

AGENDA ITEM: 26-01  
DATE OF MEETING: JANUARY 21, 2026  
ACTION: ☒  
INFORMATION: ☐

**APPROVE TERMINATION OF CONTRACT NO. CF25103  
WITH AMERICAN ACADEMY OF PEDIATRICS, DISTRICT IX, CHAPTER 2  
FOR REACH OUT AND READ – INLAND EMPIRE (ROR-IE)  
EFFECTIVE DECEMBER 31, 2025**

**SUMMARY OF REQUEST**

Approve termination of Contract No. CF25103 with American Academy of Pediatrics, District IX, Chapter 2, for Reach Out and Read – Inland Empire (ROR-IE) effective December 31, 2025. American Academy of Pediatrics, District IX, Chapter 2 has requested to be released/terminated from the contract. The estimated remaining unexpended contract authority is \$244,103.

**BACKGROUND**

September 11, 2024 (Action Item 24-26): The Commission approved Contract No. CF25103 with American Academy of Pediatrics, District IX, Chapter 2 for an amount not to exceed \$403,945, effective October 1, 2024 – June 30, 2026, for the Reach Out and Read – Inland Empire (ROR-IE) program.

November 3, 2025, the contractor provided written notice to terminate the contract pursuant to Section 6.B (Termination by Contractor), effective December 31, 2025, due to unexpected loss of key project staffing and the contractor's resulting inability to continue contract performance and complete closeout requirements. Consistent with the contract's inventory/asset provisions, existing program materials will remain available for use at sites actively implementing ROR-IE.

**RECOMMENDED ACTION**

That the Commission:

1. Approve termination of Contract No. CF25103 with American Academy of Pediatrics, District IX, Chapter 2 for Reach Out and Read – Inland Empire (ROR-IE) effective December 31, 2025, and
2. Authorize the Executive Director or Designee to execute the necessary actions, including formal notification and documentation of said contract termination, upon County Counsel's approval as to form, without requiring further action of the Commission.

**BUDGET IMPACT**

No additional cost; termination results in an estimated \$244,103 in unspent contract authority remaining available for future Commission action.

**POTENTIAL CONFLICTS OF INTEREST**

None known.

**ATTACHMENT**

1. Contract CF25103 American Academy of Pediatrics