



Independent School Dist. No. 857
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Lewiston, MN 55952
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Gwen Carman, Superintendent
Cory Hanson, High School Principal • Dave Riebel, Elementary/Intermediate Principal

Lewiston - Altura Schools: Building A Caring, Adaptable, Respectful, Determined, Successful Community

Superintendent’s Report to the School Board
Respectfully Submitted by Gwen Carman
June 12, 2023

Meeting Agenda Item Notes

Strategic Plan with Action Steps Please see the attachment. We will also discuss using this information for a brochure about our district. Is there Board interest in distributing these at the Heartland Days parade and/or Farmer’s Markets?

Closing for the Sale of Altura School and Property Will update you on the status of the building transfer, auction, etc. Thank you to Principal Riebel, and Chair Maki for the great ‘ceremony’ with Altura Mayor John Mask at the Intermediate School Graduation. There is a Veteran’s Memorial Dedication Ceremony June 24th in Altura at 10:00am.

Facilities Management Agreement with Dashir Management Services, Inc. With the retirement of Joe Banicki, I am recommending that we transition to contracting for our Facilities (and Grounds) Management Services. This option will provide consistency in staffing, and a network of support professionals that manage other K-12 facilities, bulk purchasing of supplies and more. Mike Nelson, CEO of Dashir Management Services, Inc. will be present at the meeting to answer any questions. Mr. Banicki’s last day in the district will be June 22, 2023 so we have a short timeline for the transition and many summer projects and annual tasks to address.

November 7, 2023 Referendum Questions Draft wording is in attachment. We have virtually no options for an Operating Levy. There is some flexibility in the Building Bond questions. You can officially approve these in July. Reps from InGensa and Ehlers will be at the meeting. The submittal to Review and Comment is needed to meet deadlines. This does not absolutely commit us to a Referendum. The July final vote on the ballot would be a commitment.

2023-2024 Budget

<u>Fund Number</u>	<u>Title</u>	<u>Revenues</u>	<u>Expenditures</u>
01	General Fund	\$8,816,984	\$ 8,820,618
02	Food Service	\$ 707,450	\$ 624,024
04	Community Education	\$ 430,009	\$ 451,157
06	Construction	\$ 0	\$ 0
07	Debt	\$ 495,690	\$ 486,325
30	Student Activities	\$ 21,800	\$ 21,800
TOTAL		\$10,471,933	\$10,402,924

You must approve a budget by June 30th. These numbers reflect much of the spring legislative changes, declining enrollment, one bus purchase (\$130,000), expanded early childhood programming and more.

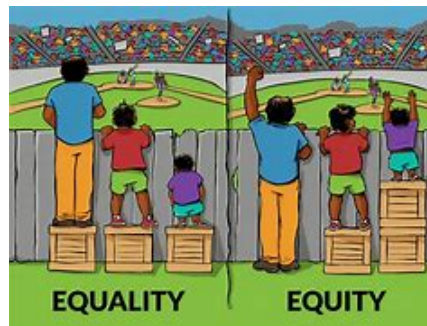
HVED Purchase of Winona Mall/Amended Joint Powers Agreement See the attachments. We will discuss.

OTHER ITEMS

Dutchman's Crossing Drive I have not been able to do any follow research on this situation.

Policy Revisions Coming from MSBA We can expect 20+ MSBA recommended policy changes in the next couple months. It is important to know we must follow any law changes July 1st, even if our policies have not yet been modified to reflect new legislation. MSBA has advised that some of the modifications will be minor, and others will be more extensive.

Business Office Staffing We have posted for a Assistant Finance position. Vickie has been extremely helpful and will continue to be, but the time she can provide will simply not be adequate. We have received some applications and hope to do some interviews in the upcoming weeks.



A reminder of the importance of considering equity in the work we do:
Every student deserves our best and what s/he needs to achieve.