WESTWOOD COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Wayne County, Michigan

A. CALL TO ORDER:
The Combined Work Study Session and Regular Board Meeting of the Westwood Community School District Board of Education was called to order by President Timothy Emery at 7:08 p.m. on Tuesday, December 16, 2025. The meeting was held at the Equilla Bradford Administrative Center, 3335 S. Beech Daly, Dearborn Heights.

B. PLEDGE OF ALLEGIANCE:
All those present stood and recited the Pledge of Allegiance.

C. ROLL CALL:

Present:	President	Timothy Emery
	Vice President	Angela Hopkins
	Treasurer	Roderick Means
	Trustee	Narabia Little
	Trustee	Sarah Ward
Absent:	Secretary	Cheryl Bell
	Trustee	Donald Willis
Others Present:	Superintendent	Dr. Stiles Simmons
	Recording Secretary	Trudy E. Murry
	Assistant Superintendent of Curriculum, Instruction and Accountability	Melanie Depray Learst
	Director of Finance and Operations	Jennie Li Jiang
	Director of Human Resources	Lisa Nastal

D. PUBLIC PARTICIPATION: None.

E. SUPERINTENDENT'S COMMENTS:

1. Presentation: Michigan School Index—K. Kajoian: Tomlinson Middle School Principal Kristen Kajoian informed the Board and community about the academic growth all schools in the District earned over the past school year. Of note was that Robichaud High School made significant progress over nearby districts. None of the District's schools are low-ranking, according to state standards.
2. School Building and Site Bonds, Series II Information: Overview: Information was shared with the Board and community about the schedule for the next sale of bonds to continue construction projects, as well as the schedule of events related to securing the funds needed from the bond sale.
3. Approval of Authorizing Resolution: Vice President Angela Hopkins moved, and Treasurer Roderick Means seconded the motion that the Board approve the resolution authorizing the issuance and delegating the sale of bonds as presented by the administration and the secretary of this board be authorized to sign the same. The motion passed unanimously, 5-0, by roll call vote.
4. Holiday Assistance Form: T. Murry: Ms. Murry presented to the Board and community information about the holiday assistance form. The form is voluntarily completed by Westwood families. It asks for such information as name, address, number of children in the household, clothing sizes and desired toys. Copies of the form are provided to community groups who request the information. Those groups then contact who they wish to assist during the holiday season. The purpose of this form is to save our families from completing multiple forms

requesting similar information. Community groups who have asked for information include the Service Builders Foundation, the Weslyn A. Bennett Foundation, Inkster Task Force, Top Ladies of Distinction Michigan Metro Chapter, Inkster Coats for Kids and Goodfellows.

F. CONSENT AGENDA

1. Approval of Minutes and Corrections
    a. Approval of the November 11, 2025, Work Study Session meeting minutes
    b. Approval of the November 13, 2025, Regular Board Meeting minutes
2. Financial Statements for October and November 2025
3. Approval of Bills/Reimbursement of Expenses
    a. Check Registers
    b. Purchase Orders over $3,000
    c. Total Checks: $1,817,978.79
4. Personnel
    a. Personnel Actions—L. Nastal
    b. Personnel Projections—L. Nastal

A motion was made by Treasurer Roderick Means and seconded by Trustee Narabia Little to approve the November 11, 2025, Work Study Session meeting minutes, the November 13, 2025, Regular Board Meeting minutes, financial statements for October and November 2025, check registers, purchase orders over $3,000, total checks of $1,817,978.79, personnel and other personnel. The motion passed unanimously, 5-0.

G. STUDENT BOARD MEMBER REPORT: E. RUCKER: Student Board Member Elijah Rucker informed the Board and community about the various activities occurring in the high schools.

H. COMMUNICATIONS: None.

I. GOALS/UPDATES (School Improvement Plans, Strategic Plans):

1. Westwood Foundation: T. Emery: President Emery said the Foundation is planning a fundraiser. More details are forthcoming.

J. RECESS: None.

K. CURRICULUM REPORT: M. DEPRAY LEARST:

1. Approval of the Career Technical Agreement with Crestwood, Dearborn Heights District No. 7, Westwood and Wyandotte: Vice President Angela Hopkins moved, and Trustee Narabia seconded approving the Career Technical Agreement with Crestwood, Dearborn Heights District No. 7, Westwood and Wyandotte for the 2025-2026 school year. The motion passed unanimously, 5-0.
2. Technology: None.

Mrs. Learst informed the Board and community of the following items:

1. Amplify coaching sessions are happening in elementary schools this week to continue to strengthen reading instruction.
2. Arizona State University (ASU) will be highlighting Robichaud students who are doing a concurrent dual enrollment ASU course with their high school course
3. The Westwood Foundation's webpage on the District website is built and ready for more content.

L. FINANCE AND OPERATIONS REPORT: J. JIANG:

1. Food Service: None.
2. Fundraising Report for 2025-2026: Twenty-three fundraisers are in various stages for the 2025-2026 school year.
3. Utilities Schedule for November 2024 and November 2025: Mrs. Jiang provided the various utilities schedules for November 2024 and November 2025, so the Board can compare expenses.

4. Annual Summer Tax Resolution: Treasurer Roderick Means moved, and Trustee Narabia Little seconded approving the annual summer tax resolution as presented. The motion passed unanimously, 5-0.

M. SUPERINTENDENT'S COMMENTS: Dr. Simmons wished everyone in attendance a Merry Christmas, Happy New Year and Go Bulldogs!

N. PUBLIC PARTICIPATION: None.

O. UPCOMING WORKSHOPS/MEETINGS, ETC.:

1. National School Boards Association Advocacy and Equity Institute: February 1-3, 2026, in Washington, D.C.
2. Michigan Association of School Boards Winter Institute: February 6-7, 2026 (virtual)

P. BOARD MEMBER COMMENTS:

Vice President Angela Hopkins wished everyone in attendance a Merry Christmas and Happy New Year and hoped they enjoyed their time off.

Q. NEXT SCHEDULED MEETING:

1. January 6, 2026: Annual Organizational Meeting at 7 p.m.

R. OTHER:

1. Draft 2026 Board Meeting Calendar: The Board was given a draft calendar for the 2026 calendar year. President Emery asked the Board members to review the calendar and send any changes to Ms. Murry. The Board will vote to approve the draft calendar at the January 6, 2026, Annual Organizational Meeting.

S. CLOSED SESSION: None.

T. ADJOURNMENT:

There were no further comments, and the meeting was adjourned at 8:11 p.m.

Respectfully submitted,

Cheryl Bell, Secretary

Trudy E. Murry, Recording Secretary