

Minutes of Regular Board Meeting

The Board of Trustees Wharton County Junior College

A Regular Board Meeting of the Board of Trustees of Wharton County Junior College was held Tuesday, April 16, 2019, beginning at 6:30 PM in the Hutchins Memorial Board Room. Mr. Gertson presided.

Trustees Present: Mr. Danny Gertson, Chair; Mrs. Amy Rod, Vice Chair; Mrs. Ann Hundl, Secretary; Mr. Scott Glass; Mrs. Mary Ellen Meyer; Mr. Jack Moses; Mr. J. Paul Pope; and Mr. Larry Sitka

Trustees Absent: Mr. Oliver Kunkel, Jr.

Others Present: Ms. Betty McCrohan, President; Mr. Bryce Kocian, Vice President of Administrative Services; Mrs. Leigh Ann Collins, Vice President of Instruction; Mrs. Pam Youngblood, Vice President of Technology; Mr. Dave Leenhouts, Vice President of Student Services; Dr. Amanda Allen, Vice President of Planning and Institutional Effectiveness; Mrs. Deanna Feyen, Executive Secretary to the President; Mr. Peter Anderson; Mr. Doug Baumgarten; Mrs. Lori Baumgarten; Mr. Shane Benich; Mr. Andrew Berizin; Mr. Gerardo Canedo; Ms. Zina Carter; Mrs. Trish Chandler; Ms. Alyssa Davis; Mr. Catching Valentinis-Dee; Mrs. Carol Derkowski; Mr. Sean Derrickson; Mr. Mike Feyen; Mr. J.B. Groves; Dr. Liz Rexford; Ms. Marissa Saenz; Ms. Victoria Schultz; Ms. Natalie Self; Mr. Ben Sharp; Ms. Joanna Smith; Mr. Danny Terronez; Mrs. Cindy Ward; Mr. Gus Wessels; Ms. Tracey Willis; Mr. Philip Wuthrich; and Ms. Deborah Yancey

I. Determination of Quorum and Call to Order

-Mr. Gertson called the meeting to order and declared a quorum.

II. Pledge of Allegiance

-Mr. Gertson led the Pledge of Allegiance.

III. Reading of the Minutes

A. The regular board meeting minutes from March 19, 2019

B. The special called board meeting minutes from March 19, 2019

-The regular board meeting minutes from March 19, 2019 and the special called board meeting minutes from March 19, 2019 were approved as presented.

IV. Citizens' Comments (approved by board on 5-20-99)

This is an open forum for those persons who wish to make presentations to the board and who have signed up to do so under board policy. Presentations are

limited to five minutes each with a total of twenty minutes for all presentations.

During the Citizens' Comments section of the agenda, any citizen/taxpayer (that is, any member of the public, including college employees) may request to address the board in open meeting. If, however, the topic of the presentation to the board falls within one of the other policies of the college, such as the employee complaint or grievance policy or student complaint policy, the person must first go through the proper administrative channels. In such cases, the right to address the board is guaranteed after the administrative channels have been exhausted.

If any speaker's presentation contains complaints or concerns about an individual employee or officer of the district, that presentation will be conducted in executive session with the board members unless the employee or officer about whom the comments are made requests that the comments be made publicly.

These presentations are made for information purposes only. The board is required to listen to the presentations but not to discuss or act on the items presented. If the board feels the matter warrants further attention, it can be placed on the agenda for a subsequent meeting.

-Ms. Joanna Smith, WCJC AEL Instructor at the Sugar Land campus spoke on the \$285 parking fee that will be implemented at the Sugar Land campus. Ms. Smith asked for a resolution so that the AEL program can continue at the Sugar Land campus.

-Ms. Alyssa Davis (representative of SGA Sugar Land) spoke on the \$285 parking fee that will be implemented at the Sugar Land campus. Since low cost is the main reason to attend WCJC, she asked that the WCJC Sugar Land students be supported on this issue.

-Mr. Catching Valentinis-Dee spoke on the \$285 parking fee. Mr. Valentinis-Dee asked that in the future the administration inform the student government on important matters more efficiently.

-Ms. McCrohan addressed everyone and stated that the administration is working on the details. There will be two town hall meetings at the Sugar Land campus.

-Mr. Gertson stated that the boards influence is limited due to being tenants on the property. Mr. Gertson thanked the students and instructor for their comments.

