

# LIVONIA PUBLIC SCHOOLS

*Operations Department*

*Memorandum*

TO: Lisa Abbey, Assistant Superintendent of Business Services

FROM: Harry Lau, Administrator of Facilities and Operations

DATE: October 23, 2015

SUBJECT: Recommendation for the Purchase of Bulk Fuel

I am recommending and seeking approval to award the purchase of gasoline and diesel fuel for the next two years - 2015-2016 and 2016-2017 from Petroleum Traders. Below is a list of vendors that participated in the Bulk Fuel Bid this year.

**Petroleum Traders Corporation**  
RKA Petroleum Companies

**Fort Wayne, IN**  
Romulus, MI

Rational: Petroleum Traders has the lowest mark ups on both Diesel and Gasoline at -0.0427 Diesel and -0.0306 for Gasoline. Petroleum Traders has committed to not raising their mark up for two years. These mark ups are taken off current (market or spot) price at the time of delivery.

If you have any questions regarding this matter, please contact me. Thank you.

Cc: Barb Stoner  
File

## LIVONIA PUBLIC SCHOOLS

## FLEET FUEL

## BID TABULATION

October 15, 2015

10:00 a.m.

VENDORS BIDDING DESCRIPTION	Petroleum Traders Corp Fort Wayne, IN	RKA Petroleum Co Romulus, MI			
MARK UP - DIESEL (1 year contract):	-0.0427	-.0198			
MARK UP - GASOLINE (1 year contract):	-0.0306	-.0123			
MARK UP - DIESEL (2 year contract):	-0.0427	-.0198			
MARK UP - GASOLINE (2 year contract):	-0.0306	-.0123			
MARK UP - DIESEL (3 year contract):	-0.0352	-.0149			
MARK UP - GASOLINE (3 year contract):	-0.0231	-.0103			
EQUAL OPPORTUNITY STATEMENT	X	X			
BID BOND/CERTIFIED CHECK	X	X			
SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT	X	X			
IRAN SANCTIONS STATEMENT	X	X			
FIRM REPRESENTATIVE AT OPENING	NO	NO			
PRICE FIRM FOR ____ DAYS					
TERMS OF PAYMENT					
ADDITIONAL SHEETS					
COMMENTS					

RECORDED BY:

Nick Armelagos

10/15/2015

WITNESSED BY:

Harry Lau

10/15/2015