WESTWOOD COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Wayne County, Michigan

A. CALL TO ORDER:

The Regular Board Meeting of the Westwood Community School District Board of Education was called to order by President Cheryl Bell at 7:01 p.m. on Thursday, January 22, 2026. The meeting was held at the Equilla Bradford Administrative Center, 3335 S. Beech Daly, Dearborn Heights.

B. PLEDGE OF ALLEGIANCE:

All those present stood and recited the Pledge of Allegiance.

C. ROLL CALL:

Present:	President	Cheryl Bell
	Vice President	Timothy Emery
	Treasurer	Roderick Means
	Secretary	Sarah Ward
	Trustee	Angela Hopkins
	Trustee	Narabia Little
Absent:	Trustee	Donald Willis
Others Present:	Recording Secretary	Trudy E. Murry
	Assistant Superintendent of Curriculum, Instruction and Accountability	Melanie Depray Learst
	Director of Finance and Operations	Jennie Li Jiang
	Director of Human Resources	Lisa Nastal

D. PUBLIC PARTICIPATION: None.

E. SUPERINTENDENT'S COMMENTS:

1. School Board Recognition Month Presentation: Assistant Superintendent Melanie Depray Learst presented the Board with certificates and individually chosen gifts with Westwood logos for School Board Recognition Month. She acted in the place of Dr. Simmons, who was at the Michigan Association of Superintendents and Administrators conference.

2. Presentation: Plante Moran (auditorium): Mr. Jim Steiner of Plante Moran Realpoint provided an update on the work that will take place across four buildings for performing space. The work is scheduled to begin during the summer of 2026.

   Vice President Timothy Emery moved, and Treasurer Roderick Means seconded approving the auditorium upgrades and renovation project scheduled for the summer of 2026, not to exceed $904,878.00. The motion passed unanimously, 6-0.

3. Presentation: Plante Moran (Phase II doors and frames): Mr. Jim Steiner of Plante Moran Realpoint provided an update on the continuing work that will occur throughout the District to upgrade and replace doors and frames as needed. The work is scheduled to continue during the summer of 2026.

   Vice President Timothy Emery moved, and Trustee Narabia Little seconded approving the exterior doors and frames replacement project scheduled for the summer of 2026, not to exceed

$744,401.00. The motion passed unanimously, 6-0.

Treasurer Roderick Means informed the Board and community that a Work Study Session was held on January 20, 2026. The Work Study Session gives the Board an opportunity to ask questions and review information before votes are taken at tonight's meeting.

F. CONSENT AGENDA

1. Approval of Minutes and Corrections
    a. Approval of the December 9, 2025, Special Meeting: Superintendent's Evaluation
    b. Approval of the December 16, 2025, Combined Work Study Session and Regular Board Meeting minutes
2. Approval of Bills/Reimbursement of Expenses
    a. Financial Statements for December 31, 2025
    b. Check Registers
    c. Purchase Orders over $3,000
    d. Total Checks: $1,127,633.94
3. Personnel
    a. Personnel Actions—L. Nastal
    b. Personnel Projections—L. Nastal

A motion was made by Treasurer Roderick Means and seconded by Vice President Timothy Emery to approve the December 9, 2025, Special Meeting: Superintendent's Evaluation, the December 16, 2025, Combined Work Study Session and Regular Board Meeting minutes, financial statements for December 31, 2025, check registers, purchase orders over $3,000, total checks of $1,127,633.94, personnel and other personnel. The motion passed unanimously, 6-0.

G. APPROVAL OF SLP CONTRACT THROUGH EDUSTAFF: Treasurer Roderick Means moved, and Vice President Timothy Emery seconded approving the SLP contract through EduSTAFF as presented. The motion passed unanimously, 6-0.

H. STUDENT BOARD MEMBER REPORT: E. RUCKER: Student Board Member Elijah Rucker informed the Board and community about the various activities occurring in the District's high schools.

I. HOME STUDY INITIATIVE: R. MEANS: The Board discussed this item at its January 20, 2026, Work Study Session.

J. COMMUNICATIONS:

1. Resolution from Wayne RESA in Recognition of School Board Recognition Month: Secretary Sarah Ward read a resolution from Wayne RESA in honor of School Board Recognition Month.

