WESTWOOD COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Wayne County, Michigan

A. CALL TO ORDER:
The Combined Work Study Session and Regular Board Meeting of the Westwood Community School District Board of Education was called to order by Board Vice President Angela Hopkins at 7:01 p.m. on Tuesday, June 3, 2025. The meeting was held at the Equilla Bradford Administrative Center, 3335 S. Beech Daly, Dearborn Heights.

B. PLEDGE OF ALLEGIANCE:
All those present stood and recited the Pledge of Allegiance.

C. ROLL CALL:

Present:	Vice President	Angela Hopkins
	Treasurer	Roderick Means
	Trustee	Narabia Little
	Trustee	Sarah Ward
Absent:	President	Timothy Emery
	Trustee	Donald Willis
	Secretary	Cheryl Bell
Others Present:	Superintendent	Dr. Stiles Simmons
	Recording Secretary	Trudy E. Murry
	Director of Finance and Operations	Jennie Li Jiang
	Director of Curriculum, Instruction and Accountability	Melanie Depray Learst
	Director of Human Resources	Lisa Nastal

D. PUBLIC PARTICIPATION: None.

E. SUPERINTENDENT'S COMMENTS:
1. Miller Johnson Attorneys Presentation: A. Blaylock and E Feldman: Attorneys Blaylock and Feldman presented to the Board and community on the various legal services their firm can provide to the District.
2. Miller Johnson Attorneys Legal Services: Treasurer Roderick Means moved, and Trustee Narabia Little seconded the motion to approve the addition of Miller Johnson to the list of approved legal counsel for the Westwood Community School District and further authorize the Superintendent to execute any documents required to effectuate such an addition. The motion passed unanimously, 4-0.

F. CONSENT AGENDA
1. Approval of Minutes and Corrections
    a. Approval of the May 13, 2025, Work Study Session meeting minutes
    b. Approval of the May 15, 2025, Special Meeting: Resolution Consideration meeting minutes
    c. Approval of the May 15, 2025, Regular Board Meeting minutes
2. Approval of Bills/Reimbursement of Expenses
    a. Financial Statements for April 30, 2025
    b. Check Registers
    c. Purchase Orders over $3,000

d. Total Checks: $829,134.29

3. Personnel
    a. Personnel Actions—L. Nastal
    b. Personnel Projections—L. Nastal

A motion was made by Treasurer Roderick Means and seconded by Trustee Narabia Little to approve the May 13, 2025, Work Study Session meeting minutes, the May 15, 2025, Special Meeting: Resolution Consideration meeting minutes, the May 15, 2025, Regular Board Meeting minutes, financial statements for April 30, 2025, check registers, purchase orders over $3,000. total checks of $829,134.29, personnel and other personnel. The motion passed unanimously, 4-0.

G. COMMUNICATIONS: None.

Trustee Sarah Ward left the table at 7:15 p.m. Vice President Angela Hopkins called for a recess, which was held from 7:15-7:19 p.m.

H. GOALS/UPDATES (School Improvement Plans, Strategic Plans):

1. Superintendent's Update: S. Simmons: Dr. Simmons informed the Board and community that the District is making progress in the five strategic goal areas: academics and programs, learning environment and culture, personnel and leadership, facilities and operations, and finance.

I. RECESS: A recess was held earlier in the meeting.

J. CURRICULUM REPORT: M. DEPRAY LEARST: Mrs. Learst reported on the following activities to the Board and community:
The state of Michigan has over 200 registered apprenticeship programs. Mrs. Learst will bring more information about them to Westwood students for future career opportunities. Students in the Certified Nursing Assistant program are eligible for registered apprenticeships at Henry Ford Health.

Upward Bound will be hosting summer programs at Robichaud High School.

1. Technology: None.

K. ATHLETICS REPORT: R. CVETANOVSKI:

1. Robichaud High School Assistant Principal and Westwood Athletic Director presented information to the Board and community about the spring sports program, such as sports played, percentage of students participating, any awards won and team records.
2. Michigan High School Athletic Association Membership Renewal: Trustee Roderick Means moved, and Trustee Narabia Little seconded approving membership in the Michigan High School Athletic Association for the 2025-2026 school year. The motion passed unanimously, 4-0.

