



River Forest  
Public Schools

**Administration Building**

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River Forest, IL 60305  
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**NEW TEACHER MENTORING WORKSHOP**

**Agenda for New Teachers**

**August 17-20, 2020**

**Monday, August 17 - In Person Device Pick up and Training Day**

If you already have picked up your devices and are attending remotely: <https://district90-org.zoom.us/j/89113359054?pwd=ZkZzMklKWTIzYlRmc1FwVmYyYWp3Zz09>

- 8:00 - 8:30 a.m.**      **Equipment pick up at Roosevelt Middle School, 7560 Oak Avenue, River Forest**
- 9:00 - 9:30a.m.**      **Overview at assigned building**  
**D90 Technology Vision for Learning**  
**Role of Technology Integration Specialists**  
**District 90 Zendesk**
- 9:30-10:30 a.m.**      **Device Setup**  
**Log into iPad and Mac**  
**Log into Gmail**
- 10:30-11:30 a.m.**      **Powerschool and Learning Management System (K-4 Seesaw, 5-8 Schoology)**
- 11:30-12:30 p.m.**      **Lunch - box lunch pick up in front offices**
- 12:30 - 3:00 p.m.**      **Learning Management System Continued, Swivl, Zoom, and Printing**  
**Zoom link to Willard Session: <https://district90-org.zoom.us/j/85783277169>**

**Tuesday, August 18 Introduction to District Office and National Equity Project Training**

**Zoom link: <https://district90-org.zoom.us/j/82334005409?pwd=d0t2TDJtbWJIN2ZldzVJZTNGN0Zzd09>**

- 8:30 -11:00 a.m.**
- Dr. Ed Condon, Superintendent**  
**Welcome**  
**Mission Statement/Strategic Plan**  
**Building and Staff Information**  
**Handbook Calendar**  
**Updated Policies**

**Tracy Gutierrez & Josephine Ribaudó - Introductions**

**Pamela Jenkins - Human Resources**

Personal Days, Sick Days, Religious Holidays, Workshops & Conferences  
Substitute/Aesop Information  
iVisions Employee Portal  
Certification Responsibilities, Pre-approval for Classes, Salary Advancement

**Anthony Cozzi -Director of Finance and Facilities**

Budget, Supplies, Resources  
Buildings and Grounds

**Jolie Feliciano - Accounts Payable**

Purchasing Procedures  
Travel Reimbursement

**Liliana Ziernicki-Payroll**

Paycheck Dates  
Twenty or Twenty-four checks, Direct Deposit  
Tax-deferred Annuities, Flex Benefit Plan, Insurance

**10:45 - 11:00am. Louisa Starr and Shana Joyce - RFEA Co-Presidents**

**Zoom Link:** <https://us02web.zoom.us/j/89880173350?pwd=d1dlRXh0NjJSYlFmRUZMenN6MCt6QT09>

Contract  
IEA District

**12:30-3:30 p.m. National Equity Project Training, Juan Alegria**

**Meeting Link:** <https://us02web.zoom.us/j/86967049615>

**Article:** [Willing to be Disturbed](#) please read prior to this session.

**Wednesday, August 19**

**8:15 a.m. Welcome!**

**8:15-9:00 a.m. AimsWeb Plus Training/Multi-Tiered Systems of Support Overview (MTSS) - all new staff**

**9:00-12:00 p.m. Embrace IEP training for SPED staff only (Remote)**

**1:00 - 3:00 p.m. New teachers and mentors**

**Thursday, August 20**

**9:00 - 9:45 a.m.      D90 Appraisal System Presentation**

**Zoom link:** <https://us02web.zoom.us/j/87085944997?pwd=aEJVem95Ukp0VW5NRk1OU015MGJ4dz09D90TeacherAppraisalPresentation>

**10:00 a.m.      New Teachers and Instructional Specialists**

**Zoom link (Lincoln teachers):**

<https://us02web.zoom.us/j/84026632594?pwd=dXRUbmZ3cm9FMWozMmpKM0dIWm1Td09>

**Zoom link (Roosevelt teachers):**

<https://district90-org.zoom.us/j/6828822317?pwd=WmpWUFFYd2NQUFhzdnIvaTFNVXILQT09>