K. GOALS/UPDATES (School Improvement Plans, Strategic Plans):

1. Westwood Foundation: T. Emery: Vice President Emery said the Foundation is always looking for donations. He said they have at least $4,000 in their account, and plans are underway for a fundraiser.

Secretary Sarah Ward left the table 7:29-7:30 p.m.

L. RECESS: None.

M. BYLAWS AND POLICY REPORT: S WARD (first reading): Secretary Sarah Ward moved, and Trustee Narabia Little seconded waiving the first reading of the policies listed below and directing the secretary to enter them verbatim into the record. The motion passed unanimously, 6-0.

1. Policy 2210: Curriculum Development: Approved Courses
2. Policy 2266: Nondiscrimination on the Basis of Sex in Education Programs or Activities
3. Policy 2412: Homebound Instruction Program
4. Policy 5460: Graduation Requirements
5. Policy 5517.01: Bullying and Other Aggressive Behavior Toward Students
6. Policy 7540.02: Digital Content and Accessibility
7. Policy 8300: Continuity of Organizational Operations Plan
8. Policy 8305: Information Security

N. CURRICULUM REPORT: M. DEPRAY LEARST:

1. Approval of the 6th Grade trip to Camp Copneconic May 4-6, 2026: Vice President Timothy Emery moved, and Treasurer Roderick Means seconded approving the 6th grade trip to Camp Copneconic. The motion passed unanimously, 6-0.
2. Approval of Robichaud High School students to travel to Houston, Texas January 29-February 1, 2026: Vice President Timothy Emery moved, and Trustee Narabia Little seconded approving Robichaud High School students going to Houston, Texas with the University of Michigan-Dearborn. The motion passed unanimously, 6-0.
3. Approval of Robichaud High School students to travel to Lansing, Michigan February 27-March 1, 2026: Vice President Timothy Emery moved, and Trustee Narabia Little seconded approving Robichaud High School students going to Lansing, Michigan with the University of Michigan-Dearborn Upward Bound program. The motion passed unanimously, 6-0.
4. Technology: Mrs. Learst provided information to the Board and community at the January 20, 2026, Work Study Session.

O. FINANCE AND OPERATIONS REPORT: J. JIANG:

1. Food Service: Representatives from SFE, the District's food service provider, gave a report on the various activities they have undertaken relative to student nutrition for meals served.
2. Fundraising Report for 2025-2026: Mrs. Jiang gave an update at the January 20, 2026, Work Study Session.
3. Utilities Schedule for December 2025: Mrs. Jiang gave an update at the January 20, 2026, Work Study Session.

P. SUPERINTENDENT'S COMMENTS:

1. Building, Grounds, Maintenance and Transportation:
    a. Approval of proposal for the Maintenance and Inspection HVAC Program for the Westwood Community School District: Treasurer Roderick Means moved, and Vice President Timothy Emery seconded that the Board approve the preventative maintenance plan from Delta Temp as presented. The motion passed unanimously, 6-0.
    b. Westwood's Got Talent: F. Fleming: Dr. Fleda Fleming, Robichaud Class of 1973, presented information to the Board and community re: the talent show. It will be held on Saturday, February 21, 2026, in Robichaud's auditorium.

Q. PUBLIC PARTICIPATION: None.

R. UPCOMING WORKSHOPS/MEETINGS, ETC.:

1. National School Boards Association Advocacy and Equity Institute: February 1-3, 2026, in Washington, D.C.
2. Michigan Association of School Boards Winter Institute: February 6-7, 2026 (virtual)
3. Behind the Scenes at the Capitol: May 20, 2026, in Lansing, Michigan

S. BOARD MEMBER COMMENTS: None.

T. NEXT REGULAR MEETING:

1. February 12, 2026: Combined Work Study Session and Regular Board Meeting at 7 p.m.

U. OTHER:

1. Set Date for Board Team Building Activity: The following Saturday dates were proposed for the Board's consideration: February 7, 14, 21, 28, and March 7, 14, 21, and 28. By consensus, the Board agreed to hold its team building activity on Saturday, March 7, 2026 at 9:30 a.m. at the Equilla Bradford Administrative Center, 3335 S. Beech Daly, Dearborn Heights.

V. CLOSED SESSION: None.

W. ADJOURNMENT:

There were no further comments, and the meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Sarah Ward, Secretary

Trudy E. Murry, Recording Secretary