



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Andy Barrett

FROM: Dr. Adam Law

RE: November 10, 2025, Personnel Report

DATE: November 10, 2025

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. FTE Adjustments- Certified Staff

Start Date	Name	School	Subject/Grade	Current FTE	New FTE
12/11/2025	Adamczyk, Melissa	GELP	Speech Language Pathologist	.60	1.0 12/11/2025 – 3/20/2026

I am recommending that Melissa Adamczyk assume .40 FTE of the teaching responsibility for an FMLA from 12/11/2025 – to 3/20/2026 during the 2025-2026 school year.

II. Resignations

Name	School	Position	Effective Date	FTE
Vogelsinger, Sarah	GHS	FACS Teacher	12/19/2025	.60

III. FMLA

Name	School	Position	Approximate Dates	School Year
Coffland, Kerrilyn	HSS	Fifth Grade Teacher	9/25/2025 – 11/19/2025	25/26
Kurtz, Lauren	HES	First Grade Teacher	3/2/2026 – 6/1/2026	25/26
Rosenberger, Lori	GHS	FACS Teacher	3/12/2026 – 6/1/2026	25/26
Schindel, Andrew	GHS	Learning Behavior Specialist	4/16/2026 – 5/21/2026	25/26
Ugo-Ross, Laura	HES	Librarian	10/27/2025 – TBD Intermittent	25/26

IV. Long-Term Substitute Teacher

Name	Length of Assignment	School	Subject/Grade	FTE
Panther, Kara	11/19/2025 – 12/19/2025	GELP	Learning Behavior Specialist	1.0
Slivka, Nancy	10/20/2025 – 11/19/2025	HSS	Fifth Grade Teacher	1.0

SUPPORT STAFF

I. New Hires

Name	School	Position	Effective Date	School Year
Fulgencio-Flint, Alicia	HSS	Reading Tutor	11/5/2025	25/26
Robledo, Lorena	WAS	Custodian	11/17/2025	25/26

II. Terminations

Name	School	Position	Effective Date	School Year
Grimes, Calvin R.	CESC	Maintenance	11/5/2025	25/26

III. Reclassification/Transfer

Name	School	Position	Effective Date	School Year
Benner, Patricia	FES to HES	Special Education Assistant	11/3/2025	25/26

IV. FMLA

Name	School	Position	Approximate Dates	School Year
Alicz, Jean	GHS	Administrative Assistant	11/10/2025 – 11/21/2026	25/26
Jimenez, Jessica	GHS	Custodian	12/23/2025 – 3/25/2026	25/26

V. Retirement

Name	School	Subject/Grade	Effective Date	School Year
Moore, Shannon	GHS	Study Hall Supervisor	12/19/2025	25/26

ADMINISTRATORS

No update