



Independent School District 761
Regular School Board Meeting Minutes
Monday, June 16, 2025 5:30 PM

Charles S Crandall Center
Chambers
540 West Hills Circle
Owatonna, MN 55060

- I. Call to Order
Present: Elizabeth Hedlund, Timothy Jensen, Ron Kubicek, Jolayne Mohs, Mark Sebring, Andrea Van Gelder, Lori Weisenburger
Superintendent Elstad was also present.
- II. Pledge of Allegiance
- III. Approval of Agenda
Motion by Mohs, second by Jensen that the agenda be approved as presented.
AYE Unanimous
Motion carried.
- IV. Schoolhouse Closing Public Hearing
- V. Mission Moment
Superintendent Elstad recognized this year's retirees and Teacher of the Year Lisa Thorson.
- VI. Public Forum
Brad Meier spoke about outgoing Superintendent Jeff Elstad.
- VII. Item(s): General Information
VII.A. Enrollment Report
- VIII. Item(s): For Discussion - No Action Required by the Board
VIII.A. Board Forum
 - VIII.A.1. School Board Committee Meeting Reports
 - VIII.A.2. School Board Work Session Report
VIII.B. Administrative Report
- IX. Consent Agenda: Board Action Requested
Motion by Van Gelder, second by Mohs that the Board approve the consent agenda.
Roll call vote: All voted in favor
Motion carried.
 - IX.A. Minutes from May 27, 2025
 - IX.B. Personnel Report

X. Item(s): Board Action Requested

X.A. Schoolhouse Closing

Motion by Weisenburger, second by Mohs that the Board approve the Resolution to Close the Former Owatonna Public Schools District Office and Rose Street Center.

Roll call vote: All voted in favor

Motion carried.

X.B. Policy Revisions (*Second Reading*)

Motion by Mohs, second by Jensen that the Board approve the revisions to the policies as presented.

AYE Unanimous

Motion carried.

X.C. Casual Worker Pay Schedule (*Equity*)

Motion by Weisenburger, second by Mohs that the Board approve the 2025-2026 Casual Worker Pay Schedule as presented.

AYE Unanimous

Motion carried.

X.D. Amended 2024-2025 Budget

Motion by Hedlund, second by Mohs that the Board approve the amended 2024-2025 budget as presented.

AYE Unanimous

Motion carried.

X.E. 2025-2026 Preliminary Budget (*High Quality Teaching and Learning*)

Motion by Kubicek, second by Weisenburger that the Board approve the 2025-2026 preliminary budget as presented.

AYE Unanimous

Motion carried.

X.F. Minnesota School Boards Association (MSBA) Membership (*High Quality Teaching and Learning*)

Motion by Van Gelder, second by Jensen that the Board approve membership to the Minnesota School Boards Association for the 2025-2026 school year.

AYE Unanimous

Motion carried.

X.G. Schools Advocating for Fair Funding (SAFF) Membership (*Equity*)

Motion by Jensen, second by Mohs that the Board approve membership for the 2025-2026 school year to Schools Advocating for Fair Funding (SAFF).

AYE Unanimous

Motion carried.

X.H. Identified Official with Authority to Authorize User Access to MDE

Secure Websites

Motion by Mohs, second by Weisenburger that the Board authorize Superintendent Tamara Champa to act as the Identified Official with Authority (IOwA) for Owatonna Public School District 0761-01 as of July 1, 2025.

AYE Unanimous

Motion carried.

X.I. Resolution Certifying the Population Estimate for the 2025 Payable 2026 Levy of ISD 761

Motion by Hedlund, second by Jensen that the Board approve the Resolution Certifying the Population Estimate for the 2025 Payable 2026 Levy of Independent School District No. 761.

Roll call vote: All voted in favor

Motion carried.

X.J. Resolution Relating to Determining the Necessity of Approving a New Referendum Revenue Authorization and Calling a Special Election Thereon

Motion by Weisenburger, second by Hedlund that the Board approve the Resolution Relating to Determining the Necessity of Approving a New Referendum Revenue Authorization and Calling a Special Election Thereon as presented.

Roll call vote: All voted in favor

Motion carried.

X.K. Gifts to the District

Motion by Jensen, second by Mohs that the Board approve the Resolution for Acceptance of Gifts as presented.

Roll call vote: All voted in favor

Motion carried.

XI. Adjournment

Motion by Sebring, second by Mohs that the School Board meeting be adjourned.

AYE Unanimous

Motion carried.

Meeting adjourned at 6:19 PM.

Timothy Jensen, School Board Clerk

Approval date: July 9, 2025