

Minutes - Wednesday, October 29, 2025

The Board of Trustees Education Service Center, Region 20

The Board of Trustees of Education Service Center, Region 20 convened in a Regular Meeting Board meeting at 1:06 PM on Wednesday, October 29, 2025, in the Conference Center, Redbud Room, 1314 Hines Avenue, San Antonio, TX 78208. The Chairman, Mr. Mike Petter, presided and the following members were in attendance:

Mr. Randy Bristow, Secretary
Dr. Richard Middleton, Member
Mr. Edward Vara, Member
Dr. Alicia Thomas, Member
Mrs. Stephanie Prosser, Member

Also present were:

Dr. Jeff Goldhorn, Executive Director
Dr. Carolyn Castillo, Deputy Director, Administrative & Instructional Services
Dr. Alex Flores, Deputy Director, Business & Technology Services
Ms. Briana Garcia, Chief Human Resources Officer
Ms. Regina Hillis, Chief Operating Officer
Ms. Debbie Akers, Component Director, Early Childhood Education
Ms. Jamie Dunevant, Executive Assistant

1. Mission, Vision, Core Values
At the beginning of each meeting Dr. Goldhorn reviews the ESC-20 Mission, Vision and Core Values.
2. Program Highlight — Superintendent Support Services
Dr. Cade Smith provided information regarding the Superintendent Support Services workgroup.
3. Minutes of the August 27, 2025 Budget Work Session
Be It Resolved, that the Board of Directors approves the minutes of the August 27, 2025 Budget Work Session meeting. This motion, made by Randy Bristow and seconded by Edward Vara, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
4. Minutes of the August 27, 2025 Board Hearing
Be It Resolved, that the Board of Directors approves the minutes of the August 27, 2025 Board Hearing meeting. This motion, made by Randy Bristow and seconded by Dr. Richard Middleton, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
5. Minutes of the August 27, 2025 Regular Board Meeting
Be It Resolved, that the Board of Directors approves the minutes of the August 27, 2025 Board of Directors regular meeting. This motion, made by Randy Bristow and seconded by Dr. Alicia Thomas, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
6. Amendments to the 2025-2026 Official Budget
Be it Resolved, that the Board of Directors approves the amendments as attached. This motion, made by Stephanie Prosser and seconded by Edward Vara, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
7. Addition to the Special Revenue Fund
Be It Resolved, that the Board of Directors approve the addition to the Special Revenue Fund. This motion, made by Stephanie Prosser and seconded by Dr. Richard Middleton, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
8. Contracts Over \$25,000
Be It Resolved, that the Board of Directors approves the contracts over \$25,000 as listed in the agenda. Amend page 2, SRB Systems Inc. from \$1,000,800.00 to the correct amount of \$100,800.00 This motion, made by Dr. Richard Middleton and seconded by Dr. Alicia Thomas, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
9. Proposals
Be It Resolved, that the Board of Directors approves the proposal as listed. This motion, made by Edward Vara and seconded by Stephanie Prosser, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>

10. <u>Interlocal Agreements</u>
Be It Resolved, that the Board of Directors approves the Interlocal Agreements as presented. This motion, made by Randy Bristow and seconded by Edward Vara, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
11. <u>Personnel - New Employees (Professional Staff)</u>
Be It Resolved, that the Board of Directors confirms the appointment of the new professional staff hired by ESC-20. This motion, made by Stephanie Prosser and seconded by Dr. Richard Middleton, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
12. <u>Center Policy Update 31 - Legal</u>
Be It Resolved, that the Board of Directors has reviewed the Legal Policy additions/revisions for inclusion in the Center Policy Manual. This motion, made by Edward Vara and seconded by Dr. Alicia Thomas, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
13. <u>Center Policy Update 31 - Local</u>
Be It Resolved, that the Board of Directors has reviewed the Local Policy revision(s) and addition(s) for inclusion in the Center Policy Manual. This motion, made by Dr. Richard Middleton and seconded by Edward Vara, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
14. <u>Head Start Grant Budget Revision 2024-2025</u>
Be It Resolved, that the Board of Directors has provided input and approves the 2024-2025 Head Start Program Grant Budget Revision request. This motion, made by Dr. Alicia Thomas and seconded by Dr. Richard Middleton, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
15. <u>Head Start Self Assessment Action Plan for 2025-2026</u>
Be It Resolved, that the Board of Directors has reviewed, provided input and approves the Self-Assessment Action Plan for ESC-20 Head Start program for 2025-2026. This motion, made by Edward Vara and seconded by Dr. Alicia Thomas, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
16. <u>Reporting Child Health & Safety Incidents Procedure</u>
Be It Resolved, that the Board of Directors has reviewed, provided input and approves the Reporting Child Health & Safety Incidents Procedure for ESC-20 Head Start program. This motion, made by Randy Bristow and seconded by Edward Vara, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
17. <u>For Information Only Items</u>
<ul style="list-style-type: none"> A. Head Start Policy Council and Child Health & Safety Incident Reports B. Personnel - Separations (Professional Staff) C. Expenditures in Excess of \$25,000 D. Investment Report E. Accounts Receivable F. Executive Director's Report
18. <u>Executive Director Performance Evaluation</u>
Be It Resolved, that the Board of Directors has provided input and approval for the Executive Director Performance Evaluation, 2025-2026. This motion, made by Stephanie Prosser and seconded by Edward Vara, Tabled. The Board of Directors provided input, but are tableing the approval until the December 17, 2025 meeting. <i>Yea: 6, Nay: 0, Absent: 1</i>
19. <u>Adjournment (4:32 p.m.)</u>
There being no further business, a motion is requested to adjourn this meeting. This motion, made by Dr. Richard Middleton and seconded by Stephanie Prosser, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>

Board Chairman

Board Secretary