

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT  
AGENDA ACTION SHEET**

Date: December 9, 2024

Subject: Minutes

Administrator Responsible: Dr. Marc Puig

Position: Superintendent

A. Purpose of Agenda Item:

Information Only

Action Needed

B. Authority for this Action:

Local Policy BE

Law or Rule \_\_\_\_\_

C. Strategic Objective, Goal, or Need Addressed:

To approve the minutes of all meetings.

D. Summary: The written minutes of all meeting shall be approved by vote of the Board and signed by the President and Secretary of the Board. Please see attached the minutes of the Special Board Meeting – November 15, 2024; Regular Board Meeting – November 20, 2024; and Special Board Meeting – November 21, 2024.

E. Alternatives Considered: N/A

F. Comments Received: N/A

G. Administrative Recommendation: That the Board approves the minutes as part of the consent agenda items.

H. Fiscal Impact and Cost: N/A

I. Monitoring and Reporting Time Line: 2024-2025