

**Eden Prairie School Board
Board Development Committee Meeting Minutes
December 1, 2020**

Via Zoom Conferencing

Charter per Board Policy GP 4.8: This committee will ensure ongoing Board development and oversee self-monitoring of the Board's performance related to Governance Process and Board Management Delegation policies.

Committee Members: Elaine Larabee, Holly Link, Adam Seidel

Agenda Items

1. 12:00 noon Approve meeting agenda
2. 12:05 pm Review 2020-2021 New School Board Director Orientation PowerPoint
 - a. Holly Link will send the committee approved version to Brenda Haynes to store on shared BDC drive.
3. 12:20 pm Director Link sent BDC drive documents to Brenda Haynes to place in shared drive
4. 12:25 pm Dates have been established for policy governance training in January 2021
 - a. New members and Director Stoltz have been contacted and enrolled in training.
5. 12:25 pm DISC assessment/board training March 2021
 - a. Susan Hintz is unavailable mid thru late February 2021, due to personal travel.
 - b. Superintendent Swanson and BDC Chair will coordinate with Susan Hintz re dates and times of the training. Susan@tslteam.com
 - c. Total cost for this training is estimated to be: \$4,570.
6. 12:46 pm Adjournment

2019-2020 Proposed Board Development Committee Yearly Plan (subject to change)

<p>Quarter 1, 2020 Jan-Mar Jan. Coord. with Board liaison to schedule MSBA I and II training for new members by June 2020 Feb: Schedule Policy Governance training for new members with Stacey Sjogren Mar: Policy Governance new member training with Stacey Sjogren on 3/14/20</p>
<p>Quarter 2, 2020 Apr-June Whole board training rescheduled due to COVID-19</p>
<p>Quarter 3 2020 July-Sep New board member document updates rescheduled to 4th quarter due to COVID-19</p>
<p>Quarter 4 2020 Oct-Dec Oct: Second date considered for Whole Board Training Nov-Dec: Candidate PPT, Director Handbook and New Director PPT updated. Coordinated with District Administration re on-boarding of member-elects; registered new Board members for MSBA Training Phase I and II.</p>
<p>Remaining Items Schedule policy governance training with Stacey Sjogren.</p>