

**MINUTES  
BOARD OF TRUSTEES  
REGULAR MEETING  
CLEAR CREEK INDEPENDENT SCHOOL DISTRICT  
OCTOBER 27, 2025**

The Board of Trustees for the Clear Creek Independent School District met in a regular meeting in the Board Room at the Education Support Center, 2425 E. Main Street, League City, Texas 77573, on October 27, 2025.

**1. *Call to Order***

President Cottrell called the meeting to order at 6:00 p.m.

**2. *Establishment of a Quorum***

President Cottrell established a quorum.

Trustees present: Jonathan Cottrell, President  
Jessica Cejka, Vice President  
Jeffrey Larson, Secretary  
Jay Cunningham, Trustee  
Arturo Sanchez, Trustee  
Jamieson Mackay, Trustee  
Rebecca Lilley, Trustee

Staff present: Karen Engle, Superintendent  
Members of the Superintendent's Cabinet

**3. *Pledge of Allegiance, Texas Pledge, Moment of Silence, and District Mission Statement***

A group of Falcon Pass Elementary Lighthouse students led the Board and the audience in the Pledge of Allegiance, and the Texas Pledge. Dr. Engle led the Board and the audience in a moment of silence. The students also assisted Dr. Engle with the District Mission, Vision, Core Values and Value Statement.

**4. *Recognitions***

**A. *Pasadena Livestock Show and Rodeo Champions***

We began our recognitions with students who earned to honors at the Annual Pasadena Show and Rodeo.

We have several Grand Champions and Reserve Champions.

- **Grand Champion Ag Mechanics:**  
Benjamin Nendza of Clear Springs High School with his impressive Smoker Pit Trailer
- **Reserve Grand Champion Ag Mechanics:**  
Steven Ashby of Clear Springs High School with his 26ft Gooseneck Trailer
- **Group Grand Champion Ag Mechanics:**  
Autumn Burton, Helena Rendon, Ben Smith, and Isabella Tripoli from Clear Brook High School with their 6'x12' Utility Trailer

- **Reserve Grand Champion Goat:**  
Ashlynn Luedecke from Clear Springs High School
- **Reserve Grand Champion Goat Showman:**  
Brook Garms from Clear Creek High School
- **Reserve Champion Creative Arts Horticulture:**  
Brayden Dodd from Clear Brook High School

Congratulations to all our FFA students for their craftsmanship, teamwork, and dedication.

***B. 2025 Mark of Excellence National Winners***

Next, we celebrate our talented music ensembles who earned national recognition in the prestigious Mark of Excellence Awards, a competition judged by nationally known adjudicators:

- Westbrook Intermediate Percussion Ensemble
- Clear Creek High School Chamber Orchestra
- Clear Lake High School Wind Ensemble also earned the award but they cannot be with us tonight due to UIL Marching Band contest.

Out of 478 entries from across the U.S., these ensembles were named National Winners. Congratulations to our musicians and their directors for setting the bar high.

***C. TAEA 2025 txEDCON (TASA/TASB) Exhibition***

Art speaks volumes, and our students' creativity was on full display at the Texas Art Education Association's 2025 txEDCON Exhibition, held at the George R. Brown Convention Center in Houston. The following students' artwork was selected to be on display during the conference which drew school board and school administrators from all over Texas.

- Lillian Brooks, Clear Brook High School
- Mischa Felscher, Clear Lake High School
- Riley Halliday, Clear Lake City Elementary
- Abigail Hill, Seabrook Intermediate
- Emily Joseph, Clear Brook High School
- May Thomason, League City Intermediate
- Amberly Tran, Westbrook Intermediate
- Binh Minh Tran, Clear Lake High School

***D. TASA 2025-26 Exhibit of School Architecture Star of Distinction***

We also celebrate the recognition of our district's commitment to innovative learning environments. Clear View High School's rebuild design was honored with the Stars of Distinction in the 2025-26 Exhibit of School Architecture. This award highlights excellence in design, community, planning, and transformation. We would like to thank our CCISD Facilities team and our partners at PBK for making Clear View High School a place where students and staff feel welcomed.

***E. Red Ribbon Week***

Finally, we recognize the importance of health and prevention. National Red Ribbon Week will be observed from October 27 to October 31, 2025, promoting drug-free lifestyles and healthy choices.

The proclamation we will sign tonight emphasizes Clear Creek ISD commitment to drug education and asks all teachers, staff, and parents to support Red Ribbon Week through activities or simply to wear a Red Ribbon.

**5. *Program Spotlight***

**A. *Red Ribbon Week – Bay Area Alliance***

Leslie Tracy with the CCISD Bay Area Alliance is here to provide an update on CCISD's efforts to keep children safe from drugs and alcohol. We extend our gratitude to the CCISD Bay Area Alliance staff and volunteers for their continued partnership in this vital initiative.

**6. *Community Input***

The following members of the Community addressed the Board during the community input portion of the meeting:

- Ms. Page Rander, Former Trustee – Resolution in honor of Ms. Vickie Wright . Texas Teacher of the Year (3-minutes)
- Mr. Thomas Davis – Library Materials
- Mr. Michael Harsen – FDB(LOCAL) – Admissions – Intradistrict Transfers & Classroom Assignments
- Mr. Ronald Paige – Academic Performance Improvement (1-minute)

**7. *District Update***

Dr. Karen Engle, Superintendent of Schools, presented the Board of Trustees with a District Update regarding Teacher of the Year, Discover CCISD Update, and Student Activities (Water Polo and Marching Band).

