



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
 227 NORTH FOURTH STREET, GENEVA, ILLINOIS
 RECORD OF PROCEEDINGS OF A REGULAR SESSION
 OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, June 12, 2023, at 7:00 p.m. at Coultrap Educational Services, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

Board members present: Molly Ansari, Policy Committee Chair Stephanie Bellino, President Larry Cabeen, Dan Choi, Vice President/Finance Committee Chair Jackie Forbes, Willard Hooks, Paul Radlinski. Late: None. Absent: None.

The President welcomed everyone and Yehzie Choi and Emma Okoren led the Pledge of Allegiance.

District staff present: Tim Baker, Safety Security Supervisor; Todd Latham, Assistant Superintendent Business Services; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: Tyler Masoncup, Ande Masoncup, Sean Masoncup, Hyesoo Choi, Kathy Jaffer, Genel Jaffer, Janine Deasy, Ben Deasy, Brenda Schory.

2. APPROVAL OF MINUTES (Policy 2:220)

1. Regular Session, May 22, 2023
2. Executive Session, May 22, 2023

Motion by Forbes second by Bellino, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

1. Tradition of Excellence: GHS Students (Policy 6:330)
 Boys Tennis, Boys Track & Field

IHSA Boys State Track & Field State Qualifiers

Ben Deasy
 Karl Gattinger

Genel Jaffer
 Jack Kuehl

Logan Weber

IHSA State Tennis Qualifier

Tyler Masoncup

2. 2023-24 Preliminary Education Fund Budget – Todd Latham

Todd Latham presented the Preliminary Education Fund Budget to the committee. The funding for this budget comes from local, State, and federal revenues. It is estimated that revenues for FY24 will be \$78,189,543. Expenditures for this budget consist of enrollment, staffing, benefits, and end of year

transactions. It is estimated that expenditures for FY24 will be \$76,959,928. This would leave us with an estimated balance of \$1,229,615 at the end of FY24. In total, the Education Fund would have an estimated balance of \$41,967,441 at the end of the 2023-24 school year. There are estimated fund balance transfers that will be made to the Operations & Maintenance Fund and the Debt Service Fund totaling \$4,076,893.

4. **LEGISLATIVE UPDATES**

Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."

Jackie Forbes reported that the Illinois General Assembly adjourned late on Memorial Day weekend to finalize the budget. There are several bills that made it to the governor's desk. One we have been tracking is House Bill 3523, which is the surety bond that Mr. Latham talked to us about. House Bill 3822 directs the Advisory Council on bilingual education to generate a report to give to the General Assembly and how to incentivize dual language instruction in schools. House Bill 3442 allows a substitute teacher up to 90 days when there is an unforeseen vacancy with ROE approval. House Bill 2447 looks at the Open Meetings Act and allows someone to join remotely if there is a physical quorum at the meeting and they vote to approve the remote attendance if that person has a childcare issue.

5. **SUPERINTENDENT'S REPORT (Policy 3:40)**

The Superintendent shared that the district is getting ready for the next school year. The Facilities Task Force met today. The buildings are in the middle of summer projects and cleaning. We have been waiting on pickup trucks for O&M staff and we were fortunate to secure three last week and we have an order in for three more. There is summer learning and professional development going on now. The extended school year program for our special needs students, through Mid-Valley Special Ed Cooperative, is under way. A special thank you to Principal Rogers and his staff, senior parents, and graduating students. It was a great commencement ceremony. We wish the graduates the best in the future.

6. **BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION**

1. 2023-24 Proposed Textbooks & Resources (Policy 6:40)

Motion by Choi second by Forbes, to approve the above-listed, item 6.1. On roll call, Ayes, six (6), Ansari, Bellino, Cabeen, Choi, Forbes, Radlinski. Nays, none (0). Absent, none (0). Abstained, one (1), Hooks.

7. **WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION**

1. Policy Updates: First Reading (Policy 2:240)

1.1 Policy 4:170, Safety - **Updated**

Stephanie Bellino shared that this policy was updated to include "Stop the Bleed," which requires the district to implement a written plan for responding to medical emergencies in district facilities and provide "Stop the Bleed" kits at every district facility. This policy will come back at the next meeting for a second reading.

8. **INFORMATION**

1. Board Meeting/Presentation Schedule (Policy 2:220)
2. FOIA Requests (Policy 2:250)
3. Suspension Report (Policy 7:200)

9. **CONSENT AGENDA**

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

New Hires Certified Staff

Higgins, Jennifer, GHS, Business Teacher, .7 FTE, effective 8/14/23

Mueller, Julianna, HSS, 1st Grade, 1.0 FTE, effective 8/14/23

Philip, Sarayah, GHS, Math Teacher, 1.0 FTE, effective 8/14/23

Lorusso, Daniella, GMSS, Learning Behavior Specialist, 1.0 FTE, effective 8/14/23

Novak, Abby, HSS, Learning Behavior Specialist, 1.0 FTE, effective 8/14/23
Pollina, Elizabeth, GMSS, Speech Pathologist, 1.0 FTE, effective 8/14/23
Sorensen, Mary, GELP, Early Childhood Teacher, 1.0 FTE, effective 8/14/23
Muccianti, Nicole, HES, Kindergarten, 1.0 FTE, effective 8/14/23
Sweeney, Kathryn, WES, 5th Grade, 1.0 FTE, effective 8/14/23
Kortenhoeven, Jenna, GHS, English Teacher, 1.0 FTE, effective 8/14/23

