

BACK-UP INFORMATION

NAME: Courtney Kelley
ADDRESS: Farmersville, TX
POSITION: Administrative Assistant
DEPARTMENT: Student and Enrollment Services, Farmersville Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
All About Children Pediatrics	09/18 – 03/21	Front Office Schedule Specialist
SST LLC	11/12 – 08/17	Customer Service and Sales Lead

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Pacific Lutheran University	2017	B.S., Kinesiology