

Alpena County Office of Emergency Management & E911 Services

720 W. Chisholm Street, Suite #13

Alpena, MI 49707

(989) 354-9821

To: Full Board of Commissioners

Date: July 17, 2024

Re: Budget Adjustment and Pay Invoices

Commissioners:

Board Action 061124.03 approved the purchase of new 9-1-1 call-handling equipment from Central Square Technologies with funds to come from the 911 Fund Balance.

At this time I am requesting a budget adjustment of \$135,332.00 from the 911 Fund Balance with the increase to line item #261-325-991.001 (Central Square Dispatch Equipment) to cover the contracted costs for installation and subscription costs for year one of the contract. I am also requesting approval to pay the first two invoices to Central Square totaling \$41,632.50 (\$24,979.50 and \$16,653.00) after the adjustment has been completed.

Thank you,



Kim Elkie
Director



ALPENA COUNTY BOARD OF COMMISSIONERS

BOARD ACTION #03

TO: County Clerk, County Treasurer, EM E911 Director

FROM: Alpena County Board of Commissioners

SUBJECT: New Call-Handling Equipment for Central Dispatch

BOARD ACTION:

ACTION ITEM #4: The Committee recommends approval of the new call-handling equipment quote from Central Square Technologies per 911 Director Elkie's request and the 911 Fund Balance will be responsible for the startup cost of this project with no general fund monies involved. Years 2-5 of the project will be included in 911's annual budget with oversight and approval by the Board of Commissioners.

Moved by Commissioner LaHaie and supported by Commissioner Peterson to approve the below action item as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Lalonde, Peterson, Fournier, Konarzewski, Kozłowski, and Francisco. NAYS: None. Motion carried.

This action was XX APPROVED DISAPPROVED

BY: Ayes: 7 Nays: 0 Excused: 0 Absent: 0 Abstaining: 0

Alpena County Board Chairman's Signature: 

Alpena County Board Vice-Chairman's Signature: _____

Date of the Board Meeting: June 11, 2024



Invoice

Invoice No 413653 ()	Date 6/20/2024	Page 1 of 1
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CentralSquare Technologies, LLC, a CentralSquare Company
 1000 Business Center Drive
 Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

Bill To
 Alpena County
 Kim Elkie
 720 W Chisholm St, Suite 13
 Alpena MI 49707
 United States

Ship To
 Alpena County
 Kim Elkie
 720 W Chisholm St, Suite 13
 Alpena MI 49707
 United States

Customer No	Customer Name	Customer PO #	Currency	Due Date
6789	Alpena County		USD	7/20/2024

Description	Units	Rate	Extended
Quote No. Q-170880			
1 911 - Implementation Services - 30% Due on the Effective Date of Q-170880	1	24,979.50	24,979.50

Please include invoice number(s) on your remittance advice.

ACH:
 Routing Number 121000358
 Account Number 1416612641
 E-mail payment details to: Accounts.Receivable@CentralSquare.com

Check:
 12709 Collection Center Drive
 Chicago, IL 60693

Subtotal	24,979.50
Tax	0.00
Invoice Total	24,979.50
Payments Applied	0.00
Balance Due	USD 24,979.50

-COPY-

261-325-991.001
 Kim Elkie
 7/15/24



Invoice

Invoice No 414958 ()	Date 7/2/2024	Page 1 of 1
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CentralSquare Technologies, LLC, a CentralSquare Company
1000 Business Center Drive
Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

Bill To
Alpena County
Kim Elkie
720 W Chisholm St, Suite 13
Alpena MI 49707
United States

Ship To
Alpena County
Kim Elkie
720 W Chisholm St, Suite 13
Alpena MI 49707
United States

Customer No	Customer Name	Customer PO #	Currency	Due Date
6789	Alpena County		USD	8/1/2024

Description	Units	Rate	Extended
Quote No. Q-170880			
1 911 - Implementation Services - 20% Due at Project Kickoff of Q-170880	1	16,653.00	16,653.00

Please include invoice number(s) on your remittance advice.

ACH:
Routing Number 121000358
Account Number 1416612641
E-mail payment details to: Accounts.Receivable@CentralSquare.com

Check:
12709 Collection Center Drive
Chicago, IL 60693

Subtotal	16,653.00
Tax	0.00
Invoice Total	16,653.00
Payments Applied	0.00
Balance Due	USD 16,653.00

- COPY -
261-325-991.001
Kim Elkie
7/15/24



**SALES ORDER
PURSUANT TO EXISTING AGREEMENT**

This Sales Order is intended as a binding Agreement between Alpena County Central Dispatch, MI ("Customer") and CentralSquare Technologies, LLC on behalf of itself and affiliates and subsidiaries including Superior, LLC; TriTech Software Systems; and CentralSquare Canada Software, Inc. ("CentralSquare") and shall be effective as of the date of the last signature herein.

