

## MEMORANDUM

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**TO:** NWABSD Board of Education

**DATE:** August 30, 2023

**NUMBER:** 24-036

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Human Resources

**ABSTRACT:**

Each month various Human Resources actions occur which require Board action or cognizance.

**ISSUE:**

At issue is the approval of Human Resources actions.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district.

**ALTERNATIVES:**

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

**ADMINISTRATION RECOMMENDATION:**

The administration recommends the Board approve the Human Resources actions as presented.

**Human Resources  
August 2023**

I. The administration recommends approval of the following action items:

- a) Certified new hires FY24
- b) Classified new hires FY24

a) The administration recommends approval of the following FY24 Certified New Hires:

LOCATION&DATE	NAME	POSITION
<b><u>DO</u></b>		
07/2023	Deborah Walker	Assist. Dir Admin Services
<b><u>ATC</u></b>		
07/2023	Ivy Shelton	Assist. Dir ATC/STAR
<b><u>AMBLER</u></b>		
08/2023	Grace Felisilda	Teacher 2/3/4
08/2023	Andie Zink	Counselor/Youth Coordinator
<b><u>DEERING</u></b>		
08/2023	Rebecca Marano-Scoratow	MS/HS Lan Arts/SS
<b><u>KIANA</u></b>		
08/2023	Jilbert Jaurigue	Teacher MS/HS LA/SS
<b><u>Kivalina</u></b>		
08/2023	Stephen Lindsey	Teacher MS/HS Math
<b><u>KMHS</u></b>		
08/2023	Dreamland Tolbert	Teacher HS PE/Health
08/2023	Travis Ransom	Teacher MS SS
08/2023	Jocelyn McCain	Teacher Generalist
08/2023	Aubrey Johnson	Teacher MS/HS SS
<b><u>KOBUK</u></b>		
07/2023	Julie Shotwell	Principal/Teacher
<b><u>NOATAK</u></b>		
08/2023	Sarrah Dallingay	Teacher K

b) The administration recommends approval of the following FY24 Classified New Hires:

LOCATION&DATE	NAME	POSITION
<b><u>DQ</u></b>		
08/2023	April Jorgensen	HR Assistant Officer
<b><u>MAINTENANCE</u></b>		
08/2023	Willie Green	Security Guard
08/2023	Trestin Tate	Mechanic
<b><u>STAR OF THE NORTH</u></b>		
08/2023	Mary Keeter	Dorm Parent
<b><u>DEERING</u></b>		
08/2023	Kelly Caraway	Migrant Ed Aide

**KIANA**

08/2023

Bethany Riley

Secretary I

**KIVALINA**

08/2023

Rudylin Castro

SPED Aide

08/2023

Becky Norton

Instructional Aide

**NOATAK**

08/2023

Peter Stalker-Norton

SPED Aide

**KMHS**

08/2023

Gladys Ralston

Secretary II

II The administration reports the following non-action items:

- a. Classified Resignations
- b. Certified Transfers
- c. Classified Transfers
- d. Certified Open Positions
- e. Classified Open Positions

a) The administration reports on the following classified resignations:

LOCATION & DATE	NAME	POSITION
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**KMHS**

08/2023

Scarlet Beaver

Secretary II

b) The administration reports on the following certified transfer requests:

LOCATION&DATE	NAME	POSITION
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**BUCKLAND**

08/2023

Kelly Halkyard

Teacher SPED

**JNES**

08/2023

Marjorie Baker

Teacher K

**KMHS**

08/2023

Marylinda Puzon

Teacher SPED

08/2023

Shelbi Garrett

Teacher SPED

08/2023

Mellissia Troyer

Dean of Students

**KIVALINA**

08/2023

Meilve Castro

Teacher SPED

**Noorvik**

08/2023

Ronnie Carroll

Teacher MS/HS SS

**SELAWIK**

08/2023

Bradley Schott

Teacher CTE

c) The administration reports on the following classified transfer requests:

<u>LOCATION&amp;DATE</u>	<u>NAME</u>	<u>POSITION</u>
<u>ATC</u> 08/2023	Eugene Wilkerson	Recruiter
<u>KIVALINA</u> 08/2023	Ford Humphreys	Maintenance
<u>KMHS</u> 08/2023	Tanya Horne	Secretary I

d) The administration reports on the following certified openings:

LOCATION&POSITION

DO

2 Reading Specialist  
Staff Development Specialist

STAR OF THE NORTH

Dean of Students

AMBLER

1 Teacher

BUCKLAND

4 Teachers

JNES

3 Teachers

KIANA

1 Teacher

KIVALINA

2 Teachers

KMHS

2 Teachers

KOBUK

4 Teachers

NOATAK

3 Teachers

NOORVIK

3 Teachers

SHUNGNAK

1 Teacher

SELAWIK

3 Teachers

e) The administration reports on the following classified openings:

LOCATION&POSITION

**DO**

Accounting Office Manager

**ATC**

Dorm Attendant

Secretary

**STAR OF THE NORTH**

2 Dorm Attendants

**BUCKLAND**

SPED Aide

Bilingual Instructor

**DEERING**

Bilingual Instructor

**JNES**

Migrant Aide

Instructional Aide

Bus Driver

**KIANA**

Title I Aide

**KIVALINA**

Instructional Aide

2 Bus Drivers

Maintenance

**KMHS**

Migrant Ed Aide

**KOBUK**

SpEd Aide

**SHUNGNAK**

Migrant Ed Aide

**SELAWIK**

Instructional Aide

Bilingual Instructor

**MAINTENANCE**

Journeyman Elect.

Maintenance Kotz

Mechanic

Journeyman Plumber

2 Journeyman Carpenter

Heating Controls Technician