



Geneva Community Unit School District 304

Donna V. Oberg - Assistant Superintendent - Business Services

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Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education
From: Donna Oberg, Assistant Superintendent – Business Services
Date: March 7, 2016
Re: Gifts, Grants and Bequests

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

Below is a list of items approved by the Williamsburg School PTO for purchase at Williamsburg Elementary School.

- Good Morning Williamsburg Team
Green Screen Photo Kit (\$454)
- Art
Sketchbooks (\$450)
- 2nd grade team
4 HOKKI stools (\$558.66)
- Reading
3 HOKKI Stools (\$380)
- Building Technology
Sphero programming/coding (\$880)
Robotics for K-2 (\$720)

This represents finding of \$3,442.66.

Please ask the Board of Education at its regularly scheduled meeting on Monday, March 14, 2016, to accept the donation from the Williamsburg School PTO.