V. Special Items

A. Report on Board Retreat

-Mr. Gertson thanked all employees that attended and worked ahead of time on the Board Retreat.

VI. Presentations, Awards, and/or President's Report

VII. Student Success

A. Office of Planning and Institutional Effectiveness April 2019 Newsletter

VIII. Reports to the Board

A. Financial Reports for March 2019

-Mr. Wessels presented the March 2019 financials.

-Mrs. Ward presented the 2nd quarter investment report for the period December 1, 2018 to February 28, 2019.

BOARD ACTION: On a motion by Mr. Moses and a second, the board unanimously approved the March 2019 financials and the 2nd quarter investment report as presented.

-Mr. Gertson reminded everyone of the Gene Bahnsen Gym dedication tomorrow at 2:00 P.M.

B. Management Reports

1. Technology Report
2. Financial Aid Report
3. Testing Report

C. Reports from College Governance Councils

1. Faculty Association minutes from January 18, 2019
2. Faculty Council minutes from February 19, 2019

IX. CONSENT AGENDA

By consent of the board of trustees, the following items may be acted on in a single motion "to approve the consent agenda as presented." If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given item separately, he or she may simply notify the board chair to remove that item or items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

X. Matters Relating to General Administration

XI. Matters Relating to Academic Affairs

XII. Matters Relating to Administrative Services

- A. Approve the proposal submitted by Atlas Roofing for roof replacement on the Peace Building with funds from the plant repair and replacement fund (\$756,935.00 - transfer from plant repair & replacement fund)

XIII. Matters Relating to Technology

- A. Approve the transfer of funds from the MIS plant fund to purchase two database servers for the Banner Management Information System (\$84,087.00 - transferred from the MIS plant fund)

XIV. Matters Relating to Student Services

XV. Matters Relating to Planning & Institutional Effectiveness

XVI. Matters Relating to Personnel

A. Board of Trustees

B. Office of President

C. Office of Academic Affairs

1. Shuching "Cynthia" Su employed as temporary, full-time instructor of math, FAC-1-6, effective August 19, 2019
2. Mahmoud Shagroni extended from temporary to regular, full-time instructor of math, FAC-7-10, effective June 1, 2019
3. Travis Knodel employed as regular, full-time instructor of math, FAC-1-10, effective August 19, 2019
4. Telma H. Mathews employed as regular, full-time instructor of math, FAC-1-10, effective August 19, 2019
5. Demetrius K. Moore employed as temporary, full-time instructor of developmental math, FAC-1-5, effective August 19, 2019
6. Jill Marie Oglesbee employed as regular, full-time instructor of government, FAC-1-3, effective August 19, 2019
7. Julie Woleslagle received a change from temporary to regular, full-time instructor of English, FAC-1A-1, effective June 1, 2019
8. Karl E. Johnson received a change from temporary to regular, full-time instructor of EMS, FAC-1-10, effective August 1, 2019

D. Office of Administrative Services

E. Office of Student Services

1. Leslie R. Kolojaco received a change in title/assignment from regular, full-time coordinator of testing services, AA-1-16, to regular, full-time director of financial aid, CA-15-16, effective April 17, 2019
2. Christopher Ramsey received a change in title/assignment from regular, full-time administrative services specialist, P-15-4, to regular, full-time coordinator of testing, AA-1-4, effective April 17, 2019

F. Office of Technology

1. Jeremy Salinas employed as regular, full-time systems analyst, AA-12-5, effective April 22, 2019

G. Office of Planning & Institutional Effectiveness

XVII. **END OF CONSENT AGENDA**

BOARD ACTION: On a motion by Mrs. Rod and a second, the board unanimously approved the consent agenda as presented.

XVIII. Paid Professional Assignments

A. Information Item:

XIX. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices, or a security audit (661.076), deliberation regarding economic development negotiations (551.086).

A. President's Evaluation (under separate cover)

-The board adjourned to executive session at 7:19 P.M. to discuss personnel matters (551.074).

XX. Consideration and possible action on items discussed in closed session

-The board re-adjourned into regular session at 9:01 P.M. No action was taken in executive session.

XXI. Discuss Matters Relating to Formal Policy

XXII. Other Business

-Mr. Gertson thanked everyone and stated his appreciation of the goals and accomplishments from the President and staff.

-Ms. McCrohan thanked the board and staff.

XXIII. Adjourn

-The meeting adjourned at 9:03 P.M.