



February 26, 2013

Enclosed you will find ballots for the Education Service Center Region 15 Board of Directors election. In accordance with ESC Region 15 Policy and 19 TAC 53.1001, each board trustee shall have one vote for each vacancy on the ESC Board of Directors. Completed ballots shall be returned to the attention of the Chairperson of the ESC Board of Directors by **April 5, 2013**. Also in accordance with above policies, the ESC Board of Directors will canvass the ballots at its next regularly scheduled board meeting in April.

**Instructions:**

At a board meeting (preferably in March), an item on the board agenda should call for the voting to occur. Please distribute the enclosed ballots to the members. Return completed ballots in the envelope provided and return to the ESC by **April 5, 2013**. Please remember that each member of the Board of Trustees shall have **one vote for each vacancy** on the ESC Board of Directors. [see item III on enclosed instructions]

We have enclosed a list of current ESC Board of Directors and the places they serve. Also enclosed are background information sheets on the candidate(s). If you should have any questions regarding the process of the election, feel free to call me.

Regards,

Scot Goen

Enclosures