

Browning Public Schools
Board Agenda Request
Meeting To Be Held: September 28, 2017



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: September 19, 2017

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Flag Football Coach 2017-2018 Sport Season

Description: Tony Wagner, Director of Student Activities, would like to recommend the following individual for hire for the 2017-2018 Sports Season:

🚩 Starla Cassidy, Flag Football Coach, Babb Elementary, Exp: 0, \$430.00

Financial Impact: Per Extra-Curricular Salary Schedule

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to:



Browning Public Schools Hiring Selection Report

Position Flag Football Coach		Applicant Recommended Starla Cassidy	
Department/Location Babb Elementary		Supervisor Tony Wagner	
Type of Position Extra-Curricular	Starting Date TBD	Term 2017-2018 School Year	

Recruiting	Date Posted: 07/20/2017	Closing Date: Open Until Filled
Comments: Applicant was the only applicant for this position. No interview needed per district policy #5120: Selection Process, section B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical.		

Applicants				
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Cassidy, Starla		Yes	N/A

Interview Committee			
Name	Title	Name	Title
N/A			

Recommendation: Starla is a positive individual in the Babb community, has already established herself in our school at Babb as a coach and previous TA. She has done a great job of coaching our kids in the Babb school. She as great leadership skills, communication skills and her role modeling of students is awesome.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	on file	yes	Ok
TB documentation	on file	yes	Ok

Salary: \$430.00	Placement: <u>Exp: 0</u>	Contract Days: TBD
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Prepared by: Sherie Blue Date 09/19/2017 Approved by: _____ Date: _____