

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 09/30/20



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 09/22/20

To: **Corrina Guardipee-Hall**
 Browning Public Schools

From: Maureen Stott
Title: Special Services Director

Subject: **Contract Service Agreement: Temporary Author to Write Individual Education Plans (IEP's) 2020-2021**

Description: Recommend Tracey Thomas, Heart in Hand Educational Consulting, as the temporary author to write IEP's for the 2020-2021 school year.

Financial Impact: \$ 6,800.00

Funding Source (Budget/grant, etc.): 126-90-280-2100-330

Attachment(s): Contract Service Agreement

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: September 30, 2020

Board Approval: 9/30/20

Contractor: Heart in Hand Educational Consulting

Phone: (907) 518-1893

Address: P.O. Box 1462 Eureka MT 59917
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Temporary IEP Author to write Individual Education Plans (IEP's) for Browning Public Schools Special Education department.

Contracted Dates: 09/30/20 to 06/11/2021

Rate per hour/per day: \$68.00/hr. x 100 hrs. = \$6,800.00

Per Diem/per day: _____ x 0 # of Days = NA

Mileage: _____ = NA

Other costs (explain): Not to exceed total \$ amount =

Total Project Cost = \$6,800.00

Contract to be paid from:

126-90-280-2100-330

Independent Contractor:

Other _____

Other Submit Timesheet/Pay Monthly

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office