

Purchase Request #2
Regular Board Meeting April 28, 2020
Ratification of Approval to Contract for
HVAC Trainers and Software

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees ratify approval of a contract to purchase HVAC Trainers and Software for the new Technical Campus for the HVAC Technology Program from Advanced Technologies Consultants, Technical Laboratory Systems, Inc., and Lab Resources.

BACKGROUND

Due to cancellation of the March 24, 2020 Board of Trustees meeting, approval was given by the District President to move forward with the purchase of the equipment and supplies under this contract to ensure delivery to the new Technical Campus prior to opening. This purchase will be for the training systems and software for the HVAC Technology program at the new Technical Campus to be opened Fall of 2020. The students will utilize all the trainers to learn on-the-job skills in the lab setting.

Request for proposal (RFP) Number 4312 was issued to procure HVAC Trainers and Software. Three (3) responses were received and evaluated by a team consisting of Dean Michael Coffman, Director Brian Sanders, and Assistant to the Dean Nancy Huff who determined the proposals submitted by recommended vendors would provide the best value to the District. The proposals submitted by these vendors was determined to be both responsible and responsive to all solicitation requirements.

IMPACT OF THIS ACTION

These purchases will be for the training systems and software for the HVAC Technology program at the new Technical Campus to be opened Fall of 2020. The students will utilize all the trainers to learn on-the-job skills in the lab setting. Advanced Technologies Consultants, Technical Laboratory Systems, Inc., and Lab Resources have been selected for this proposal for the District to obtain the best value for the equipment needed for student training.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$1,157,000 which is funded by the 2017 CIP furniture and equipment budget. There is no spend data for the prior year.

MONITORING AND REPORTING TIMELINE

The term of the contracts will be March 24, 2020 through August 31, 2020.

RESOURCE PERSONNEL

Toni Jenkins

SVP Campus Operations Officer

972-758-3804