Quote Number: Q-170880 is attached to this Sales Order as Exhibit "A". The Quote contains a description of all products and services sold pursuant to this Sales Order. The Quote is hereby incorporated by reference as a term of this Sales Order.

Statement of Work. Services for the products purchased under this Sales Order shall be governed by the Statement of Work document attached to this Sales Order as Exhibit "B".

Payment Terms.

Software Licenses

100 % due on the Delivery Date*

Subscription

100 % due on the Delivery Date*

Services

50 % due on the Effective Date of this Sales Order

50 % due on the Completion of Services

Hardware

100 % due on the Effective Date of this Sales Order

*Delivery Date: For on-premise Solutions, Delivery shall be when CentralSquare delivers to Customer the initial copies of the Solutions outlined below in Exhibit A by whichever the following applies and occurs first (a) electronic delivery, by posting it on CentralSquare's network for downloading, or similar suitable electronic file transfer method, or (b) physical shipment, such as on a disc or other suitable media transfer method, or (c) installation, or (d) delivery of managed services server. Physical shipment is on FOB - CentralSquare's shipping point, and electronic delivery is at the time CentralSquare provides Customer with access to download the Solutions. For cloud-based Solutions Delivery shall be whichever the following applies and occurs first when Authorized Users have (a) received log-in access to the Solution or any module of the Solution or (b) received access to the Solution via a URL.

Payment due in full 30 days from date of invoice. Annual maintenance and Subscriptions renewals shall be due on the anniversary of the Delivery Date. Annual Maintenance and Subscription Fees are subject to increase as outlined in the Master Agreement.

Master Agreement. This Sales Order shall be governed by the terms and conditions of the existing Agreement between the parties (the "Master Agreement"). NO OTHER TERMS OR CONDITIONS OF THE MASTER AGREEMENT ARE NEGATED OR CHANGED AS A RESULT OF THIS DOCUMENT.

Purchase Order. Customer may provide CentralSquare with a valid purchase order, upon execution of this Sales Order. Notwithstanding anything to the contrary herein, purchase orders are to be used solely for Customer's accounting purposes and any terms and conditions contained therein shall be deemed null and void with respect to the parties' relationship and this Sales Order. Any such purchase order provided to CentralSquare shall in no way relieve Customer of any obligation entered into pursuant to this Sales Order including, but not limited to, its obligation to pay CentralSquare in a timely fashion.

Acceptance of Order Terms. By signing this Sales Order below, Customer represents and warrants that: (a) it has read and understands the Master Agreement and Quote that are incorporated by reference into this Sales Order and agrees to be bound by the terms thereof, and (b) it has full power and authority to accept this Sales Order.

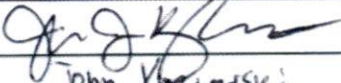
CentralSquare Technologies, LLC	Alpena County Central Dispatch
1000 Business Center Drive Lake Mary, FL 32746	720 W Chisholm St, Suite 13 Alpena, MI 49707
By:	By: 
Print Name:	Print Name: John Kobelowski
Print Title:	Print Title: Alpena County Commissioner Chair
Date Signed:	Date Signed: 6-17-24

Exhibit A

Quote

Quote #: Q-170880
Primary Quoted Solution: 911
Quote expires on: October 12, 2024

Quote prepared for:
Kim Elkie
Alpena County Central Dispatch
720 W Chisholm St, Suite 13
Alpena, MI 49707
(989) 354-9821

Thank you for your interest in CentralSquare. CentralSquare provides software that powers over 8,000 communities. More about our products can be found at www.centraisquare.com.

WHAT SOFTWARE IS INCLUDED?

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
1.	911 Backup Position Annual Subscription	2	1,260.00	2,520.00
2.	911 Backup/Test/Training Server Software Annual Subscription Fee	1	1,800.00	1,800.00
3.	911 Position Annual Subscription Fee	4	3,200.00	12,800.00
			Software Total	17,120.00 USD

WHAT SERVICES ARE INCLUDED?

	DESCRIPTION	TOTAL	
1.	Public Safety Project Management Services - Fixed Fee	15,210.00	
2.	Public Safety Technical Services - Fixed Fee	65,325.00	
3.	Public Safety Training Services - Fixed Fee	2,730.00	
4.	Public Safety Travel & Living Expenses Estimate	18,400.00	
		Services Total	101,665.00 USD

WHAT HARDWARE IS INCLUDED?

PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
1. 911 System Hardware Annual Subscription	1	16,546.07	16,546.07
		Hardware Total	16,546.07 USD

QUOTE SUMMARY

Software Subtotal	17,120.00 USD
Services Subtotal	101,665.00 USD
Hardware Subtotal	16,546.07 USD
Quote Subtotal	135,331.07 USD
Quote Total	135,331.07 USD