L. FINANCE AND OPERATIONS REPORT: J. JIANG:

1. Food Service: Mrs. Jiang submitted the renewal contract for SFE for the fourth year of the contract to the Michigan Department of Education. If approved, it will include a 1.5% increase for operations. Once the agreement is approved, it will be presented to the Board for consideration.
2. Fundraising Report for 2024-2025: Thirty fundraisers are in various stages for the 2024-2025 school year.
3. Utilities Schedule for May 2024 and May 2025: Mrs. Jiang provided the various utilities schedules for May 2024 and May 2025, so the Board can compare expenses.
4. Adoption of 80/20 Health Insurance Contribution Plan: Trustee Narabia Little moved, and Treasurer Roderick Means seconded adopting the 80/20 health insurance plan.
5. Certified Tax Levy (roll call vote): Trustee Narabia Little moved, and Treasurer Roderick Means seconded adopting the certified tax levy resolution. The resolution will allow the District to

collect taxes over the summer. The motion passed unanimously, 4-0, by a roll call vote.

6. Resolution to amend the school operating budget for FY 2024-2025 (roll call vote): Treasurer Roderick Means moved, and Trustee Narabia Little seconded amending the school operating budget for the 2024-2025 school year. The motion passed unanimously, 4-0, by a roll call vote.
7. Resolution to adopt the school operating budget for FY 2025-2026 school year (roll call vote): Trustee Narabia Little moved, and Treasurer Roderick Means seconded adopting the school operating budget for FY 2025-2026. The motion passed unanimously, 4-0, by a roll call vote.

M. SUPERINTENDENT'S COMMENTS:

1. Building, Grounds, Maintenance and Transportation:
2. Pest Control Contract: Dr. Simmons is recommending that the District enter into an agreement with Ehrlich from June 1, 2025, to April 30, 2028, with two one-year options to attend. Ehrlich has served the District and its rates were the most reasonable for services requested. Trustee Narabia Little moved, and Treasurer Roderick Means seconded the emotion to approve the pest control contract as presented. The motion passed unanimously, 4-0.
3. Lambert Contract: Treasurer Roderick Means moved, and Trustee Narabia Little seconded the motion to approve the Lambert contract for the 2025-2026 school year as presented.

N. PUBLIC PARTICIPATION: None.

O. UPCOMING WORKSHOPS/MEETINGS, ETC.:

1. Michigan Association of School Boards Summer Institute: August 15-16, 2025, in Lansing, Michigan
2. Council of Urban Boards of Education Annual Conference: September 11-13, 2025, in Los Angeles, California
3. Michigan Association of School Boards Spring Institute: October 23-26, 2026

P. BOARD MEMBER COMMENTS:

Treasurer Roderick Means said he cast a ballot for Wayne RESA trustees James Beri and Lynda Jackson on June 2, 2025. Both Mr. Beri and Ms. Jackson were re-elected to the Wayne RESA Board of Education. He also said he met Board members from Crestwood and Dearborn Heights District No. 7, and he thought the boards may want to get together to socialize at some point.

Treasurer Means attended the Michigan Association of School Boards meeting and said there are several agenda items that he will bring back to the Board for their information. He also said he attended the band concert and Thorne's vocal performance.

Vice President Hopkins said she enjoyed attending the Prom. She liked seeing the students all dressed up, and she is looking forward to attending Tomlinson's 8th grade dance.

Q. NEXT SCHEDULED MEETING:

1. July 10, 2025: Combined Work Study Session and Regular Board Meeting at 7 p.m.

R. OTHER: None.

S. CLOSED SESSION: None.

T. ADJOURNMENT:

There were no further comments, and the meeting was adjourned at 8:06 p.m.

Respectfully submitted,

Cheryl Bell, Secretary

Trudy E. Murry, Recording Secretary