**8. *Action***

**A. *Consent Agenda***

Trustee Larson pulled item #4 and President Cottrell pulled item #8. Trustee Sanchez moved to accept the consent agenda as presented minus items #4 & #8. The motion passed unanimously.

1. Consider Approval of Board Meeting Minutes
2. Consider Approval of Monthly Human Resources Board Report
3. Consider Acceptance of Donations
4. ~~Consider Acceptance of Monthly Financial Statement~~
5. Consider Approval of the Quarterly Investment Report
6. Consider Approval of the 2025 Tax Collection Report
7. Consider Approval of Red Ribbon Week Proclamation
8. ~~Consider Approval of Library Materials~~
9. Consider approval of a Missed School Day Waiver for October 3, 2025, resulting from a water service interruption at Armand Bayou Elementary.
10. Consider Approval and Appointment of Board Selected Members for the CCISD School Health Advisory Council
11. Consider Approval of Clear Creek Independent School District - Texas Health and Human Services Commission Prevention and Behavioral Health Promotion Grant Program (HHS00134470016) Quality Management Plan (QMP)
12. Consider Approval of an Amendment to the Interlocal Governmental Agreement with the City of League City for the Crossing Guard Program

13. Consider Approval of Increase in Value of Contract 2024.810 Fleet Maintenance, Service, and Repair
14. Consider Approval of Construction Contract 2026.401 for the MDF/IDF HVAC Phase 2 Replacement Project
15. Consider Approval of BDB(LOCAL) Board Internal Organizations - Internal Committees - FIRST READING
16. Consider Approval of FD(LOCAL) Admissions - SECOND READING
17. Consider Approval of FDB(LOCAL) Admissions - Intradistrict Transfers and Classroom Assignments - FIRST READING
18. Consider Approval of FNA(LOCAL) Student Rights and Responsibilities – Student Expression - FIRST READING

Trustee Larson asked questions regarding item #4. Ms. Alice Benzaia, Chief Financial Officer, will gather information and provide it in this week's Friday report to the Board. Trustee Larson moved to accept the superintendent's recommendation and accept the Monthly Financial Statement as presented. The motion passed unanimously.

President Cottrell, along with other Trustees, asked questions regarding item #8. Ms. Suzie Ferrell, Director of Library & Media Services, answered the questions and will provide further information in this week's Friday report to the Board. President Cottrell moved to accept the Superintendent's recommendation and approve the list of proposed new library materials. The motion passed unanimously.

***B. Consider Approval of the Use of Capital Projects Funds for Facility and Transportation Related Projects***

Mr. Paul Miller, Assistant Superintendent of Support Services, presented the information to the Board. Trustee Cunningham moved to accept the Superintendent's recommendation and approve the use of Capital Projects Funds of \$1,185,660 for Facility and Transportation Related Projects. The motion passed unanimously.

***C. Consider Approval of the Expenditures with ILA-OMNIA Vendor Brightly Software, Inc.***

Mr. Greg Cruthirds, Director of Purchasing & Materials, presented the information to the Board. Trustee Cunningham moved to accept the Superintendent's recommendation and approve an authorization of expenditures with ILA-OMNIA vendor Brightly Software, Inc. in an estimated amount of \$390,000 through August 31, 2030. The motion passed unanimously.

***D. Consider Award of Contract 2026.802 White Fleet***

Mr. Greg Cruthirds, Director of Purchasing & Materials, presented the information to the Board. Members of the Board made comments and had questions. Mr. Cruthirds answered the questions. Trustee Cunningham moved to accept the Superintendent's recommendation and approve the award of Contract 2026.802 White Fleet with ZT Motors of Texas dba Ron Carter Ford for the one-time purchase of six white fleet vehicles in the amount of \$364,699 with Capital and Contingency Funds. The motion passed unanimously.

***E. Consider Award of Contract 2026.803***

Mr. Greg Cruthirds, Director of Purchasing & Materials, presented the information to the Board. Trustee Lilley moved to accept the Superintendent's recommendation and

approve the award of Contract 2026.803 Police Vehicles with O.C. Welch Ford Lincoln, Inc. for the purchase of seven police vehicles in the amount of \$345,660 using 2023 Bond Funds. The motion passed unanimously.

**9. Closed Session**

President Cottrell called the meeting into closed session at 7:21 p.m.

President Cottrell reconvened the meeting into open session at 8:10 p.m.

**10. Action on Closed Session**

**A. Consider Assignment of Employee Complaint to the Board or to a Committee of the Board in Accordance with Board Policy DGBA(LOCAL)**

In accordance with Board Policy DGBA(LOCAL), Trustee Mackay moved that the Board of Trustees assign the employee complaint to a committee of the Board at Level Four. The motion passed unanimously.

**11. Information and Discussion**

**A. Discussion of Districtwide Intruder Detection Audit Report Findings**

Mr. Cameron Munson, Emergency Management Coordinator, presented the information to the Board. Members of the Board made comments.

**12. Adjournment**

President Cottrell adjourned the meeting at 8:12 p.m.

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Jonathan Cottrell, Board President

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Jeffrey Larson, Board Secretary

Date Approved: \_\_\_\_\_

*Minutes prepared by Greta McMahon*