

**Stephenville Independent School District
Stephenville, Texas**

**Teacher Appraisal Calendar
2017-2018**

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| Deadline for T-Tess teacher orientation (No later than the first three weeks of school. Walkthroughs may begin immediately after orientation date) | August 7-25, 2017 |
| Goal-Setting and Professional Development Plan | September 8, 2017 |
| Goal Conference with Principal Window | September 8-22, 2017 |
| Formal Observation Window (Except for late-hires and second observations) | September 25- March 2, 2018 |
| Post Conference | Within 10 days after observation |
| End of Year conferences window | April 16-May 4, 2018 |
| Written summative evaluations completed after EOY conference | Released to teachers within ten (10) days after conference |
| All summative evaluations must be completed, signed and in Eduphoria on or before this date. | May 18, 2018 |

Formal T-Tess observations may not be conducted on the following days:

- During the two weeks following the day of completion of T-Tess Orientation
- During administration of standardized tests
- One the days before and after a school holiday:
 - * September 1st and September 5th
 - * October 6th and October 10th
 - * November 17th and November 27th
 - * December 21st and January 9th
 - * January 12th and January 16th
 - * February 2nd and February 6
 - * February 15th and February 19th
 - * March 9th and March 19th
 - * March 29th and April 3rd