report to the board regarding the practices the district utilizes with all the athletes.

POLICY REVISION

Policy 1331 - Smoke Free Environment - Revised

On a motion by Commissioner Patton, seconded by Commissioner Giantonio it was unanimously

VOTED: That the Board of Education approve the revisions to Policy 1331 - Smoke Free Environment.

Policy 5141.214 - Student Sunscreen Use - Policy - New

On a motion by Commissioner Patton, seconded by Commissioner Giantonio it was unanimously

VOTED: That the Board of Education approve the inclusion of Policy 5141.214 - Student Sunscreen Use.

Policy 5144.4 - Physical Exercise and Discipline of Students - Policy - Revised

On a motion by Commissioner Patton, seconded by Commissioner Giantonio it was unanimously

VOTED: That the Board of Education approve the revisions to Policy 5144.4 - Physical Exercise and Discipline of Students.

Policy 6111 - School Calendar - Policy - Revised

On a motion by Commissioner Patton, seconded by Commissioner Giantonio it was unanimously

VOTED: That the Board of Education approve revisions to Policy 6111 - School Calendar.

POLICY REVISION – con't

Policy 6111 - School Calendar - Regulation - New

On a motion by Commissioner Patton, seconded by Commissioner Giantonio it was unanimously

VOTED: That the Board of Education approve the addition of a regulation to Policy 6111 - School Calendar.

Bylaw 9270 - Conflict of Interest - Revised

On a motion by Commissioner Patton, seconded by Commissioner Giantonio it was unanimously

VOTED: That the Board of Education approve revisions to Bylaw 9270 - Conflict of Interest.

NEW BUSINESS

CABE Membership Renewal

Following Commissioners comments and discussion and

On a motion by Commissioner Vibert, seconded by Commissioner Hintz it was

VOTED: That the Board of Education renew membership to the CT Associations to Boards of Education (CABE). Commissioners Caggiano and Giantonio opposed the vote.

BUILDING REPORTS

MBIAMS Report

Dr. Dietter presented the monthly Memorial Boulevard Intradistrict Arts Magnet school report. Highlights of the report include; an increase in the project cost to \$63M, The Office of School Construction and Grant Review has agreed to reimburse up to the \$63M figure. This information has been shared with the Board of Finance; since there have been several changes in the design. Once the final design is in place, they will engage with the Board of Finance one more time. The architects have adjusted the scope of the construction and prioritized the scope of historic preservation vs replacement. Preliminary drawings can be viewed in the Facilities Office during normal business hours. The committee has reached out to 5013c group regarding the renovation of the theater and the ability for community rentals with the changes that have been made to the design. Next community session is tentatively scheduled for November 21st. Next monthly meeting is scheduled for next Thursday at 6:30 p.m.

LIAISON/INFORMATION REPORTS

Commissioner O'Brien asked about the October 1 Report presentation. Dr. Galloway briefly presented the October 1 school numbers. A full report will be presented at the November Board meeting.

Commissioner Caggiano was disappointed that there was not a Capitol Improvement Plan Report this evening. He looks forward to hearing one next month.

Commissioner Giantonio read the West Bristol liaison report in the absence of Commissioner Dube and shared information about the Greater Bristol SEPTO upcoming events.

VOTE TO CONVENE INTO EXECUTIVE

On a motion by Commissioner Hintz, seconded by Commissioner Vibert it was unanimously

VOTED: That the Board of Education Convene into Executive Session for the purpose of discussing of the Superintendent's Evaluation.

EXECUTIVE SESSION

PRESENT: Commissioners: Jeff Caggiano, Kristen Giantonio, Joseph Grabowski, Karen Hintz, Thomas O'Brien, Morris Patton, IV, Karen Vibert and Christopher Wilson; Dr. Catherine Carbone, Superintendent

Called to Order: 8:30 p.m.

Commissioners discussed the Superintendent's Evaluation.

RECONVENE INTO PUBLIC SESSION

On a motion by Commissioner Caggiano, seconded by Commissioner O'Brien it was unanimously

VOTED: That the Board of Education Reconvene into Public Session to take any votes on items discussed in Executive Session.

ADJOURNMENT

On a motion by Commissioner Hintz, seconded by Commissioner Vibert it was unanimously

VOTED: There being no other business to come before the Board of Education, the meeting should adjourn (9 :08 p.m.)

Respectfully Submitted

Susan P. Everett

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Executive Secretary to Board of Education