Long-Term Substitutes Certified Staff

Kennedy, Kathleen, GMSN, Language Arts, effective 8/14/23-11/3/23
Martin, Sandra, WAS, 1st Grade, effective 8/14/23-9/15/23

FMLA Certified Staff

Weber, Lauren, GMSN, Math Teacher, effective 8/18/23-11/10/23
Seal, Ryan, HSS, 2nd Grade, effective 8/14/23-10/13/23

Reclassification/Transfer

Medchill, Valerie, GMSS, Speech Pathologist at GMSS to SAC at GMSS, effective 8/14/23
Ward, Kaylee, HES, Language Arts at GMSS to 1st Grade at HES, effective 8/14/23

FTE Adjustments Certified Staff

Martin, Frank, GHS, Chemistry 1.0 to 1.2 FTE, effective 8/14/23-5/26/24
Nemeth, Stephanie, GHS, FACS, 1.0 to 1.2 FTE, effective 8/14/23-12/22/23
Consdorf, Sara, GHS, FACS, 1.0 to 1.2 FTE, effective 1/8/24-5/24/24
Rosenberg, Lori, GHS, FACS, 1.0 to 1.2 FTE, effective 1/8/24-5/24/24
Chrusciel, Karna, GHS, ALOP, 1.0 to 1.2 FTE, effective 8/14/23-12/22/23

Resignations Certified Staff

Wies, Audrey, HSS, Learning Behavior Specialist, effective 5/23/23
Barnard, Lauren, HES, Kindergarten Teacher, effective 5/26/23
Bryant, Molly, GMSS, 7th Grade Language Arts, effective 5/26/23

New Hires Support Staff

Dennis, George, TRAN, Bus Driver
Stone, Meghan, HES, RN, effective 8/14/23

Resignations Support Staff

Neville, Kimberly, HES, Reading Tutor, effective 5/26/23
Hedrick, Mark, GHS, Special Education Assistant, effective 5/26/23
DeLaby, Kevin, All Buildings, Grounds, effective 5/30/23
Burns, Jaqueline, HSS, Special Education Assistant, effective 5/26/23
Marshall, Abigail, WAS, Special Education Assistant, effective 5/26/23
Braasch, Courtney, HES, Nurse, effective 5/26/23

Retirement Support Staff

Mickelson, Jill, GMSS, Registered Nurse, effective 5/26/23

Reclassification/Transfer Support Staff

Lee, Alyssa, CO, 10-month Admin Asst at WAS to 12-month HR Admin Asst, effective 7/3/23
Madary, Bianca, GMSS, RN at MCS to RN at GMSS, effective 8/14/23

New Hires Administrators

Wyller, Timothy, MCS, Principal, effective 7/1/23
McGinnis, Taylor, GMSS/GMSN, Athletic Director/Dean, effective 7/1/23

2. Monthly Financials - May (Policy 4:40, 4:55)
3. 2023-24 Treasurer's Bond (Policy 2:110)
4. Bid Summary: \$715,835.73, Abbey Paving Co, Inc., for resurfacing & drainage improvements at CESC & Boiler House
5. FY 24 Hazardous Bus Routes (Policy 4:110)
6. Declaration of Surplus Items (Policy 4:80)
7. Fee Waiver Application (Policy 4:140)
8. Physical Therapy Agreement – ATI (Policy 4:60)
9. Request to Purchase: \$226,172, Midwest Transit Equipment, for bus cameras (Policy 4:60)
10. Request to Purchase: \$103,839, Gregg Communications Systems, Inc., Telecom Support & Maintenance Agreement
11. Request for Payment: \$74,475.31, Cashman Stahler Group, Inc., for concrete pavement renovations at HES, GHS, GMSS, and GMSN

- 12. Request for Payment: \$24,577.60, Cashman Stahler Group, Inc., for masonry renovations at GHS
- 13. Request for Payment: \$34,493.05, FGM Architects, Inc., for district-wide capital improvements
- 14. Request for Payment #6: \$439,143.86, Malcor Roofing of Illinois, Inc., GHS roof renovations
- 15. Request for Payment #2: \$55,905.90, MBB Enterprises of Chicago, Inc., for HSS & WES masonry repairs
- 16. Request for Payment: \$72,612.17, C. Acetelli Heating & Piping Contractors, Inc., for MCS boiler replacement
- 17. Request for Payment: \$56,470.50, C. Acetelli Heating & Piping Contractors, Inc., for WAS boiler replacement
- 18. Request for Payment: \$193,577.08, Johnson Controls, Inc., base contract for the 2023-24 DDC upgrades at GHS
- 19. Request for Payment: \$318,456, Johnson Controls, Inc., material costs payment for GHS DDC upgrades
- 20. Request for Payment: \$98,266, Proportionate Share Mid-Valley Roof Replacement Cost Motion by Forbes second by Hooks, to approve the above-listed, items 9.1-9.20. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

10. PUBLIC COMMENTS

(PRESS Policy 2:230) *Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*
None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board
The Board President presented Dr. Mutchler with a plaque for his seventeen years of service in the district. Board members also thanked Dr. Mutchler for his service to the district. Congratulations to the 2023 graduates and good luck in the next step in your life.

12. NOTICES / ANNOUNCEMENTS

13. ADJOURNMENT

At 7:36 p.m., motion by Choi second by Radlinski and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING SECRETARY