



## MONTHLY REPORT FOR MAY 2019

**ADMINISTRATION:** Our staff is scrambling daily to find workers, which takes away from our children's daily schedule. Eight of the staff members signed a petition for a salary increase. I explained to the staff that a salary increase is already in the making and it will happen before the end of May. A proposed salary increase has been presented to the Superintendent of Schools. The petition has also been forwarded to the PPC Chairwoman.

**PARENT POLICY COUNCIL:** The Parent Policy Council will meet on Tuesday, May 14. Minutes will be forwarded to the Superintendent of Schools. The PPC met every 2<sup>nd</sup> Tuesday of the month at 3:30, at the Head Start Center.

**FAMILY BREAKFAST:** A family breakfast is planned for the Bonneau parents and children on May 24, 2019. This is the last day of school for the Bonneau children and the last day of work for our MPDG Family Engagement Coordinator. This position ends on this date, as the grant is done. We will have some funds left over from this year's grant, which will be reprogrammed for the Bonneau teacher's supplemental salaries.

**KHEW:** The radio station announcer from KHEW will be interviewing me on a monthly basis. I developed a set of interview questions and answers, to let the public become aware of head starts goals, and for recruitment purposes. We continue to recruit staff on a daily basis, using our Head Start Facebook page, the radio station, flyers, word of mouth.

**TEST TAKING:** Our staff has been testing the children using the Receptive One-Word, Picture vocabulary test, and the Expressive test. It is an assessment of an individual's ability to match a spoken word with an image of an object, action, or concept. It is a standardized test for ages 2 -80.

**ONE TIME ONLY FUNDING:** We have sent off our one time only funding grant. We will be requesting funds for sidewalk repair for 20,000.

**COST OF LIVING APPLICATION:** The COLA increase has gone into effect. Staff received their 1.5% increase in their salaries. A new salary scale was in effect as of that date.

**SUBSTITUTE TEACHER TRAINING HANDBOOK:** I developed a substitute teacher handbook that we can give to our subs. As the majority of our staff is sub's. The manual will be reviewed by the managers, then the PPC, and the Human Resource officer, and then submitted to the School Board for approval.

**TRANSITION CEREMONY:** The transition ceremony is on May 25 at 11:00, all school board members are invited to attend. The parents raised funds for the decorations, bikes, and refreshments.

**FEAST:** Head Start will be hosting a traditional feast on May 29 before 11:00 am. Earl Arkinson, tribal elder will be using the pipe. Staff and community members will be bringing food.

**HAVE A GREAT MEMORIAL DAY WEEK-END**